

CITY OF QUINCY

MASSACHUSETTS



ANNUAL CITY REPORT

Fiscal Year 2005

July 1, 2004- June 30, 2005

CORRIDOR

**Q.R.
352
QU4
2005**

This Annual Report was prepared under the
direction of the Office of Mayor William J. Phelan.
Laurie M. Allen, Executive Secretary

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Section

Quincy's Government

Quincy, Massachusetts

Population: City Census 88025
Land Area: 16.77 square miles
Shoreline: 26 miles
Tax Rate: \$10.84 Residential,
 \$22.32 Commercial
Assessed Valuation: \$10,552,438,420.00

Midterm Address

January 3, 2005

Reverend Clergy, Honorable Mayors, Congressman Delahunt, Justice Mark Coven and Judge Paul Buckley, City Councilors, School Committee Members, State, County and Local Officials, past and present, welcome.

To family and friends, new and old, past and present thank you for your support and for being here today.

This is my second midterm address as mayor of the city of Quincy, and it marks the beginning of my fourth year in office. And despite now having spent about eleven hundred days serving as your Mayor, I still come to this historic city hall each day profoundly honored by the trust placed in me by the people of Quincy and I come to work each day energized by the challenge before us, and encouraged by the tremendous progress that we have made, together!

And we **have** made great progress.

When I was first sworn in as Quincy's 29th Mayor in January of 2002, we faced a massive multi-million dollar deficit, the loss of \$3.2 million in annual MWRA payments, millions of dollars of cuts in local aid, and a state department of revenue that refused to certify the city's tax rate because our books and property assessments were in such disarray. At that time, I asked for the help and prayers and forbearance of everyone in our city. I pledged to you that I would work to protect our children's schools, our public safety, our seniors, and our public works department, while watching out for the interests of our hard pressed property taxpayers. So many of you gave me your help, your support, your ideas and your good wishes!

And today, thanks to your help and support, Quincy's financial picture has brightened significantly. In just the last two years:

- Our \$5.4 million deficit is now a multi million dollar surplus;
- More than 4.6 million dollars in "rolled-over" bills and \$2 million in unencumbered bills have been settled;
- The city's budget has been streamlined by making the tough decisions of reducing the number of city employees by well over 100 and by cutting expenses in all city departments often times by as much as 20%.

We did it with the help of many dedicated and selfless people working together throughout city government. With that cooperation we were able to make the fiscal changes necessary to dig ourselves out of our huge deficit.

-We renegotiated a tax payment agreement with the owner of the former Fore River Shipyard and received our first tax payment on that property in over 22 years!

- We implemented the very first early retirement incentive program in the state to save taxpayers money... without resorting to layoffs;
- We successfully negotiated with the non-profit Harvard Pilgrim health care to receive a payment in lieu of taxes;
- We acted aggressively to collect delinquent unpaid taxes and fines – including rental payments owed by Quincy College;
- And we realized substantial savings for taxpayers by restructuring the debt owed on the Quincy Hospital bailout.

But we have not **merely held our own** during a trying fiscal period: we have made **important major investments** to further improve the quality of life for all Quincy's residents.

- We are utilizing \$10 million from the city's hotel/motel tax to renovate city parks, playgrounds, and beaches, purchase and protect \$5 million in open space, and restore 30 acres of tidal wetland and create a 30 acre waterfront park at the Broadmeadow salt marsh...at no cost to taxpayers;
- We have implemented a new pavement management plan to perform \$5 million in preventive maintenance on our streets and roadways;
- We've invested \$2 million for capital improvements to repair schools, fire and police stations and municipal buildings;
- And another \$2.5 million to replenish the fleet of public works vehicles, fire engines and council on aging vans.
- We've invested another \$12 million for sewer improvements along Quincy Shore drive to help clean up Wollaston beach;
- And we have allocated funding for design of the Quincy Center concourse...the cornerstone of a new Quincy Center.
- And to ensure the most efficient operation of government, we have purchased and will implement new financial management software citywide this new system will improve accounting methods, and link all departments of city government to an efficient and comprehensive system.

We have also opened the doors of city government. We created the constituent service department to better serve taxpayers and streamline city services and I have instituted open office hours every Thursday afternoon and weekly neighborhood meetings during the summer months. I also host a live weekly press availability show on WJDA and Quincy access television where members of the press can ask questions of their choosing. All to keep the lines of communication open between citizens and their mayor.

In the area of education, we are also seeing real progress. We have chosen one of the state's top architects and project management firms for our new high school, and we hope to break ground later this year. We utilized the renegotiated lease at Quarry Hills to hold a fundraiser where members of our business community and other civic minded individuals raised \$80,000 to continue to improve our early literacy program.

In **all** our schools, we are maintaining low class sizes, treating our teachers with respect and paying them well. And we are keeping our promise of educational excellence to our children.

In the area of public safety, I want to commend our Fire chief, Paul O'Connell, and our Police chief, Robert Crowley, for their outstanding work! Despite tight budgets, both men are demonstrably improving the quality of public safety in Quincy.

Today in Quincy – with the help of our new Police chief --crime is down in seven out of eight class one crime categories...the most serious crimes.

And Chief O'Connell has overseen the hiring of 46 new, young, enthusiastic firefighters who are being trained and mentored by more seasoned veterans on our department. That has led to savings in our overtime budget, and allowed us to maintain the same level of safety at lower costs. We will also be adding two new fire engines this year.

And we are doing more for the needy among us.

-We have entered into a new partnership with local supermarkets who have agreed to conduct food drives throughout the year to supplement our city's food pantries. And, thanks to the generosity of our citizens and hard work from many volunteers, we had another successful holiday food drive in collaboration with the United States Postal Service. To date we have collected over 18,000 pounds of food for our local food pantries.

-We successfully amended the city's inclusionary zoning ordinance to ensure it's practical application in the area of affordable housing.

-We provided the Quincy Housing Authority with hundreds of thousands of dollars in assistance to assure affordable housing units remain available to seniors and families in need.

-And I am pleased to announce today that we have successfully negotiated an agreement with the owners of granite place to ensure current and future residents there will continue to receive the benefit of affordable housing.

And today, in the face of rising fuel prices and cuts in the state and federal fuel assistance programs, I am also announcing that I will seek a fifty thousand dollar appropriation for fuel assistance for needy residents this winter.

And what of the future?

We will continue to move forward with the on ramp at crown colony and work with the owners of the former fore river shipyard in order to expand our tax base.

I believe Quincy – and particularly it's historic downtown --is on the verge of one of the most exciting new phases of redevelopment and revitalization in our lifetime. In the coming year I will be calling upon the city council to join with me in leading our city into a brighter future. For decades we have seen the flight of retail stores from Quincy Center. We have endured traffic nightmares, and the inability to connect Route 3A and points south to the interstate highway system that cuts through our city. For three decades city officials have sought a cross-town connector as the economic lynchpin for restoring vitality to our downtown. Today I am affirming my administration's commitment to building that crucial roadway.

In the coming weeks I will present to the council a proposed zoning change to attract new, mixed use development to our downtown –where such development belongs! As part of that zoning initiative I propose that Quincy become the first community in the commonwealth to use the innovative financing

tool known as DIF – district improvement financing – to develop new infrastructure including the concourse that will accommodate well-planned new development.

The council has been extremely helpful in securing funding for the concourse design as part of the Presidents Place phase II mitigation package. I am grateful for that support, and I know we can work together as we enhance our downtown, while protecting our neighborhoods from unwanted, inappropriate development. Because one of the benefits of this project will be to stop the kind of sprawling development which squeezed inappropriate structures into every nook and cranny and vacant lot and destroys the character of our neighborhoods.

I won't let that happen.

And so, today, I can report to the people of Quincy that we have a more open government and despite years of fiscal hardship, we have kept our promise of educational excellence to our children. We have improved public safety. We are doing a better job on our roads and sidewalks and highways. Our parks are cleaner, and we are acquiring more open space. We have brought new appropriate industry, and have created more jobs and more housing...while working to protect the unique flavor and rich character of our city's many neighborhoods.

And what of our promise to protect taxpayers?

I have several pieces of good news for Quincy taxpayers:

For the first time in at least thirty years the average single family home's tax bill will go down. Apart from new growth we as a city have actually raised less money in taxes this year than we did last year!! **3.8 million dollars less than the 2 1/2 % cap allowed by law. At the same time we shored up the city's finances by putting millions of dollars into a rainy day fund.** Taxpayers hard hit by rising property values and the state's 100% valuation rule have suffered enough in recent years, and deserve a break! This year we have implemented a new program using assessor's software to correct the historic problem of unbalanced assessments, which will prevent the huge spikes in future years assessment that cause significant tax increases. That will mean that any future increases should be incrementally tied to market rates and increase within proposition 2 1/2 guidelines.

Hardest hit by recent property assessment increases have been the elderly on fixed income. And so I will introduce a home rule petition to give back a total of \$1 million – roughly 400 dollars apiece -to those Quincy homeowners 65 or older who have lived in Quincy for at least 20 years. Because seniors who've worked their whole life shouldn't be forced to move out of the city because their house has gone up in value!

Despite the progress we have made at the local level, the depletion of state aid has also been a primary cause of rising real estate taxes and cuts in services for cities and towns across Massachusetts. Local aid to Quincy has been cut by over \$15 million since fiscal year 2002. State lottery revenues are up and despite legislation which requires the proceeds be distributed to cities and towns, the state continues to deprive us of the much needed funds. There is also talk at the state level of eliminating additional assistance, one of Quincy's primary sources of state aid and of amending the school aid formula. We must continue to work with our elected state officials to make sure Quincy receives the state dollars it is entitled to.

I call upon our state elected officials to stand with me in supporting legislation which would protect cities and towns from further reductions in state aid. The legislation would require the state to;

- hold cities and towns harmless from further reductions in local aid;
- commit the state to restoring local aid in each city and town to it's fiscal year 2002 level over the course of three years; and
- require cities and towns to earmark 50% of the restored local aid to offsetting residential real estate taxes.

And so today, January 3, 2005, what is the state of our city?

We have weathered three stormy years, buffeted by the worst fiscal crisis in recent history, we have instituted new efficiencies, protected our schools and seniors and maintained public safety. And today, while economic forecasters give us mixed signals about the future, Quincy's house is in order, and we are making the investments we need to ensure a brighter future. We have moved forward, together, through the worst of it without the massive layoffs, without weakening our schools, without hurting our seniors, without sacrificing public safety. **And in the process we have made city government more efficient, more open, and more responsive to the needs of our citizens.**

In these last three years we have instituted a quiet, people's revolution that has changed fundamentally and forever the way government operates in the city of Quincy. We have done it together. And we have done it in a way that respects both taxpayers, and our obligation to future generations.

I thank you all once again, for your support, your ideas, your encouragement and your prayers. And thank you once again for the great honor of serving as Mayor of our historic City of Presidents!

Thank you!

The Quincy City Council 2005



Kevin F. Coughlin
Ward 3 Councillor



James H. Davis III
Ward 4 Councillor



Joseph G. Finn
Councillor-At-Large



Alicia G. Gardner
Ward 6 Councillor



Douglas S. Gutro
Ward 5 Councillor



John Keenan
Councillor-At-Large



Francis X. McCauley
Council President
Councillor-At-Large



Leo J. Kelly
Ward 1 Councillor



Daniel G. Raymondi
Ward 2 Councillor

City Council Committees

2004-2005

COMMITTEES OF THE WHOLE

Finance
Ordinance
Oversight
Environmental
Public Works
Park & Recreation
Public Safety
Rules
Senior Citizens
Education
Business & Economic Development
Veterans Services
Library
Housing

CHAIRMAN

John F. Keenan
Kevin F. Coughlin
Douglas S. Gutro
Leo J. Kelly
Joseph G. Finn
Alicia A. Gardner
Daniel G. Raymondi
James H. Davis III
Daniel G. Raymondi
Kevin F. Coughlin
John F. Keenan
Leo J. Kelly
Alicia A. Gardner
Joseph G. Finn

VICE CHAIRMAN

Douglas S. Gutro
Leo J. Kelly
James H. Davis III
Daniel G. Raymondi
Leo J. Kelly
Kevin F. Coughlin
Joseph G. Finn
John F. Keenan
Leo J. Kelly
Alicia A. Gardner
Douglas S. Gutro
Kevin F. Coughlin
Joseph G. Finn
Douglas S. Gutro

Quincy School Committee

2004 - 2005

The Honorable William J. Phelan, *Chairman*

Michael E. McFarland, *Vice-Chairman*

Jo-Ann M. Bragg

Elaine F. Dwyer

Ronald J. Mariano

David F. McCarthy

Linda K. Stice

**Richard DeCristofaro, Superintendent of Schools
and Secretary to the Quincy School Committee**



BOARDS AND COMMISSIONS 2005

Affordable Housing Trust

Rosemary Wahlberg
Sister Joanne Westwater
Donna Ackerman
Nancy Callanan
Dennis Harrington
Robert Foy
Joseph Finn
Douglas Gutro
Robert Rizzi
Alicia Gardner
Sean Galvin
Reverend Sheldon Bennett
Pastor Wismar

Beaches Commission

Leo Kelly
Douglas Gutro
Margaret Milne
Robert Galligan
David Murphy
Jack Nigro
Robert Stevens
Michael Morad
Patrick J. Foley
John Haley
Chickie Abdallah
Kristen Awed
Monica Ferraro
Sheila O'Sullivan
Drew Scheele

Bike Commission

Lyall Croft
Ron Goodman
Page Kistler
Bruce Hiltunen
Robert Simpson
Peter Nielson
Madelein Noland

Board of Assessors

Marion Fantuccio
Steve Roche
Jolanta Briffett

Board of Registrars of Voters

Denis Tardo
Jennirer Logue
William Draicchio
Joseph P. Shea

Building Board of Appeals

Rick Smith, Esquire
Edward Leone
Kenneth Trillcott
Roger Wallin

Cemetery Board of Managers

Richard T. Sweeney
Paul Mauriello
Thomas Galvin
Arthur Wahlberg
Paul A. Schaetzl
Peter Gaciccia
Tom Stansbury

Commission on Disabilities

Nancy MacDonald
Larry Wood
Nancy Magee
Tom Fabrizio
Jane Williams
William Murphy
Amy Boynton
George Colarusso
Vivian Quint

Commission on the Family

Robert Bosworth
Rick DeCristofaro
Robert Curry
Chief Robert Crowley
Dennis Harrington
Reverend William McCarthy
Barry Welch
Sarah Yaroschuck
Christine Schuster
Linda Stice

Commission on Women

Sister Joanne Westwater
Lois Elene Farrazzi
Maureen McGuire
Karen A. Donnellan-Potts
Jennifer DeVan
Mary Lou Meighan
Deborah Mollomo
Anne Keating
Barbara L. Wood
Loretta DeGrazia
Jeanne Leslie
Nancy Callanan
Claudia Rasmussen
Jane B. Ford
Holly Williams
Joan Pritchard
Audrey R. MacAllister
Barbara Nawrot Mendez
Pauline Petipas
Mary Ann Stiglone
Katie Green
Joyce Young
Evie Shore
Donna Nolan
Maureen Ayers
Judy Farmer
Tara Curry
Nichole Kinney
Jo-Ann LaFontaine
Kim DiBona

Community Policing Commission

Paula Nicholson
Normand Goyette
Richard DeCristofaro
Chief Paul O'Connell
Thomas Koch
Jackie Loud
Father Robert Monagle
Linda Stice
Barry Welch
Courtney Cahill
Michael Jackman
Bruce Carr

Chief Robert Crowley
Captain Terrence Kelly
Lieutenant William Stenton
Officer Thomas Connors
Captain Frederick Laracy
Bob Hanna
Dennis Harrington
Jay Duca
Drew Scheele
Steve O'Donnell

Conservation Committee

William Keener
E. James Iorio
Kathy Shaw
Maureen Glynn
Mike O'Connell
Martha C. King
Thomas Kelly
Heather Sargent

Council On Aging

John D. Noonan
Frank Kearns
Arthur Kennedy
John Chen
Kathy Quirk
Dr. Joseph E. McDermott
John Molloy
Mary Vallier
Mary Kay Bamford
Kenneth Tarabelli
Alexander P. Farquahr
Mark Carey
Joseph MacRitchie
Drew Scheele
Barry Welch

Designer Selection Board

Laurie Allen
Mike Ryan
Frank Santoro
Tom Largey
Monica Conyngham

Fair Housing Committee

Nancy Callanan
Judy Farmer
Janice Tucker

Frank Kearns
John Chen
Grace Raymondi
Kay Wagner
Theresa Repoff
Kathy Healy
Robert Stevens
Kathy Shaw
Kory Eng
Jo-ann Bragg
Terry Bellotti-Pulmara
Robert Ulchak
William Keener
Bob Rizzi
Phyllis Rudnick
Thomas Fabrizio

Harbormaster

James L. Silcox, Sr.
Daniel C. Shea
Stephen Cleary
Alfred Petta
James B. Hines
Richard McLaughlin
George Gullage, Jr.
Charles Leuchte
Sal Gallinaro
James Witham
Kevin McKinnon
John Leuchte
Michael Knudsen
Thomas O'Rourke

**Historic District
Commission**

Edward Fitzgerald
Susan Canavan
Anthony Ricci
Marilyn Manning
Anne Corcoran
Joyce Baker
Rose McCarthy
Walter Hannon III
Thomas Koch
Chris Baker

Human Rights Commission

David Ezickson
Joseph McDermott

Louvenia Brewster
Leslie Leahy
Frank Poon
Ann Yeomans
Nancy McDonald
Dorothy Vitale
Thomas Fabrizio
Ed Grogan
Aaron Goodman
Lt. Jeffrey Burrell

**Industrial Development
Finance Authority**

Michael Reidy
Joseph Priscella
Arthur Kennedy
Walter Hannon
James F. Eddy

License Board

Joseph P. Shea
Paul O'Connell
Robert Crowley
Drew Scheele
Jay Duca

**Board of License
Examiners**

Carl Bersani
Roger Wallin
Richard Stewart

Park and Recreation Board

Cornelius Driscoll
Betty DeCristofaro
Sandy Verhault
Bryan Connolly
Robert Evans
Bryant L. Carter, Jr.
John Nigro
Ronald Mariano
Josephine E. Shea

Planning Board

William Adams
Bill Allen
Celeste McGlone
Robert Harnais, Esquire

Quarry Hills Advisory Board

James L. Anderson
Moya Baldwin
Al Bina
Stephen J. Conroy, Jr.
Robert Curry
Richard Deady, Jr.
Richard DeCosta
Barbara Donelin
Paul Flaherty
James L. Galvin, Jr.
Robert M. Keezer
Luke MacNeil
Michael Masone
Jeffy McNeil
Tom Murray
Michael E. O'Connell
Francis R. Pecoraro
Hugh Reilly
Lee Smith
Ronald Tausevich
Gerry Tirrell
Peter R. Traficante, Jr.
James Vallier
James A. Webber, Jr.

Quincy Arts Council

Margaret Spencer
Maryellen O'Brien
Deborah Ali
Deborah Ormon
Antoinette Paglierani
Dianne Murphy
Eleanor Nelson
Maria D'Arcangelo
Edward Fitzgerald
Yolanda Romanelli

Kelly Peterson Cobble
Mary Ann Androncio

Quincy Community Action

Jean Kenney
Michael Berry
Janet Crowley
Warren Sproul
Jane D'Amico
Charles Phelan
Betty Yau
Reverend Sheldon Bennett
Joanne Condon Walsh
Jane Hackett
Judy Farmer
James Flaherty
Robert Rizzi
Attorney Thomas Williams
Linda Kelly
Ruth Doyle
Grace Raymond
Stephanie Fitzsimmons
Zaida Shaw
Anneli Johnson
Marthy Robinson
Anne Kane (Emeritus)
Mary Lucier
James Murdoch
Linda Robinson
Beth Ann Strollo

Quincy Housing Authority

James P. McDonald
Kevin Cotter
F. Jean Kennedy
Reverend William McCarthy
Christine Cedrone
Joseph MacRitchie

Rent Grievance Board

Edward Flavin
Lawrence Falvey
Robert Markle
Claire Daniels
Grace Raymond

Retirement Board

Francis X. McCauley
Richard Fitzpatrick
George McCray
Richard Crespi
Roger Perfetti

Thomas Crane Public Library Board

Sandra McCauley
Lawrence Falvey
Carol Lee Griffin
Alicia Coletti
Harold DiMatteo

Youth Hockey Arena Board

Stephen DesRoche
Christopher McArdle
Pamela Craig
Bruce Wood

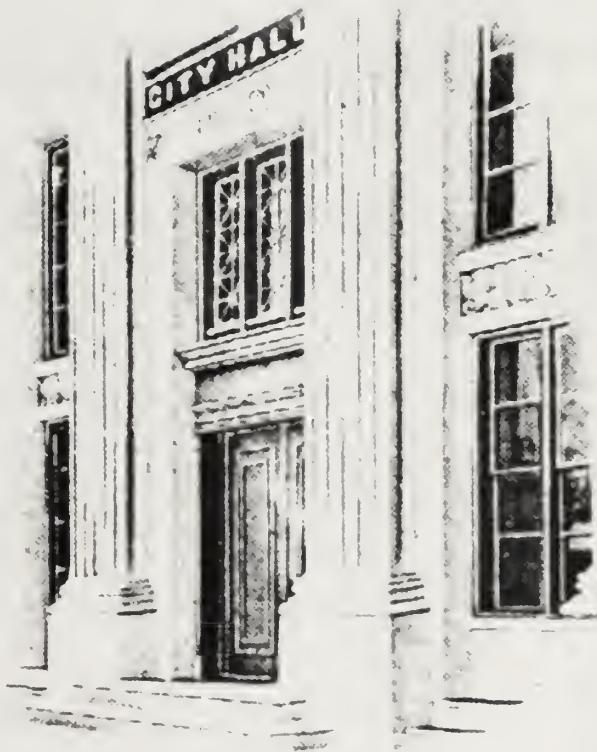
Zoning Board of Appeals

John Greene
Steve Harold
Jack Garland
William G. Cunniff
Marty Aikens
David Portesi

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II

Municipal Departments



CITY CLERK

Joseph P. Shea, City Clerk



Annual Report 2005

COMMONWEALTH OF MASSACHUSETTS PRELIMINARY ELECTION TUESDAY, SEPTEMBER 13, 2005 STATISTICS

Precincts Counted (Of 30)	30	100.00
Registered Voters – Total	52,229	100.00
Ballots Cast – Total	7,029	100.00
Voter Turnout – Total		12.85
School Committee		
Vote For 3		
(With 30 Of 30 Precincts Counted)		
Joseph Keegan	1,145	8.57
James S. Timmins	1,824	10.81
Michael A. Covais	615	3.65
Kevin W. Mulvey	1,877	11.13
Eileen M. Mullen	1,157	6.86
David Smith	1,139	6.75
Kathryn Gralton Hobin	959	5.69
Ronald P. Iacobucci	1,747	10.36
Stephen P. Golden	1,043	6.18
Celeste B. Mcglone	2,103	12.47
Anne M. Mahoney	2,162	12.82
Sandra J. Verhault	768	4.55
Write-In	22	.13
Write-In	4	.02
Write-In	2	.01
Total	16,867	100.00
Blanks	4,220	

COMMONWEALTH OF MASSACHUSETTS MUNICIPAL ELECTION TUESDAY – NOVEMBER 8, 2005

Precincts Counted (Of 30)	30	100.00
Registered Voters - Total	54,899	100.00
Ballots Cast - Total	13,735	100.00
Voter Turnout - Total		25.02

Mayor		
Vote For 1		
(With 30 Of 30 Precincts Counted)		
William J. Phelan	9,545	94.49
Write-In	557	5.51
Total	10,102	100.00
Blanks	3,633	
 Councillor-At-Large		
Vote For 3		
(With 30 Of 30 Precincts Counted)		
Joseph G Finn	8,540	28.78
John F. Keenen	7,940	26.76
Michael E. Mcfarland	7,512	25.32
Julie Berberan	3,238	10.91
Dominic M. Paulo	2,387	8.04
Write-In	37	.12
Write-In	11	.04
Write-In	6	.02
Total	29,671	100.00
Blanks	11,534	
 City Councillor Ward 1		
Vote For 1		
(With 5 Of 5 Precincts Counted)		
Leo J. Kelly	1,872	97.70
Write-In	44	2.30
Total	1,916	100.00
Blanks	570	
 City Councillor Ward 2		
Vote For 1		
(With 5 Of 5 Precincts Counted)		
Daniel G. Raymond	1,503	98.43
Write-In	24	1.57
Total	1,527	100.00
Blanks	327	
 City Councillor Ward 3		
Vote For 1		
(With 5 Of 5 Precincts Counted)		
Kevin F. Coughlin	1,771	98.44
Write-In	28	1.56
Total	1,799	100.00
Blanks	425	
 City Councillor Ward 4		
Vote For 1		
(With 5 Of 5 Precincts Counted)		

James H. Davis III	1,239	97.71
Write-In	29	2.29
Total	1,268	100.00
Blanks	491	

City Councillor Ward 5

Vote For 1

(With 5 Of 5 Precincts Counted)

Douglas S. Gutro	2,003	99.21
Write-In	16	.79
Total	2,019	100.00
Blanks	474	

City Councillor Ward 6

Vote For 1

(With 5 Of 5 Precincts Counted)

Brian F. McNamee	1,559	56.00
Mark W. Bracken	1,215	43.64
Write-In	10	.36
Total	2,784	100.00
Blanks	135	

School Committee

Vote For 3

(With 30 Of 30 Precincts Counted)

Anne M. Mahoney	6,751	21.44
Kevin W. Mulvey	5,542	17.60
James S. Timmins	5,480	17.40
Celeste B. McGlone	5,307	16.85
Ronald P. Iacobucci	4,939	15.68
Joseph Keegan	3,412	10.84
Write-In	40	.13
Write-In	10	.03
Write-In	8	.03
Total	31,489	100.00
Blanks	9,716	

2005 City of Quincy Population and Voters

Total Population:	88,025
Democrats:	25,490
Republican:	6,508
Unenrolled:	22,422
All Others:	479
TOTAL:	54,899

2005 ANNUAL REPORT VITAL STATISTICS

DOG LICENSES SOLD:

Male:	1247
Female:	1192
Transfer:	0
Late:	200
Kennel:	1
Seeing Eye:	6
Total:	2646

VITAL STATISTICS:

BIRTHS:

Quincy:	3
Out Of Town:	1082

MARRIAGES:

753

DEATHS:

Quincy:	721
Out Of Town:	309
TOTAL:	1030

BUSINESS CERTIFICATES:

Transactions:	710
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LICENSE BOARD ANNUAL REPORT

No.	License Type	Fee	Total
13	Clubs All Alcohol	950.00	12,350.00
3	General on Premise	1,500.00	3,300.00
2	Inn Holder/Hotel	2,000.00	4,000.00
84	CV/All Alcoholic	1,300.00	109,860.00
14	CV/Wine & Malt	1,000.00	14,450.00
6	Veterans' All Alcohol	500.00	3,000.00
1	Club Wine & Malt	650.00	650.00
12	Retail Wine & Malt	1,000.00	12,550.00
18	Retail All Alcoholic	1,300.00	23,400.00
14	Sunday Retail W & M	200.00	2,400.00
20	Sunday All Alcohol	300.00	6,000.00
Liquor Total			\$191,960.00

ALL OTHER COLLECTED

311	Common Victualer	100.00	30,953.00
8	Motor I	100.00	800.00
125	Motor II	50.00	6,250.00
2	Ammunition	35.00	70.00
1	Gas Station	100.00	100.00
7	Self Service Gas	400.00	2,800.00
72	Container Storage	50.00	3,600.00
1	Inflammables	50.00	50.00
1	Flammables	50.00	50.00
1	Auctioneer	25.00	25.00
90	Hackney	50.00	4,500.00
16	Bowling Lanes	40.00	640.00
19	Entertainment	200.00	3,850.00
4	Floor Show	200.00	800.00
74	Cabaret	100.00	7,350.00
1	Dancing Alcohol	200.00	200.00
2	Dancing School	100.00	200.00
36	Juke Box	25.00	900.00
121	Garage Repair	25.00	3,025.00
289	Gas Repair	50.00	14,450.00
2	Junk wagon/shop	100.00	200.00
1	Junk Wagon/shop	50.00	50.00
35	Lodging House	200.00	7,000.00
38	Manager	25.00	950.00
8	Movie Screen	50.00	400.00
8	Old Gold/Silver	75.00	650.00
19	Parking Spaces	25.00	475.00
2	Pawn Broker	100.00	200.00
66	Pin Ball/Video	125.00	8,350.00
41	Pool Tables	125.00	5,100.00
3	Second Hand	100.00	300.00
1	Second Hand	50.00	50.00
3	Karaoke	25.00	75.00
1	Livery	25.00	25.00
2	Amusement	560.00	1,120.00
2	Fortune Teller	100.00	200.00
	Other total		106,283.00
	Liquor		191,960.00
	Grand total		298,243.00

12/31/05

CITY SOLICITOR

Monica E. Conyngham, CITY SOLICITOR



Annual Report 2005

Under the direction of the Mayor, the office of the City Solicitor provides legal services for the City of Quincy. The Solicitor, her assistants and counsel are responsible for defending the City against all lawsuits and claims brought against the City, its officers, employees and departments. They must also commence and prosecute all legal actions arising from claims, rights or privileges of the City or any department or administrative board of the City. These responsibilities usually include litigation; the review of legal documents; and the rendering of legal opinions upon request from the Mayor, City Council or department heads.

Numerous issues of municipal law were presented for resolution, including drafting the Quincy Center zoning amendment and the Quincy Center District Improvement Financing zone; defending the City in several trials in both federal and state court; advising the Mayor with respect to budgetary issues; and enforcing health and safety codes. In addition the office of the City Solicitor assisted the various Departments

of the City in their work on behalf of the City. These efforts included revising proposed regulations of the Health Department with respect to the licensure of massage parlors. The office of the City Solicitor also represents the various city boards including the Conservation Commission, the Zoning Board of Appeals, the Planning Board and the Board of License Commissioners. The office of the City Solicitor defends the decisions made by these Boards. In particular, the Office of the City Solicitor defended decisions relating to the proposed garage at the Quincy Medical Center, as well as the revocation of Liquor Licenses and other disciplinary action taken against Licensees. The office of the City Solicitor was proud to assist the administration in resolving these and many other issues in a manner fitting of our great city.

During Fiscal Year 2005, the City received in excess of 300 new claims. During that same period, payments were made in settlement of approximately 60 claims.



COUNCIL ON AGING, DEPARTMENT OF ELDER SERVICES

Thomas F. Clasby, Jr., DIRECTOR



ANNUAL REPORT 2005

This past fiscal year brought many new venues to the Quincy Council on Aging, Department of Elder Services. These included "It's A Party", a gathering to break up the winter. This event took place at the Park and Recreation Complex, over 100 seniors attended. Music was provided by the Dixie Land Duo, it was a great success. Other new programs included a seminar on Back Safety, a presentation on natural remedies for ailments and other issues that affect seniors, diabetes, smart borrowing, protecting your assets and traffic safety. Each of these workshops were very well attended.

Additionally, the QCOA held the following programs: Osteoporosis Screening, Eye Screening, Foot Screenings and weekly Blood Pressure Screenings. Other events for FY05/06 included shopping trips to several malls in the South Shore. These trips were fee based and enthusiastically attended by over 200 seniors.

Financial Advice counseling, Movie of the Month, Hearing Screening, Reverse Mortgage and Legal Advice programs continue. All of these programs are provided on a monthly basis at little or no cost to Quincy's seniors. We were able to provide 137 free simple Wills; 112 free Hearing exams; and 26 sessions of Financial Advice. We are especially pleased to have had Susan Wornick from Channel 5 in Boston come to Quincy this past March and delight our seniors with her charm, wit and expert advice regarding scams, consumer protection and senior advocacy.

The SHINE program handles all questions regarding Medicare, Medicaid, prescription coverage, duplicate billing and many other

inquiries regarding health insurance. All SHINE volunteers completed an extensive 8-day training program and continually received updates and new information regarding changes in the system. There is no cost for seniors who utilize this service.

We continue our campaign to identify those individuals who are recently widowed and inform them of the services that are available to them. Each senior who loses a spouse receives a letter of condolence from the Director on behalf of the Department and information regarding the services available. Additionally we now provide some helpful books on the subject. We also continue to operate a number of smaller programs and sponsor some annual special events as well. Outreach on Wheels, in conjunction with the Thomas Crane Public Library, provides reading and other library materials to homebound seniors.

We remain committed to our fitness program, which includes line dancing and exercise. This program also includes an osteoporosis prevention weight training element. And for those seniors who enjoy strengthening their mind as well, a Scrabble Club and Bridge Club meet once a week at the Dawes House.

The South Shore Center for the Blind was founded in 1976 and continues to be a source of pride for the Department. Supervised by Quincy Elder Services, this program continues to provide the visually impaired with a place to enjoy various activities every Tuesday and Friday. Volunteers assisted with these activities, as well as a number of special events and field trips that took place throughout the year. The Quincy Council on Aging provides ongoing

support of this meaningful program which is held at the Fore River Club House. This year with the assistance of our volunteers we held the second annual rummage sale for the Blind.

The Friendly Visitor volunteers continued to make visits to homebound seniors. Quincy Elder Services manages this program filing a C.O.R.I. (Criminal Offender Record Information) on all volunteers, matching volunteers with the appropriate seniors, keeping track of volunteer hours, and recording monthly reports. This program is indicative of the outreach efforts of Quincy Elder Services in making sure those living alone receive the care that is needed.

Our transportation program continues to be one of the finest in Massachusetts, in fact other communities are implementing their own programs modeled after Quincy. The medical transportation program provided trips to Quincy, Milton, Carney and Braintree Rehab hospitals, several Boston hospitals, and local doctors' offices. The Transvan program continues to thrive. The Transvan Program, with a nominal fee of \$20 per quarter, provides transportation throughout Quincy for any personal appointment. This service helps to fill a great void for seniors who need reasonably priced transportation to go food shopping, visit a friend, attend a wake, hairdressing or barbering, or for any reason. The Department of Elder Services continually gets positive responses from the many clients who use the program, especially the professional treatment and thoughtfulness displayed by all the drivers.

For those seniors in recovery, the Quincy Elder Services Loaned Equipment Program lends wheelchairs, walkers, canes, shower chairs and other equipment to those seniors in need of such supplies. This program has assisted over one hundred needed seniors.

Once again we were able to assist Seniors in filing their income taxes properly, through the IRS-AARP Income Tax Assistance Program. This program utilizes trained volunteers to assist seniors with filing their income tax forms. On

site at Squantum Gardens, this program helped hundreds of Quincy seniors to prepare their Income Tax Returns for 2004. As is the case with many of our programs, there is no cost to the participant. This program is one of the most popular programs provided by the Department of Elder Services.

The Quincy Council on Aging newsletter continues to be an effective tool to communicate with the seniors we serve. We received positive feedback on such features in the newsletter as recipes, photos, trivia, history highlights and the Chairman's Senior Beat column. The newsletters contain information regarding Council on Aging programs, other Community Center Senior activities and all pertinent information for Quincy's older population. Over 5,000 copies were distributed monthly, which gave Quincy's seniors a look at what was happening in the City.

The Council on Aging in conjunction with the Health Department participated in several forums. We work closely with the nurses whom provide us with current information on health and safety issues which impacts the lives of seniors. Each month an article appears in our newsletter from the health department on these issues. Additionally, we notified the seniors of other points of interests or services provided by various City departments and agencies.

The Seniors Workers Abatement Program (SWAP), provides an opportunity for seniors living in Quincy to work in various departments throughout the City. In exchange for work the SWAP participant receives a deduction from their property taxes of up to \$600. Seniors participated in a number of different duties such as computer work, landscaping, office duties and bookkeeping, in departments such as the Library, Public Works, Council on Aging and the Constituent Services departments. This program has provided employment for seniors, assisted many departments with part-time workers and helped seniors living in their own homes keep up with their living expenses.

Two of our most popular events take place in the Fall. The first is the Annual Quincy Senior Conference, held in September in cooperation with Mayor Phelan and the members of constituent services. Our tenth conference was held at Broad Meadows Middle School. This event attracted more than two hundred and fifty participants and volunteers. Workshops on many different topics were provided with speakers from many fields. The evaluations on the Conference showed a 98% approval rate and indicated that the 2005 Senior Conference had once again lived up to its billing.

In November, the Quincy Council on Aging sponsored the twenty ninth annual Mayor's Thanksgiving Dinner. One hundred and fifty seniors, who might otherwise have no place to go on Thanksgiving Day, were treated to a wonderful full course turkey dinner. Volunteers helped to make everyone in attendance feel at home on one of our most meaningful holidays. Another annual event which, has become a highlight for seniors every spring is the Quincy Senior Olympics. Working with the Recreation Department, the Quincy Council on Aging and Beechwood on the Bay once again had a great turnout for the 2004 Senior Olympics. Participants competed in many events throughout the City and, for their efforts, were presented with medals at an awards banquet held at Beechwood on the Bay at the conclusion of the event.

In an effort to reach all the City's seniors, the Quincy Council on Aging has continued to seek opportunities to network with other agencies to provide as much information to Quincy's seniors as possible. Our affiliation with Massachusetts Council on Aging has helped to increase our

formula grant each year. Working with the Executive Office of Elder Affairs, the National Council on Aging, Massachusetts Gerontology Association, American Society on Aging, the UMASS Boston Gerontology Program and other related agencies, the Quincy Council on Aging has been advised on many changes that have taken place. The Elder Update, local cable access program served as a vehicle to convey pertinent information to the seniors. Again this year, representatives from South Shore Elder Services were monthly guests of the program.

Our relationship with South Shore Elder Services remains very strong. We are fortunate to have two of our Quincy Council on Aging board members serve on the board of the South Shore Elder Services. South Shore Elder Services which provides home care, Meals on Wheels, nutrition sites and other services in Quincy, has also assisted with promotion of our programs, application for grants and technical training. Once again, the Council on Aging successfully participated in the Merrill Lynch long distance phone call program which provided seventy five seniors with free phone calls anywhere in the world during the holiday period.

The Asian Senior Outreach Program, which takes place daily at the Wollaston Senior Center continues to be a strong and vibrant asset to our community, with a significant level of participation.

The Quincy Council on Aging, Department of Elder Services is proud of what was accomplished in 2005. We are committed to finding new ideas to enhance the quality of life for Quincy's senior population.

FIRE DEPARTMENT

Paul E. O'Connell, FIRE CHIEF



Annual Report 2005

The main objective of the Quincy Fire Department is to provide a professional, well-trained and highly motivated Fire Service to the citizens of Quincy.

The Fire Department serves the community by providing fire protection, emergency medical services, hazardous conditions mitigation and general assistance to the public.

The Fire Department also provides for code enforcement and inspections through the Fire Prevention office as well as fire safety education for students and senior citizens through the S.A.F.E. Program.

The Fire Alarm Maintenance Division maintains the Municipal Fire Alarm System, which transmits alarm signals from the entire city to the dispatch center as well as the department's communication system.

In Fiscal 2005 the Quincy Fire Department responded to 9,901 different incidents. These incidents contained everything from fires, explosions, bomb scares, and medical emergencies to car accidents, stuck elevators, hazardous spills and false alarms.

In 2005 there were 602 fires in Quincy. The total reported dollar loss for all fires was \$1,057,501. There was 1 civilian fire death and 0 civilian injuries in fires. There were 75 firefighter injuries in Fiscal 2005 with no firefighter deaths. The Fire Department responded to 5,232 medical emergencies and 747 automobile accidents.

There were 656 hazardous incidents, which included power lines down, fuel spills or leaks,

carbon monoxide incidents and Anthrax investigations.

Quincy Fire had 928 service calls, which include lockouts (home and auto), water problems, police assists and smoke removals.

There were 585 good intent calls, which include smoke scares, steam for smoke and wrong locations.

The department also responded to 1,837 false alarms whether intentional or unintentional. Quincy Fire Department also gave mutual aid 35 times.

FIRE PREVENTION

The accumulated years of experience of the fire prevention personnel in suppression, serve to remind each of us of the importance of our efforts in providing proactive code enforcement to maximize the quality of life safety conditions within the City's occupancies. Every effort has been made and will continue to be made to recognize hazards where they exist and to further persevere towards their eradication for the safety and welfare of our citizens. Once again this City can be proud of what has been accomplished through the Fire Prevention Officer during this past year while being assured that those efforts will continue. Here is a brief qualitative list of our efforts:

1,410 smoke detector certificate inspections for residential occupancies.

223 oil burner applications processed and installations inspected.

The issuance of 185 miscellaneous permits complete with inspections and follow-up.

130 tank removal permits.

40 lodging home inspections.

20 building demo permits.

47 fire investigations.

Innumerable code inspections upon complaints or referrals from citizens, licensing, suppression personnel or other inspection agencies.

Inspect numerous specific occupancies and construction sites.

Yearly and quarterly inspections and billing, where appropriate, for various occupancies licensed by State Agencies including but not limited to 2 colleges, the medical centers, 29 schools, 28 day care centers, 5 nursing homes and halfway houses.

The presence of professional firefighters performing fire watch duties at 90 construction sites and various locations where they are required by either Law, Code, Ordinance or our own judgement with over 5,000 detail hours. Fire safety education directed towards 4,563 students, evacuation drills conducted with 9,810 individuals in attendance, school exit drills for 9,810 students, juvenile fire setters programs conducted for countless individuals and various other programs specifically directed towards senior citizens.

QUINCY FIRE DEPARTMENT

HAZARDOUS MATERIALS

Lieutenant John Barber continues to perform all the duties associated with the position of Hazardous Material (HAZ-MAT) officer for the City of Quincy.

Lt. Barber as SARA TITLE III Compliance Officer, inspected and documented numerous occupancies in the city that use hazardous chemicals or materials in their everyday operations. This is mandated under the Federal Governments Right to Know Law. He further responded to or monitored 157 HAZ-MAT incidents in the city for Fiscal 2005. Lt. Barber maintained all necessary records and assisted in mitigation of these incidents. Lt. Barber is also responsible for training all fire companies in hazardous material identification and mitigation procedures.

Recognizing the need for terror incident preparation, Lt. Barber is a participant in the Statewide Anti-Terrorism Unified Response Network (SATURN). He is also an active participant Urban Area Support Initiative (UASI) attending committee and subcommittee meetings. Through his assistance the Department was able to procure by grant 36 "Level A" entry suits for the department. Lt. Barber also attends all of Quincy's Emergency Management meetings. His attendance is two fold, first as a representative of the Fire Department and second as a HAZ-MAT specialist. His expertise at these meetings brings much to the table. He also participated in all Table Top exercises held at Quincy's Emergency Management Center this fiscal year.

The HAZ-MAT office is currently located in the Training Division. In the next few years we expect much training and new equipment, through UASI grants to bring this department to where we feel it should be.

APPARATUS REPAIR FACILITY

The repair facility with two full time mechanics located inside the old fire station on the grounds of the former shipyard continues to make repairs to both the vehicles and equipment used within the fire service. The front line apparatus consists of eight pumper trucks, three aerial ladder trucks, two brush trucks, one hazardous materials van, one air supply truck, and three marine boat units.

Two new Emergency One Pumper trucks were purchased and are working very hard performing well at their new homes. Engine 1 located at headquarters and Engine 5 in West Quincy received the new engines. Both have 1,500 gallon a minute fire pumps and carry 500 gallons of water. These trucks are the first of its kind to have a new type of electrical system like that of the automobiles purchased today. Both of the mechanics have had to attend classroom instruction of the new Multiplex electrical systems.

The spare fire apparatus which is placed into service when a frontline truck needs to be taken out of service for repairs consists of four pumper trucks with the oldest being 31 years old, two aerial ladder trucks with the oldest being 34 years old. The department still has at its disposal older trucks that can no longer be placed into service. These outdated trucks provide us with the parts to repair other trucks because many parts are no longer available due to their extended age of service.

FIRE ALARM MAINTENANCE DIVISION

The Quincy Fire Alarm Division of the Quincy Fire Department is responsible for the installation, repair and maintenance of the municipal fire alarm system. The municipal fire alarm system is comprised of 1,112 fire alarm boxes, with over 800 boxes being the mandatory direct fire department connection for multiple residence occupancies of thirteen or more units. Also schools, churches, large industrial buildings, office buildings and other special occupancies are connected to the system.

The Fire Alarm Division also maintains all forms of Fire Department signaling and communications methods consisting of voc alarm dispatch, alarm signaling, and data transmissions to eight fire stations over proprietary fail-safe wire and cable networks, which cannot be sent over commercial

communication networks. The Fire Alarm Division also maintains the Fire Department radio communications system, comprised of two operator consoles, three base station repeaters, a backup system, forty mobile radios, sixty-five portable radios, and nine other mutual aid radios to surrounding communities. The Fire Alarm Division has also worked with the city I.T.T.S. Dept. to install city data transmission cables and fiber optics.

Many routine daily maintenance procedures such as re-lamping, box painting, new pole transfers have been pre-empted by the ever-increasing demands of alarm system inspections, plan reviews, alarm and sprinkler system permits, all performed by the professionally licensed members of the division. Future work and projects facing the Division are at an all-time high, with over thirty new buildings in the planning or construction stage, all requiring municipal fire alarm connections by 2006.

All vehicles must be capable of emergency operation at a moment's notice to be able to respond to utility pole knockdowns, etc. Revenues generated by subscriber connection fees, permit fees, test and inspection fees, recoverable third party overtime reimbursements, and forced utility relocations, etc. make the Fire Alarm Division virtually self-sufficient financially.

HEALTH DEPARTMENT

Andrew G. Sheele, HEALTH COMMISSIONER



Annual Report 2005

The Health Department continues to address the public health problems facing the community by providing preventive health services, implementing a range of environmental, communicable disease and infection control regulations and by offering educational information and activities on all services provided. A summary of our services, programs and activities for this fiscal year is provided below.

Substance Abuse Control Program Activities

- Tobacco Control Program

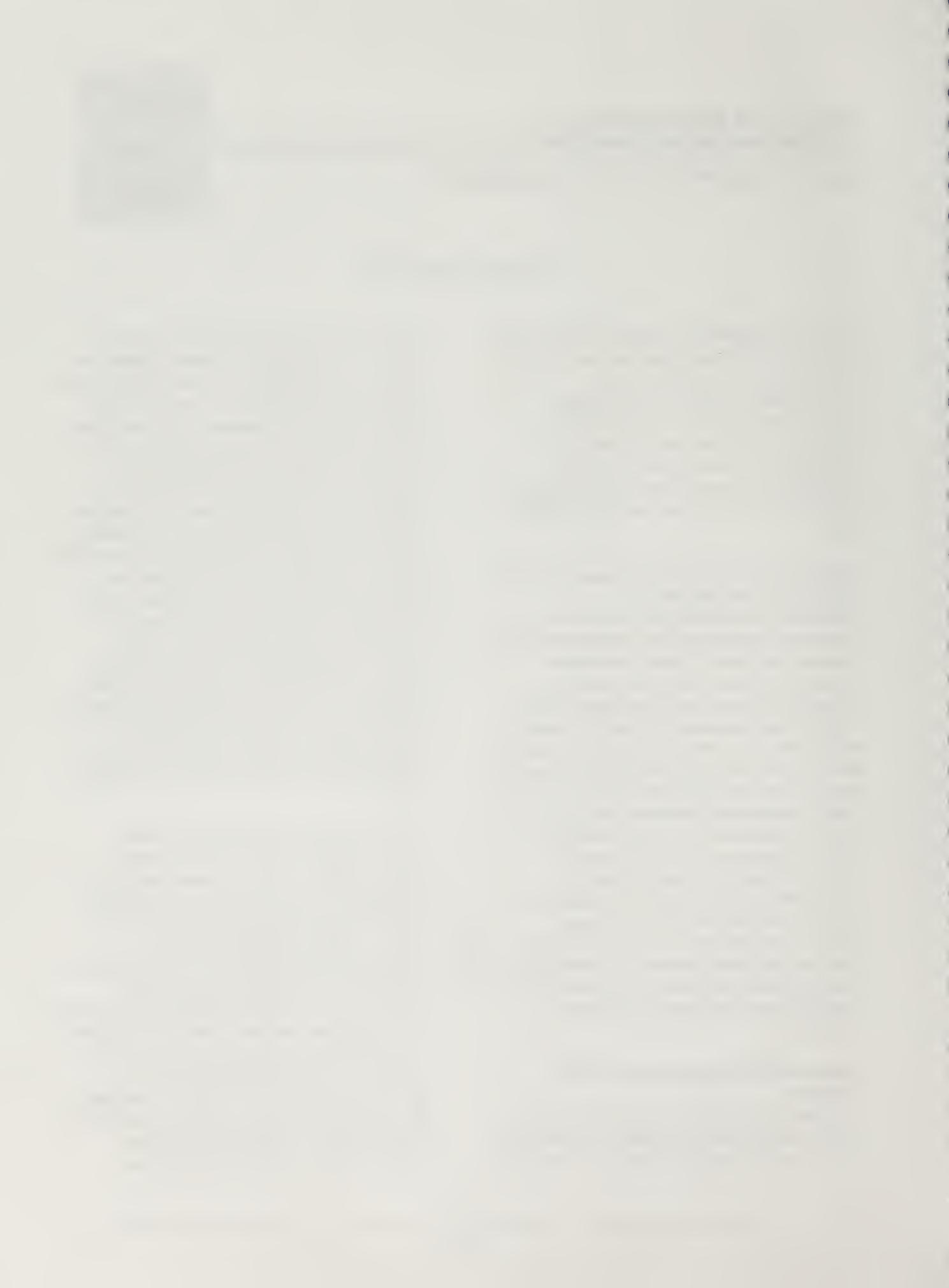
Despite complete cuts to the Massachusetts Department of Public Health's Tobacco Control Program, The Quincy Health Department continues to work closely with Bay State Community Services and The Quincy Police Departments Community Policing Division to enforce tobacco regulations regarding access of tobacco to minors. Food and housing inspectors ensure that all Vending Machines in establishments have permanent lockout devices installed and compliance checks of proper signage prohibiting the sale of tobacco to minors. Violators received the fines as established in the Regulations. Referrals were made for 7 individuals wishing to attend smoking cessation clinics. A more restrictive ordinance prohibiting smoking in the workplace was submitted to the Quincy City Council in June and was placed into the ordinance committee.

Public Health Nursing Programs and Activities

The nurses' role in the area of prevention and control of tuberculosis continues to expand with our two nurses required to function as mandated

case managers for patients with an active TB disease. One of the most successful aspects of TB control is the practice of "Directly Observed Therapy" (DOT) for patients with active TB disease. To support patients in adhering to the treatment regimen, nurses visit patients in their homes to monitor the administration and effectiveness of medication. The nurses are supported in this aspect of care by an outreach worker with the State TB Program. TB testing and screening clinics are held in accordance with the current regulation of the Massachusetts Department of Public Health. Contact testing through follow up of residents and new participants is also performed. Culturally diverse education and outreach programs are conducted in conjunction with state and local organizations. Our two nurses also participate in the twice-monthly chest clinic at Quincy Medical Center as part of continuity of care for their tuberculosis. Patients and new arrivals to the U.S.

The Massachusetts Department of Public Health's regulations requires that certain communicable diseases be reported to the local health departments. The nurses review each incident of communicable disease and file a thorough report to the Massachusetts Department of Public Health. The reports serve as one of the most important measures to prevent and control communicable disease in the city. In addition, the nurses work to ensure that members of the community who have come in contact with a communicable disease are evaluated to determine if infection is present. Patient confidentiality is always respected. The nurses also provide preventive education, support and guidance to patients and their



families and act as a resource to area health care providers on issues concerning communicable diseases.

Clinics

Lead screening clinics for children age nine months to six years, were held to detect elevated lead levels in blood and to refer the child for follow up as needed. Adult Immunization Clinics were held weekly and by appointment to protect adults against infectious diseases such as tetanus, diphtheria and pneumonia. College immunization clinics held weekly.

Each fall free influenza clinics are held at Elderly Housing Facilities, Neighborhood Health Centers and The Health Department. Home Visits were offered to homebound. The nurses also distributed the flu vaccine to the area health care providers, nursing homes, Quincy Medical Center and the Manet Community Health Centers. Hepatitis B vaccine was provided to public employees at risk for occupational exposure to infection. Immunization clinics for post exposure to certain communicable diseases (Hep A) are held as necessary.

Biologic Distribution Program

The nurses maintain an established biologic distribution station. Each nurse was responsible for dispensing M.D.P.H. free vaccine to Quincy health providers, Quincy Public Schools, Quincy Medical Center for the prevention of measles, mumps, rubella, polio, tetanus, diphtheria pertussis (whooping cough) haemophilus influenza, chicken pox, Hep A and hepatitis B Immunoglobin. The nurses also dispensed PPD tuberculin vaccine, monitored its usage and educated community providers regarding appropriate screening practices in TB prevention control. Additionally, influenza, pneumonia, tetanus /diphtheria, was provided to health care providers and nursing homes.

Recreational Camp Programs.

Recreational Camps are inspected, licensed and monitored yearly by the nurses to insure public health safety and prevention of communicable

disease. They also provide camps with info on regulation changes and current health issues.

Health Education Seminars for Senior Citizens

During the course of the year seminars for senior citizens took place at Community Centers and at Marina Place. The topics included the importance of food safety practices, cholesterol levels, diabetes and the importance of receiving immunizations as adults. Seminars for Blood-Borne Pathogens and diseases of the skin were given monthly for those requesting tattoo licensing. Seminars for city employees on Bloodborne Pathogens were also done. The nurses also provide Health Guidance and Referrals to residents and health care providers and work closely with the Commissioner of Public Health. The nurses continue their collaborative efforts with QATV and news media regarding current health issues and concepts.

Food /Health Inspection Program Activities

The two full-time food/health inspectors are charged with oversight of the approximately 557 facilities in Quincy that receive our licenses to sell and/or prepare and serve food in the city. In general terms, complaints of any alleged food poisoning require the facility be inspected immediately with follow-up activities conducted by both our nurses and inspectors as necessary. Complaints concerning employee hygiene, unsanitary conditions and others reported by consumers are investigated and followed-up as soon as possible. Consumer complaints about overflowing dumpsters and litter, debris around food establishments are still the most frequent consumer complaints. Issuance of tickets for violations of the Dumpster Ordinance continues to be a routine practice limited now to a certain number of violators.

Those food establishment owners planning to open a new restaurant and those renovating existing restaurants met with inspectors to discuss and complete a plan review packet. This packet contains copies of our smoking regulations, dumpster ordinances, explanation of



critical and non-critical violations listed in our food inspection form and requirements for equipment needed, depending on the food to be prepared and/or served in the new or renovated establishment.

New Training & Enforcement

Requirements/Food Inspection Program

The Massachusetts Department of Public Health, Division of Food and Drug, in October of 2000, required establishment managers to become Certified Professional Food Handlers before October, 2001. The Quincy Health Department arranges and sponsors training classes for new owners and employees conducted by Professional Food Service Trainers.

Our food/health inspectors and sanitarians also inspected and responded to complaints regarding semi-public swimming pools, tanning facilities, massage parlors, health clubs and one stable. In addition the two food/health inspectors served as, animal inspectors. Approximately 115 dogs and cats were required to be quarantined and released this physical year.

Rabies Prevention and Control Activities

The health/animal inspector, pursued all reported cases of possible rabid dogs, cats, raccoons and skunks. Consultation was offered with follow-up should an individual require pre or post rabies treatment. The Massachusetts Department of Public Health, Division of Communicable Disease fact sheets and educational materials on Rabies were again distributed to schools and the media.

One rabies clinic was held this year in April to encourage dog and cat owners to have their pets immunized. Dr. Tricia Glazier, Veterinarian, conducted the clinic assisted by a number of our staff who record important information on the vaccination status of the pet and issue tags which identifies the animal as having been vaccinated within the year.

Chief Sanitarian, Housing Code and Other Sanitarian's Activities

The Chief Sanitarian spends considerable time carrying out her responsibilities as the

Supervisor of the Housing Code staff, which includes one code inspector, one full-time sanitarian and as needed one part-time sanitarian. She met as needed with staff to review individual cases and to offer guidance and consultation for resolution of cases. In her role as Supervisor of the Semi-Public and Public Swimming Pools, she conducted Annual Training Seminar prior to the opening of the seasonal pools for our in house inspectors regarding the meet the requirements of the State Sanitary Code " Minimum Standards for Swimming Pools". In addition to inspecting an assigned number of seasonal pools every month, she assisted the two sanitarians as needed in carrying out the mandates of the Swimming Pool Regulations while conducting inspections of their assigned pools. She also reviews & approves construction plans for new semi-public and public pools.

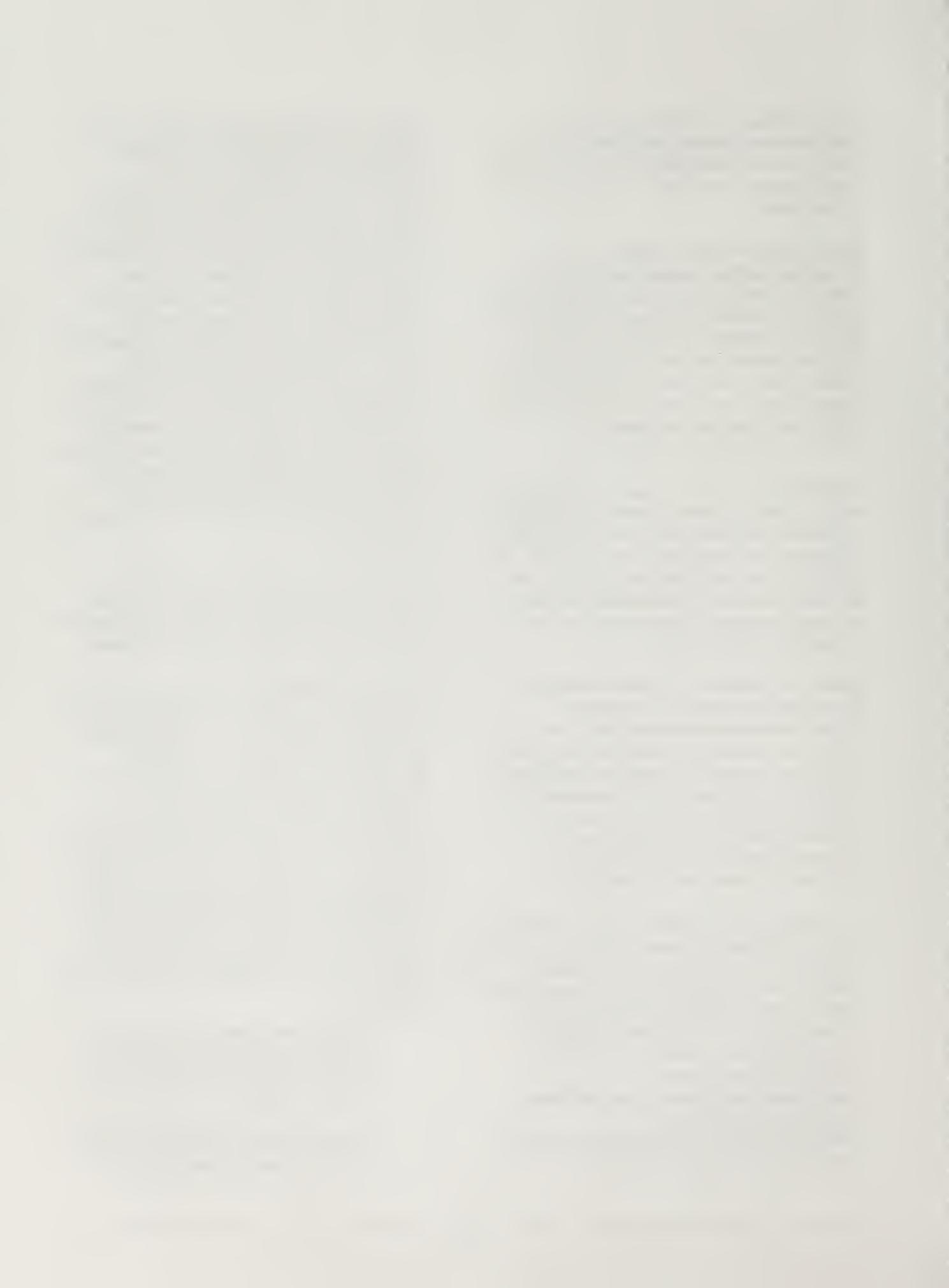
The Chief Sanitarian also provided Health Department comments on behalf of the Health Department to the members of the Zoning Board of Appeals on issues coming before the board.

A considerable portion of her time was dedicated to the review of plans and documents, site inspections, meetings with engineers and developers of proposed new subdivisions, PUD's and commercial facilities to discuss drainage, sewage, insect/rodent control, hazardous materials, dust control, solid waste and other environmental prevention and control issues specific to the site. The Chief Sanitarian and the other sanitarians responded to the daily complaints by residents concerning such issues as nuisance, dust, indoor air pollution, asbestos exposure, rodent and insect complaints, water quality concerns and complaint of air quality and odors.

Special Projects:

Massage Regulations – Updated and revised comprehensive draft massage regulations (currently under review by solicitor's office).

West Nile Virus – Working with DPW, Norfolk County Mosquito Control



Project and Quincy's Animal Control Officer, the Health Department worked to prevent and control the potential for the West Nile Virus occurring in the City. Information on the preventive and protective measures residents could take to control mosquito breeding in their yards and to protect themselves from mosquito bites was provided to the media and to the general public via the City's Web Page.

Urban Area Security Initiative (UASI) Grant – Worked with Commissioner and Public Health Nurses to submit an \$83,592 grant for equipment and supplies for emergency preparedness, including planning and preparedness for mass immunization.

Hoarding Seminar – Developed and presented to the Council on Aging a seminar on Hoarding and Clutter. Involved research and development of presentation as well as informational handouts and brochures.

Bathing Beach – Responsible for scheduling and coordinating the City's Bathing Beach Sampling Program. Involves coordination of weekly sampling of beaches, keeping statistics, notifying public and media via press releases and information on Web Page. Compile final report at end of season.

Health Department Web Page – Responsible for updating information on the Health Department's portion of the City's Web Pages. Posts up to date statistics regarding West Nile Virus surveillance, bathing beach sampling results, and flu vaccine clinics. Posts articles of concern including information on Extreme Cold, Mad Cow Disease, Tick-borne Diseases and Mosquito control.

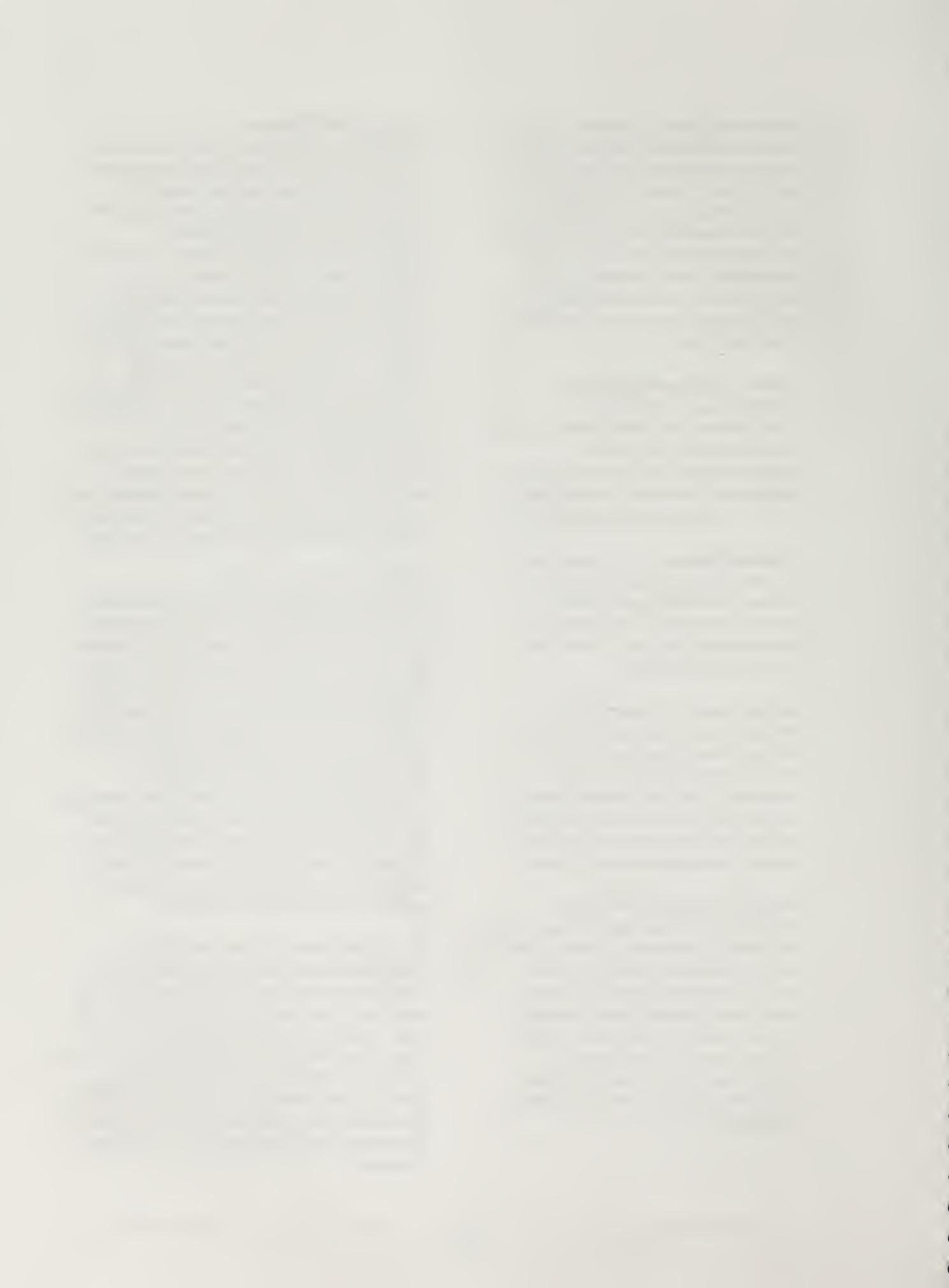
Housing Code Division

Our Housing Code inspector and Sanitarians (one full-time and one part-time) are assigned complaints involving housing conditions, primarily in rental properties. Housing code inspections may include lead paint determinations (if children under six reside within the dwelling) in addition to comprehensive Sanitary Code inspections according to Minimum Standards of Fitness for Human Habitation. The same inspectors also respond to nuisance conditions, usually involving trash and debris and/or rodents. The housing code division also performs routine and complaint inspections of the City's lodging/rooming houses and Hotel/Motels/Inns. Our Sanitarians, in addition to housing and nuisance complaints also perform complaint and licensing inspections for sun-tanning facilities, massage establishments and body art facilities.

Shellfish Warden Activities

Our shellfish warden continues to enforce the city's Shellfish Management and Regulation Plan which requires the licensing of all diggers, the routine testing, opening and closing of the flats in accordance with all of the Division of Marine Fisheries requirements. The shellfish warden also assists our department in collecting water samples and in posting signs when particular beaches are unacceptable for swimming and in removing such signs following acceptable results of re-tested water samples. He is also an active member of the Shellfish Warden's Association and has received an award for his continued efforts to improve the quality of the clam-flats in the city.

The Health Department has also added a pumpout boat that was procured with monies from a grant under the Clean Vessel Act. This boat is run from May thru October and services boats mainly in the Quincy Fore River and Town River. Waste is pumped from recreational crafts and disposed of in the City of Quincy sewer system. During this fiscal year 403 boats were serviced and approximately 8400 gallons of sewerage collected through use of the Pump-Out-Boat.



Health Commissioner's Activities

The Health Commissioner oversees all programs, clinics and activities of the Quincy Health Department. Has routine meetings with staff to discuss any issues or problems. Attends department head meetings with the Mayor and his staff. Works on any projects or activities that the Mayor request.

Beach Commission

The Health Commissioner conducted research this past year as requested by the Beach Commission. One area involved an analysis of the regulatory requirements necessary to operate a private laboratory for water quality testing possibly by the Commission. The requirements were both difficult and financially prohibitive for the Commission to tackle at this time as were the cost factors, staff and accurate reporting of daily water testing of the City beaches during the summer months as was of interest to the Commission. A review of an EPA grant proposal for studying and conducting real-time or timely analysis of water quality was also conducted but unable to be pursued due to the pending loss of Federal funding for this grant proposal. In addition, the Health Commissioner conducted research on the various Marine Science and Marine Studies Programs in the state in the hopes that the Commission might eventually apply funding to conduct similar programs in the City of Quincy.

Bioterrorism

The health department's significant involvement in bioterrorism response and preparedness activities that have been on going. Development of fact sheets; web information and both in-house and city-wide protocols were a prime responsibility of the Chief Sanitarian and other

key staff members. Dozens of documents generated at the federal and State levels have been reviewed and continue to be incorporated into the City's disaster preparedness plans. Great studies have been made in the development of citywide immunization and evacuation plan to include mobilization and communication of all city departments

Quincy License Board

The Health Commissioner is a member of the Quincy Licensing Board and its Vice-Chairman. The Licensing Board meet 3 times a month and is responsible for the issuance of over forty different licenses. Each application has a thorough review process and a hearing. The License Board listens to complaints and violations against license holders and renders decisions.

REGION 4b

The Health Commissioner attends monthly meetings of Region 4B. Comprised of 27 communities, health agents from each work closely with state and federal officials on a host of different public health issues facing our communities. We are currently working to get state funds allocated to local public health departments for emergency preparedness.

Special Projects

Quarry Hills Associates Project

The Health Commissioner continues to work with the City's Environmental consultant in reviewing and discussing all issues related to the Quarry Hills Project. A number of discussions occurred between the environmental consultant, DEP, City Solicitors and the developer

<u>Health Inspectors</u>	Routine Inspections
Restaurants	1434
Retail Food Stores	1187
Mobile Food Service	8
Catering Service	15
Cafeteria	52
Bakery	43
Function Halls	45
Temporary Food Service	103
Vending Machine	0
Motels	43
Nursing Homes	32
Swimming Pools	136
Day Care Sanitation	43
Health Club, Steam Baths, Sauna	53
Tanning Facilities	74
Massage Parlors	98
Schools Private-Parochial	
<u>Food/Health Investigationa/Complaints</u>	
Consumer Food Borne Illness	22
Consumer Product Tampering	13
Consumer Employees Hygiene	45
Consumer Unsanitary Conditions	62
Consumer Dumpster Complaints	70
Consumer Rubbish Debris	83
Consumer Food/Insect/Rodent	27
Sewer/Grease/Drainage	28
Toilet Facilities, Unsanitary	31
Other	135
<u>Insect & Rodent Control</u>	
Rat Complaints	81
Cockroach	75
<u>Animals- Dog Bites Reported</u>	
Long Term	31
10 Day	39
Other	3
Cat Bites Reported	55
Long Term	28
10 Day	17
Quarantined Animals	128
Fish & Wildlife Complaints	12
Laboratory Testing-Frozen Desert	201
Burial Permits	859
<u>Nursings Division –</u>	
I. Total Home Visits	80

II. Total Office Visits	587
III. Total Telephone Visits	4096
IV. Total Health Guidance	4445
V. Total Child/Adult Clinic	48
VI. Total School Visits	0
VII. Total In-Service Education	16
VIII. Total Conference	191
IX. Total Meetings	95
X. Communicable Disease Reports	145
XI. Tuberculosis New Cases	7
XII. HIV/AIDS Information Ref.	0
XIII. Biologic Services	190
XIV. Camp Visits	39
XV. Health Fairs	0
XVI. Flu Shots	2750
XVII. Inspections	11
XVIII. Seminars	27

Tuberculin Testing

Total	221
Male	82
Female	139
Negative	182
Positive	24
Not Read	17
Certification	73
Contact	95
College Entrance	0
Routine	43
<u>Referred to BMC</u>	21
<u>New Entry</u>	5

Chief Sanitarian Summary

Pool Inspections	39
Demolition Inspections	37
Sub Division Review	3
Housing Code - Hoarding	4
Bathing Beach Report	1
Air Pollution	11
Lisc. Transfer Inspection	6
PUD	1
ZBA Agenda Review	All cases
Occupancy Permits	4
Indoor Mold	2
Nuisance Complaint	18
Seminars	6
Septic/Sewage	3
Asbestos	7

Subdivisions	2
Housing Code Inspections	
Complaints	
# With Code Inspections	253
# Housing Code Reinspections	430
# With Violations Outstanding	151
# Requiring Court Activity	66
# Administrative Hearing (In-House)	7
# Lead Paint Determinations/Inspections	
# In Violation	36
# In Compliance, Initial Inspection	7
# With Violations Corrected	15
# Requiring Court Activity	5

HUMAN RESOURCES DEPARTMENT

Roberta Kety, DIRECTOR



Annual Report 2005

The Human Resources Department handles benefits (employee, retiree, employees on leave of absences, and worker's compensation), compensation, employee and labor relations. The 2005 Human Resources Department consisted of the Director of Human Resources, Roberta F. Kety and the following very dedicated and hard-working individuals: Marie Brinkmann, Benefits Coordinator; Lorene Connolly and Patricia McGowan, Human Resources Assistant (a job share) and Anthony Sansevero, Assistant Benefits Coordinator.

In the benefits area, we administer the health plans for 4343 subscribers that include 2584 subscribers on the Health Maintenance Plan (HMO) and the Preferred Provider Plan (PPO) and 1759 retirees on the Medicare Enhance and Quincy Medical Center – Boston Medical Center (QMC/BMC) Preferred. This represents over 8000 members. We also conducted an Open Enrollment in the Spring for employees and retirees so that they have an opportunity to change their benefit choices.

In addition, Ms. Brinkmann and I worked with the Quincy Insurance Advisory Committee on a number of issues and concerns. Mayor Phelan, Ms. Brinkmann and I successfully negotiated a cap of the Medicare Premium Reimbursement Quincy with representatives of the Insurance Advisory Committee.

Marie Brinkmann, Benefits Coordinator, and Anthony Sansevero, Assistant Benefits Coordinator, continued to conduct audits of all the plans which resulted in cost savings and more accurate reporting. We meet with any employee and retiree to review their entire

benefit package. This includes a review of all beneficiary information. The Human Resources Department also processed thirty-five (35) applications for leaves of absence under the guidelines of the Family Medical Leave Act and also processed several Military Leaves of Absences.

The Human Resources Department is an integral part of the Civil Service recruitment and promotion process for Firefighters and Police Officers. The hiring process includes, but is not limited to, interviews, background investigation, physical and psychological examination and the Physical Ability Test.

The Human Resources Department actively worked to recruit and assisted in the hiring of five (5) police officers for the Quincy Police Department.

The process for the Police and Fire Departments promotions involves an interview and employee record review, including a thorough review of the individual's Personnel File. There were promotions in both the Police and Fire Department during 2005. In the Fire Department the following promotions were made: two (2) firefighters were promoted to the rank of Deputy Chief, two (2) were promoted to the rank of Captain, and two (2) to the rank of Lieutenant. In the Police Department two (2) police officers were promoted to the rank of Captain; two (2) police officers were promoted to the rank of Lieutenant and five (5) to the rank of Sergeant.

In the Employee and Labor Relations area, the City's Labor Counsel, David Grunebaum, and I, the Director of Human Resources, continued

contract negotiations with representatives of various City unions and associations. The Human Resources Department worked closely with all unions to resolve problems and grievances on a regular basis.

The City's Labor Counsel and the Director of Human Resources were also involved in several disciplinary actions, arbitration hearings, Civil

Service appeals and hearings before the Labor Relations Commission.

This is an overview of the most important events that occurred in the Human Resources Department during this 2005 fiscal year. It has been a very exciting and successful year!



INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS SYSTEMS

Ronald E. Donovan, CHIEF INFORMATION OFFICER



ANNUAL REPORT 2005

The Information Technology and Telecommunications Department provides technology services to all City of Quincy departments in the areas of both data communications and telecommunications. These services are provided by a staff of 16 people via:

- Programming services in development and support of all applications (G/L, A/R, A/P, Personnel, Payroll, Utility Billing, Budgeting, QFD Dispatching, Assessors, etc.) housed on City servers.
- Management and support of vendor provided applications (E-911, QPD Dispatching, Real Estate Billing & Collections, Purchasing, G/L, Permitting, CAMA Appraisal System, City Website, etc.) housed on City servers.
- Management and support of all data-center class servers for data integrity, hardware and Operating System(s).
- Personal Computer (desktop) support for over 1000 users across 30+ locations in the areas of hardware, software and end-user training.
- Communications and Network management and support for all Local and Wide Area Networks.
- Telecommunications management and support for both wired and wireless phones for over 2000 users.
- Print and publishing services for all City departments.

I would like to use this space to thank all Information Technology personnel for their

professionalism, dedication and hard work serving the needs of City employees and by extension the citizens of Quincy.

Major accomplishments for the fiscal year 2005 were:

- Provided daily technology support as outlined above.
- Selected MUNIS as the vendor of choice for new Financials Software. Implemented Purchasing, Billing and Collections applications live in June 2005, remainder of project in process.
- Implemented stronger security and anti-virus software solution to protect city computer resources.
- Continued network upgrade project in multiple locations to increase efficiencies.
- Installed upgrades to multiple data center servers, including the Munis Financials servers for increased functionality.
- Implemented an upgrade of the Incident Reporting System for QPD that includes the National Incident Based Reporting System (NIBRS). This system aligns the Quincy Police Department with both State and Federal reporting standards and requirements, allowing the QPD to seamlessly share files with State Police and FBI, thereby improving efficiencies in many areas while reducing liability.
- Printed 3.1 million images (printed pages), with a total of approximately 24000 individual print jobs. In addition, 410 jobs

(500,000 pages) were printed for manuals, letterhead, booklets, postcards, and business cards. Some notable jobs: Water bills, tax bills, auto excise bills; City Census; Quincy Public School schedules, Report cards and interim reports; FY2005 budget with zero-based budgeting format; Purple Pages and Personnel manuals.

- Upgraded the phone system and phones in support of the Planning and DPW offices.
- Installed new and upgraded personal computers in the Purchasing, QPD, QFD, QPS administrative area, and the DPW department(s).
- Managed the CCRS telephone system in support of over 340 calls for moves, repairs, feature changes, etc.





INSPECTIONAL SERVICES

Jay Duca, DIRECTOR



Annual Report 2005

Introduction

The Quincy Inspectional Services Department (ISD) was created in 1997 in order to consolidate six related departments under one roof. This consolidation served to streamline the construction permitting process for developers, business owners and the citizens of the City of Quincy. We are conveniently located at 1585 Hancock Street, Suite 301. We are open to the public weekdays from 7:00 AM to 3:30 PM. Our walk-in clinics are held every Thursday from 2:00 PM to 4:30 PM. At our clinics, homeowners can meet one on one with our staff in order to get answers to questions relative to building, zoning or conservation related issues.

City Demographics

The City of Quincy is the tenth largest city in the Commonwealth with a population of approximately 90,000 people. There are approximately 25,000 public, commercial and residential buildings and structures throughout the City. There was approximately \$3.6 million dollars in various fees recorded by ISD during FY2005. This amount of construction activity reflects an overall increase of approximately 12% from FY2004.

Mission Statement

The Inspectional Services Department is committed to providing helpful, fair and consistent service to the public. We are ever mindful of our duty to promote the public health, safety, convenience and general welfare of the inhabitants of the City. We are dedicated to providing convenient and easily accessible information and services, and accurate record keeping. The Inspectional Services Department is committed to working as a team, uniting with other City Departments to accomplish our goal

of protecting and serving the citizens of the City of Quincy.

Organizational Structure

The six departments that were combined to create the Inspectional Services Department are:

- Building Department
- Conservation Commission
- Plumbing and Gas Department
- Weights and Measures
- Wiring Department
- Zoning Board of Appeals

Primary Function of ISD

The Inspectional Services Department has four primary functions:

1. The Building Department ensures that buildings and structures in the City are safe for the public to use and occupy, and that all building, structures and uses meet the requirements set forth by the Massachusetts State Building Code. (780CMR, MGL Ch.143). This task is accomplished through the permitting and inspection process. During this process the building department reviews construction plans for compliance with the Massachusetts State Building Code, the Zoning Act (MGL Ch 40A), the City of Quincy Zoning Ordinance (Title 17, as amended), Wetland Protection Regulations (MGL Ch.131), and the Architectural Access Board Rules and Regulations (CMR521). In addition to issuing building permits, the building department also inspects and issues Inspection Certificates on a scheduled basis for buildings such as nightclubs, restaurants, day care centers, public schools, apartment buildings and other places of assembly. The building department receives and investigates complaints of zoning and building code violations. The building department answers technical questions from

contractors and the general public on a daily basis.

2. The Plumbing and Gas Department issues plumbing and fuel/gas permits and ensures that all plumbing and gas installations throughout the City are installed in compliance with the Massachusetts Fuel Gas Code. (CMR248)
3. The Wiring Department issues wiring permits and ensures that all electrical wiring projects throughout the City are in compliance with the National Electrical Code. (527CMR 12.)
4. The Weights and Measures Department, through the permitting and inspection process, ensures that all scales, gasoline pump meters, oil truck meters, and retail store scanners throughout the City are accurate.

In addition to our primary functions, ISD also:

- Maintains the Quincy Builders License Program, and administers the testing of applicants wishing to obtain a Quincy Builders License.
- Administers the Quincy Building Board of Appeals process by which developers, business owners and residential property owners can seek variances from the requirements of the Massachusetts State Building Code.
- Administers the Zoning Board of Appeals process by which developers, business owners and residential property owners can seek variances and Special Permits pursuant to the City of Quincy Zoning Ordinance.

- Reviews plans for projects that will impact a Federally Protected Resource Area, and works together with applicants to ensure that resource areas will be protected in accordance with The Federal Wetlands Protection Act, MGL 131, and Local Quincy Regulations.
- Administers the Floodplain District throughout the City.
- Reviews proposed developments to ensure that all structures are in compliance with FEMA regulations
- Participates in the National Flood Insurance Program (NFIP). By adhering to the strict guidelines set forth by the NFIP, the City of Quincy has one of the highest community ratings in the Commonwealth. A high community rating from the NFIP means lower flood insurance premiums for homeowners.

Overall Data Summary

In 2005 the Inspectional Services Department received approximately \$3.6 million dollars in permit and related fees. The permit fees are based on 162 million dollars in construction costs.

ISD collectively issued over 8000 various permits, performed over 18,000 field inspections and processed over 800 complaints.

The Zoning Board of Appeals received \$15,700 in fees and processed 100 cases.

The Conservation Commission received \$ 17,359 in fees and processed 39 cases.

The FY2005 operating budget for ISD was \$1,106,385.

**Interdepartmental Data Summary
Building Department**

FISCAL YEAR 2005			
Number Permits	Category	Total Estimated Costs	Permit Fees
33	One Family Dwellings	5,209,000.00	79,600.00
10	Two Family Dwellings	2,185,000.00	46,858.00

36	Multi Families	10,259,040.00	162,390.00
4	Mercantile	503,000.00	78,581.00
8	Garages	133,795.00	1,684.00
1542	Residential Alterations	49,723,511.00	800,394.00
207	Commercial Alterations	89,785,384.00	1,960,681.00
46	Demolitions	1,127,100.00	9,382.00
91	Signs	233,408.00	3,562.00
81	Miscellaneous	2,485,211.00	94,627.00
32	Pools	533,555.00	6,512.00
2090	Grand Total Estimated Cost	162,178,004.00	
	Total Receipts For FY 2004-2005		3,244,271.00

Total Field Inspections 6270

Plumbing and Gas Department

Plumbing Permits	Gas Permits
1,396.....	1,028.....
Fees	Fees
\$104,420.....	\$53,693.....

Total Permits	Total Fees	Total Inspections
2,424.....	\$158,113.....	5500.....

Wiring Department

Electrical Permits issued	1975
Total Wiring Inspections	4204
Total Electrical Permit fees	\$153,808

Weights and Measures Department

Sealing Fees	\$9,548
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Articles Tested and Sealed.....	1126
Total Sealed	1126

Total Adjusted.....	3
Total Condemned	0

Re-weighing of Commodities

Total Articles Weighed	162
Total Correct	90
Total Under	29
Total Over	43

Scanner Accuracy Tests

Various Stores	100 Items Per Store
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Personnel

Director of Inspectional Services	Jay Duca
Plan Examiner	Robert Conlon
Senior Building Inspector.....	James P. Anderson
Local Building Inspectors	Kathleen F. Nugent
	Joseph Prondak
	Paul E. McCarthy Sr.
	Bruce Knapp
Secretary.....	Maureen McNamara
Senior Clerk II.....	Norah Connors
Clerk	Kathy Brash
Weights and Measures	Michael Shaheen
Zoning Board of Appeals Clerk	Noreen Brienze
Conservation Enforcement Officer	Heather Sargent
Plumbing and Gas Inspectors	Steven Mattes
Chief Plumbing Inspector.....	Thomas Pecoraro
Principal Clerk.....	Christine Merlino
Chief Wiring Inspector.....	Thomas Purpura
Wiring Inspectors	Eugene DeMong
	David Rouleau
Principal Clerk.....	Kathleen Falcetta

LIBRARY DEPARTMENT

Ann E. McLaughlin, DIRECTOR



ANNUAL REPORT 2005



Quincy's public libraries play an important role in the life of the city. In FY 2005 over 600,000 people came to the library to check out books, to research information, to search the internet, and to participate in the hundreds of programs offered for people of all ages. With the generous support of the Friends of the Library, over 600 programs were offered including musical performances, storytellers, author readings, kids' science programs, cooking demonstrations, computer classes, art exhibits, live animal shows, poetry readings, book discussions and puppet shows.

Use of library materials increased, program attendance increased, and use of library databases and on-line resources increased dramatically.

Highlights of the year included a visit from Prince Cedza Dlamini of Swaziland who came to meet with students from Ron Adams' classes at Broad Meadows Middle School,



Prince Cedza Dlamini of Swaziland

and the dedication of the **Sheets Wing** of the Thomas Crane Library.



Mayor James and Mrs. Joann Sheets at the dedication of the Mayor James A. Sheets Wing on May 29, 2005.

"You have bestowed a great honor on me and my family. But in a very real sense, the honor belongs to a generation of people in Quincy whose vision was clear, whose will was strong, and who understood that it is through learning and knowledge that we dispel darkness, and it is learning and knowledge that ultimately set men free." James Sheets

Thanks to Mayor Phelan and the City Council for their ongoing support for Quincy's libraries.

Library Usage In Fy'2005

Materials borrowed: 547,178 items
55% to adults
45% to children
75% print (books and magazines)
25% non-print (CD's, DVD's, videos and audio cassettes)

Library visits: 610,392 people
6.9 visits per year per capita (national average is 4.9)

Programs: 607 programs
460 children's programs attended by 11,786 kids
147 adult programs attended by 2,525 adults
Library cards: 44,300 city residents had library cards, about half of them children
Reference questions: staff answered 51,766 questions
Computer use: 84 main library computers were used 258,366 times (about 5,000 times per week);
the library website had 6,770,708 hits

Friends Of The Library

The Friends of the Thomas Crane Library work year round to raise money for library programs. The Friends run book sales and special events to fund hundreds of programs for children and adults each year. They purchase discount museum passes which allow Quincy residents to visit area museums at a reduced rate. Passes include: Boston by Foot, Children's Museum, DeCordova Museum, Franklin Park and Stoneham Zoos, Isabella Stewart Gardner Museum, John F. Kennedy Library and Museum, Museum of Fine Arts, New England Aquarium and Plimoth Plantation.

Funding from this dedicated group of Friends enables the library to reach thousands of people each year who come to enjoy these wonderful activities.

Friends Executive Board

Alicia Coletti, Chair, Harold Crowley, Secretary, Nancy Santry, Treasurer, Committee Members: Peggy Doyle, Jennifer Smith, Libbie Payne, Nadine Steffan, Mary Weafer, Gloria Noble, Bob Noble, John Noonan, Janet DiPaolo and Linda Monaco.

Quincy Reads Together



In September, 2004 the library kicked-off its first *Quincy Reads Together* program. The project was dedicated to Patriot Ledger editor Bill Flynn who died, unexpectedly, on January 10, 2004.

Bill was a great lover of books and libraries and had written a piece in his "City Scene" column endorsing the *Quincy Reads Together* project. His family wished to continue supporting the things he loved and committed to funding this project.

Quincy Reads Together was based on the One Book, One Community Program established by the Library of Congress, to bring people together in communities to talk about books. To date, over 90,000 people have participated in community reading projects nationally.

Over 500 people participated in one of the events held in the four month project focusing on the book Tuesdays with Morrie by Mitch Albom. Highlights included readings by Bill Flynn's family and friends to kick-off the event, readings by Quincy Fire Chief Paul O'Connell from his "Letters from Vietnam", and a lively discussion and musical performance by Susan

Gedutis on her book: See You at the Hall: Boston's Golden Era of Irish Music and Dance.

Funding came from the Patriot Ledger, Sovereign Bank, Quincy Arts Council, Friends of the Library, The Quincy Sun, Libraries for the Future and the Flynn Family Foundation.

New Staff

Margaret Watson joined the public service staff in February, 2005. A Quincy native, she brought excellent customer service skills and library experience to Quincy.

Grants

The library received a number of grants to support special projects and services:
\$10,000 from the Mass. board of Library Commissioners for Customer Service Training
\$12,881 from the Mass. Dept. of Education for the Adult Literacy Tutoring Program
\$2,500 from the Arts Lottery for Children's Storytellers
\$5,900 from the U.S. E-rate program for public internet access
\$1,000 from Libraries for the Future, Reading American Program for *Quincy Reads Together*

Trustees

Mayor Phelan appointed five Board members to the Library Trustees:
Alicia Coletti, Harold DiMattio, Lawrence Falvey, Jr., Treasurer,
Dr. Carol Lee Griffin, Vice-Chair, and Sandra McCauley, Chair.
The Board works tirelessly on behalf of the library.

"An investment in knowledge always pays the best interest."
Benjamin Franklin

OFFICE OF CONSTITUENT SERVICES

Thomas A. Fabrizio, DIRECTOR



Annual Report 2005

The mission of the Office of Constituent Services is to enhance a partnership between city government and neighborhood residents. The Office of Constituent Services allows for coordination of services in a centralized location by working with multiple city departments and city councilors to solve problems, help citizen access to city services and provide needed services.

The Office also provides direct service to the Quincy community through divisions within the department. These services include Family Advocacy by the management of the Commission on the Family and its programs: the Parent to Parent program, the Parent-Child Home Program and the Transitional Housing Program; the Equal Opportunity Office and its staff participation and technical assistance to the Fair Housing Committee, Human Rights Commission, Commission on Disability, ADA coordinator for the City of Quincy and Asian community outreach and advisory; the Asian Liaison to provide translation services for City Departments and Community Centers to render service to residents with language barrier; and the Rent Grievance Secretary to provide information and mediation associated with landlords and tenants.

The Office of Constituent Services conducts neighborhood outreach through regular meetings with community groups, informational publications in response to identified needs and media communications.

The Office performed the following duties during fiscal year 2005:

- Provided, in a timely manner, services/information/assistance through its web-

enabled “*Mayor’s Online Constituents Services*” service request page on the city web-site. In addition, information and referral phone calls and walk-ins for services were handled on a daily basis.

- Continued to work with the Atlantic Neighborhood Association in its effort to obtain a permanent home.
- Organized the tenth annual Senior Conference in September, which was attended by more than two hundred elderly citizens from Quincy.
- Served as Co-Chairman of the Mayor’s Crusade Against Cancer.
- Enabled four hundred Asian low and medium income families access to city and social services, and citywide events.
- Ensured, in conjunction with DPW and the Solicitor’s Office, the compliance of the ADA settlement agreement with the Federal Department of Justice.
- Helped organize the annual Quincy August Moon Festival and Martin Luther King Breakfast 2005.
- Provided information and advocacy services to both tenants and landlords in Quincy.
- Provided technical assistance and participated in Fair Housing Committee, Human Rights Commission, and the Commission on Disabilities and served as the ADA Coordinator to promote accessibility in Quincy.
- Provided education and Q/A’s to City regulations and services to Mandarin, Cantonese, and Vietnamese speaking residents.

- Published an updated edition of “Guide to Senior Housing in the City of Quincy” pamphlet.
- Served on the Mayor’s Quincy Center Task Force to formulate ways to improve Downtown Quincy.
- Wrote the “Good Neighbor Handbook”, a guide to City rules and regulations that effect Quincy residents.
- Distributed the “Purple Pages” to every kindergarten and pre-school child in Quincy.
- Provided assistance to establish the Quarry Museum.
- Coordinated the Mayor’s Supplemental Fuel assistance program with the Planning Department.
- Served on the Community Policing Commission.
- Served on the Quincy/Weymouth Local Board on Homelessness.
- Served on the Quincy Campaign Against Family Violence Task Force.
- Served over three hundred families with over two hundred home visits and four parenting groups each week, through the Transitional Housing Program, the Parent to Parent Program, and the Parent-Child Home Program.
- Provided consultant service upon the request of Quincy Public Schools, Quincy Interfaith

Sheltering Coalition and Department of Social Services.

- OCS staff serves as Parking Ticket Hearing Officer.
- Provided leadership to a thirty member local council on the After School Activities Program, which oversees after-school programs in the Quincy Public Schools, including the New Horizons for Youth Program at Point Webster Middle School and the new \$1.5 million 21st Century Community Learning Centers grant at four middle schools.

In order to enhance our services to constituents, cross training among the different expertise within the office takes place constantly. The staff attends professional seminars to update and enrich their knowledge so they may better serve our constituents. The web-enabled “*Mayor’s Online Constituents Services*” services request page on the city website will be enhanced to allow faster communications between this office and all other departments. Often when one needs help or information, it is during a time of uncertainty when the Office of Constituent Services comes in to coordinate assistance requested. The Office of Constituent Services looks forward to continuing to work with the City Council, the Mayor’s office and the various city departments.

PARK & FORESTRY DEPARTMENT

Thomas P. Koch, EXECUTIVE DIRECTOR



Annual Report 2005

The Park & Forestry Department employs a staff of 23 full-time positions, including administration. During the growing season, temporary help is hired to assist with the care and maintenance of all the parks and facilities under departmental jurisdiction.

The Park & Recreation Board is the permit granting authority for all park use and establishes rules, regulations and policies relative to parkland.

The Park & Recreation Board

Jack Nigro and Connie Driscoll were re-elected as Chairman and Vice-Chairman of the Board, respectively. Bryant Carter was re-elected to his post as Secretary, and remaining board members include: Bryan Connolly, Betty DeCristofaro, Robert Evans, Ronald Mariano, Josephine Shea, and Sandy Verhault.

Of the nine appointments to the Board, six are appointed by the Mayor representing each of the city's six wards, while the remaining appointments are made by the City Council with the provision of one being a member of the School Committee.

Approximately 2,500 permit dates were approved during the past year for baseball, softball, soccer, football and lacrosse issued for scholastic, youth and adult league play. In addition, permits were granted for the city's two picnic facilities, to host civic and family-oriented events. This figure has steadily risen from year to year and reflects both an increase in available facilities as well as a diversified roster of activity.

The Board meets the first Monday of each month at the Richard J. Koch Park and Recreation Complex, One Merrymount Parkway.

Administration And Overview

The Park Department has jurisdiction over all parkland in the city. This includes care and maintenance of: *34 basketball courts; 22 tennis courts; 7 street hockey/in-line skating facilities; 25 Little League/Softball diamonds; 7 regulation baseball diamonds; 6 full-size soccer fields; 4 full-size lacrosse fields; 3 football fields; 2 picnic facilities; and 28 children's tot-lots*. In addition, the department is responsible for regular mowing and trimming of the grass at the 52 active and passive parks in the city with close to 100 acres cut each week. A number of traffic islands and corners are beautified with flowerbeds and plantings, watered, and generally maintained by the department.

The grounds of 20 school properties throughout the city continue to be maintained by the Park Department. This includes regular mowing and trimming of the grass, the care and maintenance of all shrubs and trees as well as the maintenance of their various playground structures and amenities.

The Forestry Division of the Park Department, overseen by an ISA – Certified Arborist, has jurisdiction over the city's urban forest, which includes all trees in the public way as well as those growing on parkland or school grounds.

Fiscal year 2005 saw continued progress with respect to projects as part of Mayor Phelan's Park Improvement Bond.

Vietnam Veterans' Drive

Fiscal year 2004 saw the addition of 50% more parking spaces for Adams Field and the surrounding Merrymount Park venues. This year, further beautification continued, including the installation of new sidewalks, lighting and a tree planting.

Mitchell / Mccoy Complex

The renovation of the ball field was completed that brought online a first-class, softball only facility exclusive for girls' and women's use. Work remains on the concession/restroom facility that should see completion by late spring 2005. This year, the field was host to the MIAA Old Colony League All-Star game.

City-Wide Beautification

The city once again entered the "America in Bloom" nationwide beautification contest, encouraging community revitalization and matching municipalities similar in size and evaluating them based on eight criteria, including: Tidiness Effort, Environmental Awareness, Community Involvement, Heritage Conservation, Urban Forestry, Landscaped Areas, Floral Displays, and Turf and Ground Cover Areas.

Quincy fell in the 50,000 – 100,000 bracket and was matched up against Encinitas, California; Haverhill, Massachusetts; Kettering, Ohio; and Bolingbrook, Illinois.

The Mayor reconvened a "Planting Pride" Committee to brainstorm using their collective knowledge of the city to develop beautification initiatives and partnerships. The committee meshed the perspectives of municipal representatives, members of the business community, local garden club members and residents, including: Henry Bosworth, Publisher - *The Quincy Sun*; Elizabeth Campbell, Executive Director – *Quincy Access Television*; Jo Costello, Wollaston Garden Club; Sally Erickson, Squantum Seaside Gardeners; Jack Garland, local attorney; Lynne Houghton, Century 21, Abigail Adams; Kristen Keohane, Program Manager – Quincy Park Department;

Thomas Koch, Executive Director – Park, Forestry & Cemetery Departments; Richard Meade, Daniel J. Flynn & Company, Inc.; David Murphy, Mayor Phelan's Director of Operations; Stephen O'Donnell, Commissioner of Public Works; Dean Rizzo, Executive Director, Quincy 2000, Inc.; Kevin Segalla, Director -Quincy Public School Custodial Services; and Andrew Scheele, Health Commissioner.

Judges Matt Rosen of Des Moines, Iowa and Loretta Hodyss of St. Augustine, Florida represented the America in Bloom organization and visited the city in June.

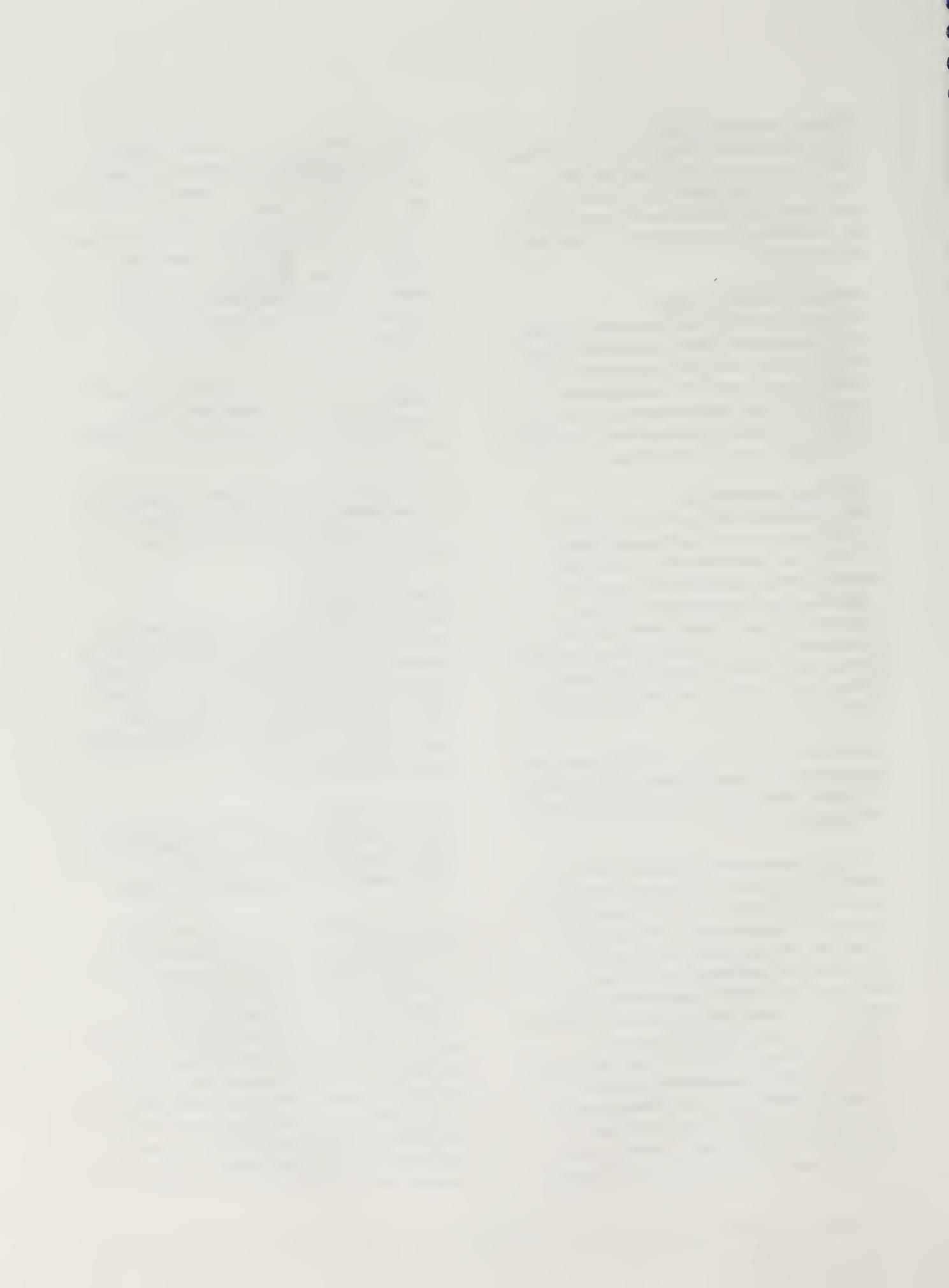
The Park Department continued to care for the various planters placed at high visibility locations, brimming with wave petunias, marigolds, and vinca.

Forestry Division

The Forestry Division of the Park Department received 1,200 calls for service this past year. In response, 150 trees were removed, 900 trimmed or pruned and 75 sprayed for insects. All tree service recommendations originate from the city's Arborist, Joseph Koch, who assesses each request before assigning the tree crew to carry out the recommended work.

The City of Quincy was named "Tree City USA" by the National Arbor Day Foundation for the 9th consecutive year recognizing its commitment to maintaining and urban forest.

The Forestry Division fleet in a sense doubled with the addition of a new International Model 4400 Stetco Crane Log Loader as well as a new International 4400 70' Bucket Truck, both vehicles equipped with a forestry package. These vehicles were purchased through a capital program developed by Mayor William Phelan that calls for equipment updating throughout various departments, funded by bond resources. It is important to stress that these were not replacement vehicles but will allow for greater productivity and additional crews to be put on at opposite ends of the city.



Special Events

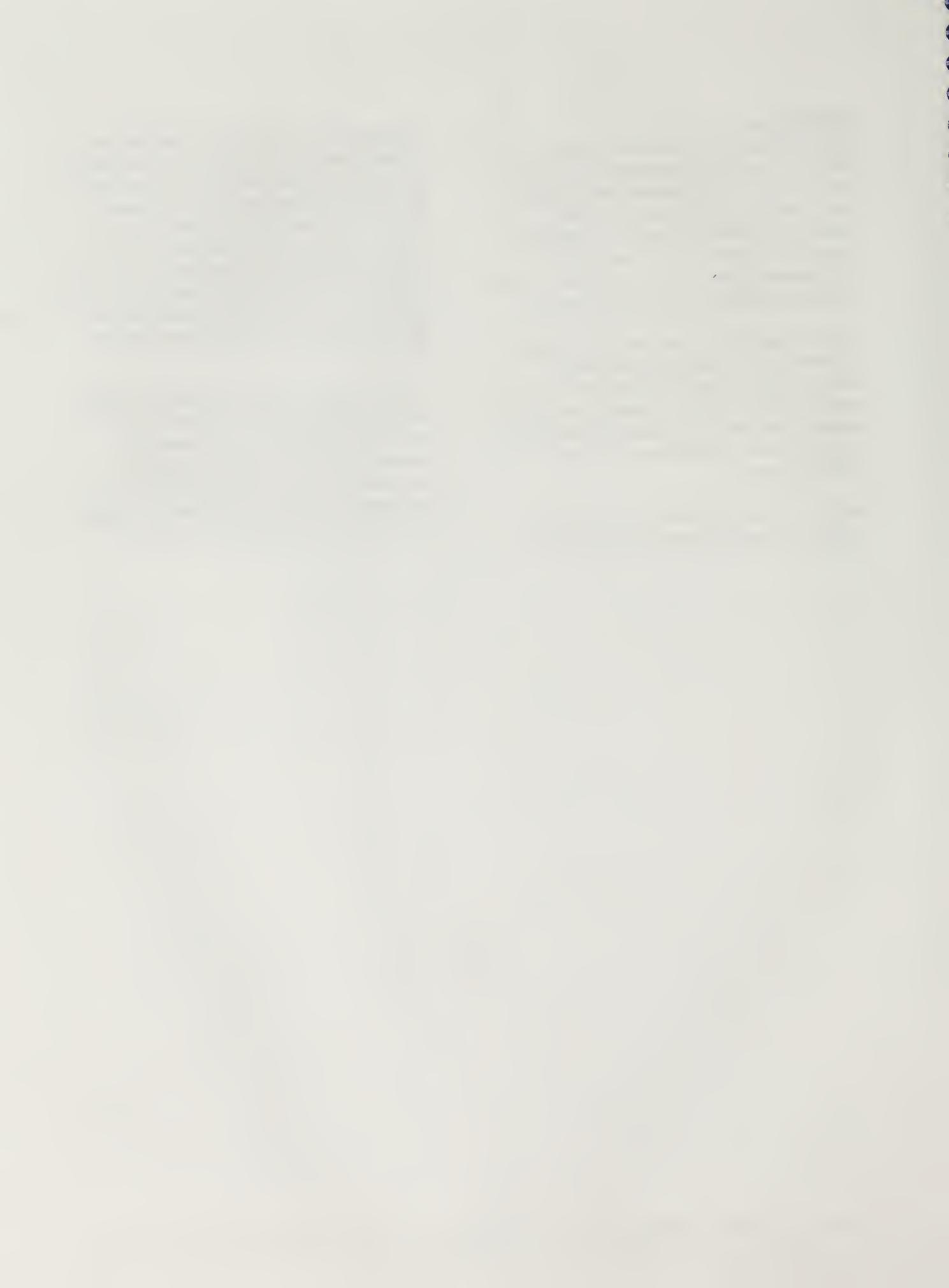
The Park Department is the lead or support agency for many of the municipal celebrations held annually. The department conducts the Arts in the Parks, Cleaner Greener, Neat Neighbors, Summerfest, ArtsFest, Presidents' Day and First Night events as well as the Environmental Treasures program which hosts a different exploration of nature each month.

Festival Parade and ceremonies, the William Degan Memorial Road Race, the Jimmy Kennedy "Squirrel Run", the Veterans' Day Parade, the Memorial Day Parade, South Quincy Italian Festival, the Irish Festival, the August Moon Festival and many other civic and charitable events.

The Department is charged with the duty of installing lighting for the city's annual Holiday

Lighting at various locations throughout the city. Quincy center boasts the largest display, with a large illuminated Santa Claus, Snowman and Toy Soldier, Nativity Scene and thousands of lights strung from the trees around McIntyre Mall and along the Hancock Street corridor as well as the Thomas Crane Public Library. Other locations for lighting included Wollaston Center, Norfolk Downs, Squantum, Houghs Neck Fire Station, Safford Park, Robert Burns Park and Shea Park.

The Park & Recreation Board receives requests each year from the city's Neighborhood Associations asking for the Department's assistance in their Christmas tree lighting ceremonies. This year, Houghs Neck, Germantown, Wollaston and Squantum sought assistance and all requests were granted.



CEMETERY DEPARTMENT

Thomas P. Koch, EXECUTIVE DIRECTOR



2005 ANNUAL REPORT

The Cemetery Department has jurisdiction over six municipal cemeteries in the City of Quincy including Hancock Cemetery, Snug Harbor Cemetery, Sailors Home Cemetery, Hall Cemetery, Mount Wollaston Cemetery and Pine Hill Cemetery.

The Department is overseen by an Executive Director with 13 full-time positions and six seasonal personnel.

The Cemetery Board of Managers promulgates and enforces the rules and

regulations applicable to the cemeteries. The Board consists of seven members, with six appointed by the Mayor. The Mayor's appointments include: Chairman Richard Sweeney, Secretary Paul Muriello, Peter Gacia, Thomas Galvin, Paul Schaetzl, and Archie Wahlberg. Thomas Stansbury, the Graves Registration Office for the Department of Veterans Services is the Board's seventh member, ex-officio.

July 1, 2004 – June 30, 2005 Interments

<u>Mount Wollaston</u>	<u>Pine Hill</u>
249	218
(91 cremations)	(34 cremations)

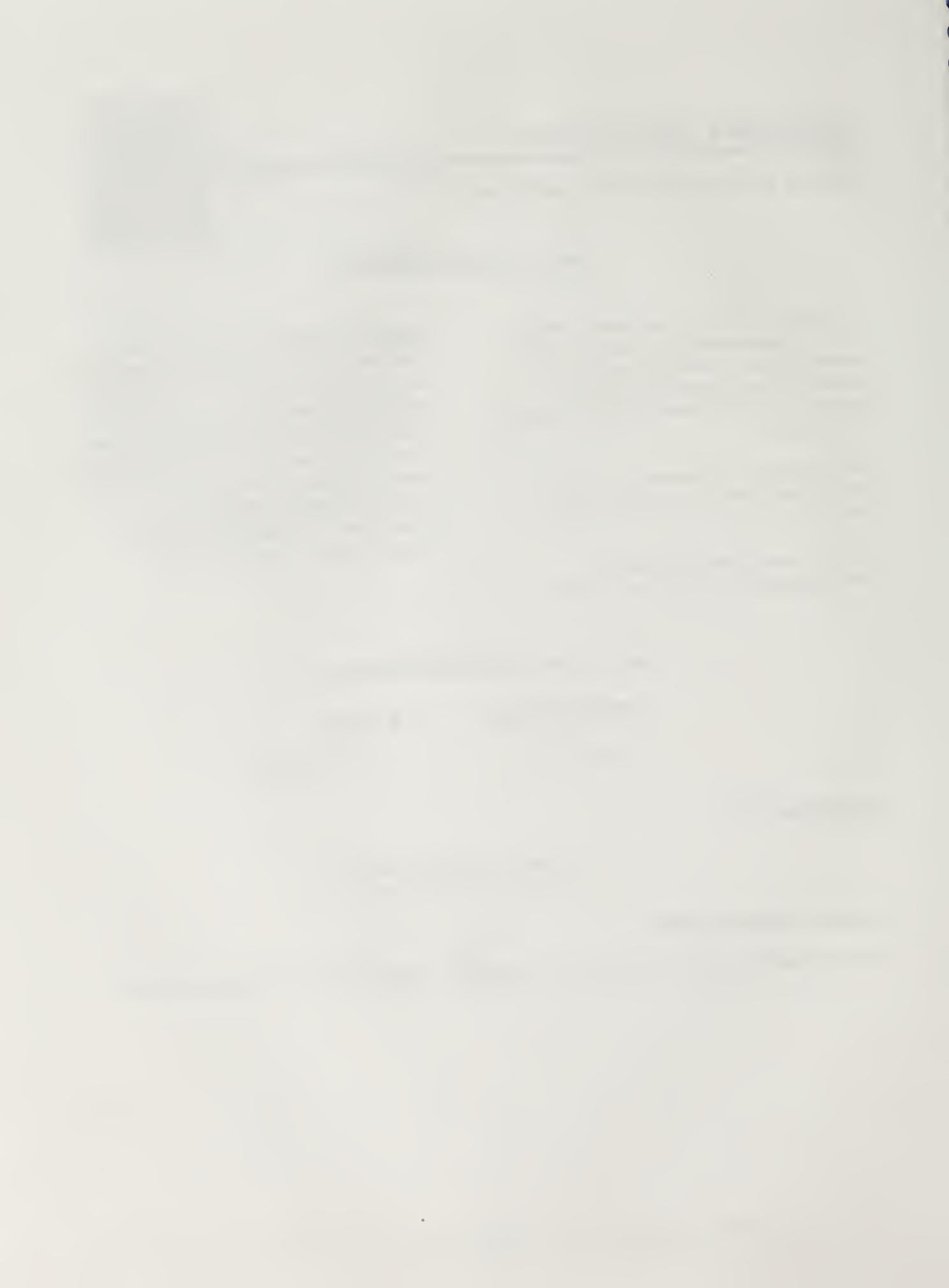
Receipts Deposited

Mount Wollaston: \$161,075.00

Pine Hill: \$253,725.00

Combined Total: \$414,800.00*

*Figures include Sale of Lots, Perpetual Care, Interments, Foundations, Right of Interment Documents



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Dennis E. Harrington, PLANNING DIRECTOR



Annual Report 2005

The Department of Planning and Community Development (PCD) was involved in several planning, community development, economic, and housing initiatives during Fiscal Year 2004-2005. This report provides details on downtown redevelopment and other planning activities as well as the many housing, economic, and community development programs administered by PCD using federal, state and local funds.

I. HOUSING & COMMUNITY DEVELOPMENT FUNDING

In FY 04-05, the Department of Planning and Community Development and Quincy-Weymouth HOME Consortium received the following funds from the Department of Housing and Urban Development (HUD) to address critical housing and community development needs in Quincy:

<i>Community Development Block Grant (CDBG)</i>	\$2,513,000
<i>HOME Investment Partnerships Program (HOME)</i>	\$880,000
<i>Emergency Shelter Grant (ESG)</i>	\$93,680
<i>McKinney Homeless Assistance</i>	\$2,132,925
<i>TOTAL</i>	\$5,619,605

The City and the Consortium also had the following funds available in FY 2004-05:

Prior Years' CDBG –Unliquidated Obligations and Uncommitted

Funds, including Program Income: \$2,103,070

Prior Years' HOME

Unliquidated Obligations and uncommitted funds: \$1,963,369

HOME Program Income -Unexpended as of 6/30/04

Plus amount generated in FY 2004-05: \$364,645

Miscellaneous Income \$410,448

In FY 04-05, the City of Quincy through the Department of Planning Community Development used HUD funds to successfully leverage over \$9.5 million in additional federal, state, local and private funds for critical economic development, housing, homeless and community development programs. Detailed leveraging information is as follows:

Housing Rehabilitation Programs leveraged:.....	\$189,288
(FEMA, MassHousing, miscellaneous income, and homeowner funds)	
CHDO projects leveraged additional capital:.....	\$1,000,000
First Time Homebuyer's Program leveraged:	
1st mortgage financing	\$630,020
State Soft 2 nd mortgages	\$189,200
Mortgage subsidy	\$ 11,893

Loan loss reserve funding	\$ 18,920
The Quincy 2000 Collaborative Loan and Grant programs leveraged:	
Private funds including bank loans for seven projects	\$920,000
Business owners and other private sources.	\$715,000
Leveraged amounts for Public Services activities:.....	\$900,000
Emergency Shelter Grant	\$2,700,000
State, local and private sources)	
Continuum of Care Homeless Assistance	\$2,473,694
(State, local, private, and non-profit contributions)	
TOTAL.....	\$9,558,727

II. DOWNTOWN REVITALIZATION INITIATIVES AND OTHER PLANNING

Downtown Revitalization

In 2003, Mayor William J. Phelan announced his support for Quincy Center Revitalization. Starting with a series of public forums, two community planning charrettes, and the creation of the Downtown Redevelopment Committee in the spring of 2004, the City began to examine how downtown could be transformed into a vibrant 21st century urban center.

Once the meeting spot for Quincy's many and varied neighborhoods, Quincy Center today is under-tenanted, underutilized, and under appreciated. However, demographics, economics, public and political will paired with modern urban planning techniques have converged to place Quincy Center on the threshold of the most significant and positive redevelopment of the downtown in many generations.

In FY 04-05, the City's efforts have led to the adoption of new downtown zoning and design guidelines, the designation of Quincy Center as a DIF District and Master TIF zone. Through the leadership of Mayor William J. Phelan, City staff and top urban planning consultants the City will continue to pursue Quincy Center revitalization initiatives into the coming year.

Quincy Center Zoning Districts

On June 13th, 2005 the Quincy City Council approved the Quincy Center Zoning Districts (QCZD's). The new zoning will encourage improvement of existing properties and new

development that supports the community's vision for redevelopment. The new regulatory framework now allows multi-family uses as-of-right, sets new height limits, modifies lot size and coverage, and streamlines the permitting process by making the Planning Board the Special Permit Granting Authority.

District Improvement Financing (DIF):

Utilizing newly adopted legislation, on May 31, 2005 the Massachusetts Economic Assistance Coordinating Council (EACC) approved the Quincy Center DIF application making Quincy the first community in the Commonwealth to enact a District Improvement Financing (DIF) District. With the DIF District approved, it will allow the City to be an instrumental force driving redevelopment with infrastructure improvements and other public amenity improvements in downtown without burdening the general public with associated costs. This is achieved by capturing added tax revenue from new development in the downtown and investing it back into the district to fund the public improvements that are necessary for revitalization. The City continues to work on the DIF Development Plan, which lays out the public improvements, and the DIF Invested Revenue Plan that details the financial strategy to be used.

Master TIF for Quincy Center:

In the past, the City had approved several Tax Increment Financing agreements for individual businesses that provides a tax break for locating in Quincy. The concept of the Master TIF is to designate Quincy Center an Economic

Opportunity Area (EOA). The City will provide a modest tax exemption to encourage new business development as well as extending the same benefit to existing businesses that substantially increase their presence in downtown. Each property owner seeking to use the benefit for itself or its tenants would execute a TIF Agreement using the exemption percentage approved by the Council. If Quincy was competing with another community for a project, it can negotiate a higher exemption.

Housing for Downtown

The creation of housing in downtown is one of the keys to the revitalization of Quincy Center. The new Quincy Center Zoning Districts Ordinance allows for multi-family uses as-of-right. With the rise in mixed-use developments and growing interest to living and working in an urban environment there is potential for the City to create a critical mass of new downtown residents that will support the expanding commercial base and sustain revitalization efforts into the future.

The City of Quincy hopes to capitalize on an urban renaissance taking hold around the country. Housing preferences are changing because of demographic shifts that include the aging baby boomers no longer able to support a single-family home, preference of young professionals to live and work in Urban Centers, and the availability of mass transit.

Also critical to these efforts is the City's Inclusionary Zoning Ordinance (IZO). The new QCZD's requires all developments to seek and be granted a special permit by the Planning Board. This requirement applied to any residential project of ten or more housing units will trigger the IZO that will ensure that 10% of the new housing units will be affordable housing units.

Consistency with Regional Planning

The Planning Department participates in the Metropolitan Area Planning Council (MAPC) Inner Core Committee (ICC). The ICC consists of twenty-four cities and towns within the

metropolitan Boston area. Because they are many of the most urban and populous areas within the MAPC planning area, Inner Core communities deal with a host of unique challenges common throughout the ICC area. Given the complexity of issues facing these communities, the Inner Core Committee is a forum through which issues of mutual concern are explored and joint and cooperative action fostered.

The Planning Department also participated in MAPC's Metro Future planning process.

MetroFuture is an MAPC initiative to develop a plan for Metro Boston's growth through 2030. MAPC is statutorily required to develop such a plan, but MetroFuture is the agency's approach to ensure that local communities and the public are more involved in this planning effort than ever before. To view regional statistics, current planning efforts, or to get involved visit www.MAPC.org

Other Planning Activities

PCD staff provided support to several Boards and committees including the Planning Board, Historical Commission, Fair Housing Committee, Board on Homelessness, Affordable Housing Trust and the newly formed Leadership Council on Chronic Homelessness.

The Planning Board held six (6) meetings between July 2004 and June 2005. During this period, the Board reviewed three subdivision plans and conducted hearings for several zoning changes, among other activities.

PCD hosted the Massachusetts Association of Planning Directors, Inc. 2005 Annual Conference on June 16th and 17th 2005 held at the Boston Marriott Hotel. As host City, PCD was able to showcase its many housing initiatives, downtown revitalization initiatives, and other planning efforts to representatives from the State and across the Commonwealth.

III. HOUSING PROGRAMS

Community Housing Development Organization (CHDO)

The City worked with its CHDO's to develop affordable housing for low/moderate income households. PCD committed \$75,000 of HOME funds (last year \$250,000 was expended) to Neighborhood Housing Services of the South Shore for the acquisition and rehabilitation of a twelve (12) unit rental single room occupancy (SRO) property located on Claremont Street that will house twelve chronically homeless women.

PCD reserved \$300,000 of HOME/CDBG funds for acquisition and rehabilitation of a nineteen-(19) unit Single Room Occupancy building on Winter Street that will house chronically homeless men.

PCD committed \$100,000 of HOME funds to Caritas Communities towards rehabilitation of a twenty-one SRO housing project located on Spear Street.

The City and PCD continued PCD has conditionally committed \$450,000 of HOME funds to be used toward the acquisition and development of Squantum Gardens/Naval Terrace in cooperation with Elder Housing Corporation (EHC). The project will create two hundred and twenty three (223) age-restricted affordable rental housing units at Squantum Gardens/Naval Terrace. Five (5) housing units will be designated for Department of Mental Retardation (DMR) clients.

First Time Homebuyers Program

The City of Quincy worked closely with Quincy Community Action Program (QCAP) and the Neighborhood Housing Services of the South Shore (NHS) to educate low and moderate-income households about First Time Home Buyer opportunities.

The City of Quincy's First Time Home Buyer program assisted five (5) First Time Home Buyers with the Massachusetts Housing Partnership Soft Second Program. In addition, one (1) first time household received financial assistance with down payment and closing costs from Quincy; American Dream Down Payment

Initiative (ADDI) and HOME funds were used for this activity.

The City's First Time Homebuyer Program brochures were updated and also translated into Chinese to reach the largest minority group in the City.

Inclusionary Zoning

In FY 04-05, the City of Quincy continued to implement its Inclusionary Zoning Order, passed in 2001 and establishing an Affordable Housing Trust Fund and an Affordable Housing Trust Fund Committee.

In FY 04-05, the PCD monitored two developments: a) a 196-unit apartment building last year that dedicated 20 rental units to affordable housing; and b) a 21-unit townhouse project that dedicated one affordable home ownership unit. By the end of that period, there were several projects beginning the permitting process that will need to follow the requirements of the Inclusionary Zoning Ordinance. The City anticipates that fee in lieu funds will be received by the Affordable Housing Trust Fund in the coming months along with the development of additional affordable units.

Fair Housing Programs and Initiatives

During FY 04-05, the City implemented various activities to overcome the effects of impediments to fair housing. Outreach efforts that specifically target minority and disadvantaged populations were conducted through programs directed at these groups and the use of advertisements in local printed media and cable television. The City funded public service activities that were designed to benefit women, Asians and other minorities, the handicapped and other disadvantaged groups. Efforts include:

Housing search services were conducted by QCAP for fifteen (15) homeless families in shelters, housing advocacy assistance was provided for 25 cases, and direct rent/mortgage assistance was provided for 13 cases.

QCAP Fair Housing Counseling Program (which was partially funded by the City of Quincy) assisted and educated 399 households, of which 314 were low-moderate income, and 206 were low income. Of these households, 131 were female head of household, 55 were Asian, 46 were Hispanic, 1 was American Indian/Alaskan Native, 248 were white, and 43 were black. PCD staff did outreach at eight of QCAP's First Time Homebuyer seminars.

The Quincy Fair Housing Committee developed an educational workshop on rights and responsibilities for tenants and landlords. This workshop will be held this coming year to educate the public about existing Federal and State Fair Housing Laws.

Housing Rehabilitation Program

The City, through its Office of Housing Rehabilitation (OHR) and Neighborhood Housing Services of the South Shore (NHS) continued to implement handicapped accessibility, lead paint, flood elevation and retrofitting, and regular homeowner and tenant occupied housing rehabilitation.

In FY 2004-2005 the OHR expended a total of \$1,039,144 of CDBG, HOME, Miscellaneous income and private funds to undertake the rehabilitation of 49 single family owner-occupied, 47 renter occupied units, and 21 non-profit housing units. Ten (10) were minority-owned while forty four (44) were female head of household.

Neighborhood Housing Services of the South Shore assisted in the rehabilitation of thirty-three (33) housing units occupied by low to moderate income households using \$130,982 of CDBG revolving loan and other miscellaneous funds. Three (3) households were minority-owned while fifteen (15) were female head of household.

The OHR developed new brochures and flyers in English and Asian languages that were distributed throughout the City. Ads were placed in the World Journal to target the Asian community, and in La Semana, a Spanish

weekly newspaper. Announcements were also placed in the Bay State Banner, Quincy Sun and Patriot Ledger.

Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Program

During FY 04-05, the Planning Department and its Office of Housing Rehabilitation began to administer a Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation program. This program provides funds to the City of Quincy for the implementation of cost-effective mitigation projects prior to a disaster event including housing elevation and retrofitting of utilities in coastal areas. Eligible applicants qualify to be reimbursed up to 75% of the total allowable construction costs, up to a maximum reimbursement of \$20,000 per homeowner project. Thirty-three (33) households were approved for the 2003 Pre-Disaster Mitigation Program, and three projects were completed during this annual report's fiscal year. The 2003 Pre-Disaster Program will expire in June 2007.

IV. COMMUNITY DEVELOPMENT

Public Service Programs

The Planning and Community Development Department continued to implement critical public service programs to benefit low and moderate-income persons in FY 04-05. Programs for the elderly, youths, the homeless, immigrants, handicapped, and economically disadvantaged individuals and households were undertaken in neighborhood centers and public facilities. PCD expended \$452,528 towards these public services programs. During the year, a total of 15,080 persons were reported as having benefited from these programs. Of this number, 3,671 persons or 24% reported a minority race or ethnicity.

Public Works and Neighborhood Improvements

PCD expended \$112,226 in CDBG funds through the Department of Public works in FY 04-05 to improve and resurface five streets in low-moderate income neighborhoods.

Public Facility Improvements

Public facilities that serve low to moderate-income persons received \$50,275 in rehabilitation funds in FY 04-05. Public Facilities assisted included:

The Germantown Neighborhood Center (GNC) services an area that includes the City's largest concentration of public housing and a significant minority population. In FY 04-05 St. Boniface, former Catholic Church was acquired for expansion purposes.

The Manet Community Health Center site at 1193 Sea Street was awarded \$32,000 of CDBG funds for renovation of its facility in Houghs Neck.

The City Hall Handicap Accessibility Project included fitting the Mayor's Office with automatic power doors that allow access to people in wheelchairs. In addition, the first and second floors inside, and the outside of the building along the sidewalk were fitted with railings to better allow for handicapped access to the City Hall building.

The Thomas Crane Public Library was fitted with automatic power doors into the public restrooms, and Adams Shore Public Library was fitted with railings to allow for handicapped accessibility.

Code enforcement

For FY 04-05, a CDBG expenditure of \$44,011 was made to pay the salary and benefits of a Code Enforcement Officer. The Code Enforcement Officer completed 296 inspections in low and moderate-income neighborhoods during the year in response to complaints received. Over 90% of the properties inspected received a compliance letter.

Planning and Administration

During FY 04-05 the City of Quincy expended \$595,053 for planning and administration costs associated with managing the City's CDBG, HOME, ESG and McKinney grants. Of that amount, \$502,010 was expended for overall

grant oversight, various research activities and monitoring of sub-recipients. An additional \$93,043 was expended for the development of the Quincy Center revitalization plan through the urban design firm Goody Clancy & Assoc., New England Economic Development and the traffic engineer firm of Rizzo Associates. In FY 04-05, \$10,000 of CDBG funds also supported QCAP's *Fair Housing Counseling Program*.

Economic Development

Quincy 2000 Collaborative

Quincy 2000 Collaborative helps businesses thrive. It's a private, non-profit economic development corporation that unites Quincy's public and private sectors in a common economic development mission. Working together, business and government leaders promote Quincy's economic vitality and make the city an exceptional place to live, work, invest and visit.

Since 1992, Quincy 2000 Collaborative has played a vital role in attracting new business to the city and helping existing businesses grow. Services provided include improving the business landscape with sign and façade improvements, fostering neighborhood business district partnerships, and providing technical and financial support for new and emerging businesses through the Quincy 2000 Loan Pool.

A true public/private partnership, the organization today is proud to have membership from a wide cross section of industries, labor and business groups as well as city officials.

Quincy 2000 expended a total of \$213,185 in FY 04-05 for economic development activities. These activities were designed to foster overall City economic growth in older commercial centers that were subject to economic disinvestment and the loss of businesses and jobs. In addition, CDBG funds were used for a Section 108 project.

Technical Assistance for Microenterprises

In FY 04-05, Quincy 2000 Collaborative provided individual counseling services to 35

individuals/micro-enterprises. In addition, the organization co-sponsored workshops and seminars with the UMass Small Business Development Center and Small Business Administration that provided assistance to over 50 individuals interested in starting a business. As a result of this support five businesses were opened in the City creating 2 new full-time jobs and 4 part-time jobs with additional positions expected.

Quincy 2000 Loan Pool – Job Creation

In FY 04-05, the Quincy 2000 Collaborative provided seven commercial loans to assist 4 start-up businesses and 3 existing businesses totaling \$490,000. This assistance directly led to the creation of 36.5 jobs.

Quincy 2000 Collaborative continued to reach out to low and moderate income people who had a small business or a great desire to start one. Two workshops were offered in FY 04-05 with \$4,567 of CDBG funds. A total of 30 new low and moderate-income persons participated in these classes or for additional one-on-one assistance.

For more information on Quincy 2000 Collaborative visit www.Quincy2000.org

Quincy Economic Target Area
The City of Quincy is proud to be the lead community in the formation of the Quincy

	Average
Daily Average	108
Male	82%
Female	18%
White Non-Hispanic	94%
Black Non-Hispanic	4%
Hispanic	1%
Asian	0%
American Indian	0%

	Average
Battered Spouse	18%
Runaway Youth	2%
Chronically mentally Ill	34%
Developmentally Disabled	26%
HIV/AIDS	1%
Alcohol Dependent	52%
Drug Dependent	40%
Elderly (>62)	4%
Veterans	12%
Physically Disabled	5%
Other	0%

Economic Target Area, which provides economic incentives to encourage the development of commercial and industrial properties in one of our ETA member communities. The Massachusetts Economic Development Incentive program (EDIP) uses solid incentives to stimulate job creation, attract new businesses, encourage the expansion of existing businesses and assist in infrastructure improvements in economically targeted areas (ETA). The program offers substantial financial incentives to businesses expanding or locating in designated ETA's, including investment tax credits, building and municipal tax incentives, substantial property tax savings and more. The Quincy ETA includes 12 communities: Braintree, Canton, Dedham, Hingham, Hull, Needham, Norwood, Quincy, Randolph, Stoughton, Westwood and Weymouth.

V. HOMELESS PROGRAMS

Emergency Shelter Grant (ESG)

The FY 04-05 Emergency Shelter Grant of \$93,680 was awarded to Quincy Interfaith Sheltering Coalition (QISC) "Father Bill's Place". QISC used these funds to provide emergency shelter and support services for the homeless in the community. A total of 1,299 unduplicated individuals were served under this program.

Continuum of Care – Board on Homelessness – Activities and Actions to Prevent

Homelessness

The Quincy Continuum of Care process was established in 1996 to apply for Federal McKinney-Vento Homeless Assistance funding through the “Continuum of Care” competitive application grant program. The Department of Planning and Community Development has successfully secured \$10,719,995 of McKinney funds to be used for programs and housing that serve the homeless population in the Quincy/Weymouth area.

The Quincy-Weymouth Continuum of Care represents local government, businesses, faith organizations, formerly homeless persons and service providers who work together to coordinate all efforts taking place within the continuum to address the issues of homelessness. In this structure, the City of Quincy is the lead entity, supported by the Town of Weymouth and the local Homelessness Board that is made up of local businesses, service providers, faith organizations and formerly homeless persons.

The Quincy/Weymouth Consortium was awarded \$2,112,211 under the 2004 McKinney Program administered by the United States Department of Housing and Urban Development (HUD). Funding will go towards housing for 62 homeless individuals and 8 families as well as for support service programs.

Ending Chronic Homelessness

Over the past several years, the United States has seen an enormous increase in the number of individuals who are homeless and in need of shelter, housing and other supportive services. In response to this rise, cities across the United States have been formulating plans, called 10-year plans, to end homelessness for the heaviest users of our emergency and support systems – the chronically homeless. A 2004 homeless count determined that one hundred and forty-two (142) individuals in Quincy fit the U.S. Department of Housing and Urban Development’s definition of “Chronic

Homelessness”. In response to this finding, Mayor William J. Phelan established the *Quincy Leadership Council on Chronic Homelessness* in April 2005. Mayor Phelan gave this Council the responsibility of developing a plan to examine the issues and barriers of chronic homelessness in Quincy and provide a resolution for ending chronic homelessness in Quincy by 2015. The Council is Chaired by Peter Forman, President of the *South Shore Chamber of Commerce*. The Council is also Co-chaired by John Boucher, President and Chief Operating Officer of *South Shore Savings Bank*, and Jeffrey Graeber of the local law firm *Graeber, Davis & Cantwell, P.C.* The Council is comprised of local government, business, medical, religious, and community representatives.

Even before the Quincy Leadership Council on Chronic Homelessness was established, however, Quincy was already beginning to do its part in ending chronic homelessness. This is, in March 2005, the City celebrated the ribbon-cutting ceremony of *Claremont House*, which is a Quincy residence for twelve (12) chronically homeless women.

During the Spring of 2005, the Quincy Leadership Council on Chronic Homeless met on several occasions to develop Quincy’s 10-Year Plan to End Chronic Homelessness, and on June 28, 2005, the plan was unveiled at a press conference at the Thomas Crane Public Library in Quincy Center. In attendance at the press conference was Mayor Phelan, the Quincy Leadership Council on Chronic Homelessness, and Philip F. Mangano, Executive Director of the U.S. Interagency Council on Homelessness. During his remarks, Mr. Mangano called Quincy’s plan a “National Model” to end chronic homelessness.

Key recommendations of Quincy’s 10-Year Plan to End Chronic Homelessness are as follows: Develop a “zero-tolerance” policy toward inappropriate discharges into homelessness by state agencies and systems of care.

Implement a “Housing First” model that favors permanent housing with supportive services over emergency shelter beds.

Increase the supply of such permanent housing by 10-12 units per year over the course of 10 years.

Help homeless individuals achieve self-sufficiency through job/vocational training and job placement services.

VI. PERFORMANCE MEASURES

The PCD continued to implement performance measurement systems for its grant-funded programs. Measuring and reporting the positive changes achieved by these programs, such as improved access to quality health care, increased job opportunities, safer neighborhood streets and enhanced life skills for mentally challenged adults, to name a few, renders a compelling story of the critical importance of these programs not only to low income residents but the entire City of Quincy. The following provides a limited **sampling** of the many positive changes reported by funded programs during FY 2004-05.

Through the **South Shore Housing and Employment Initiative (SHIP)**, Quincy Interfaith Sheltering Coalition (QISC) linked homeless individuals with job-placement, training and other support services. As a result, 40 of the 57 persons assisted secured employment.

The **Good Shepherd Maria Droste** agency provided mental health counseling services on a sliding scale fee basis for the uninsured. As a result of this program, 20 clients made

significant improvement in functioning as measured by a pre- and post-therapeutic assessment.

Successful Transitions, managed by **Interfaith Social Services**, program provided high quality professional clothing and support services to low-income women seeking employment. As a result of this program, 43 clients obtained job interviews and 24 obtained jobs.

The *Transitional Housing for Families* program managed by the **Mayor’s Commission on the Family** provided nine (9) homeless families with stable housing and support services with the objective of moving families towards independence in the community. As a result of the program, family income increased for all 9 participating families.

The **Montclair/Wollaston Association** provided musical instruments for children not able to afford their own and senior services including referral, newsletters and guest speakers. As a result of this program, 6 students enjoyed music instruction throughout the school year and 50 seniors attended neighborhood meetings with several gaining referrals to important community resources.

For a complete listing of the performance results for all funded programs, please see the City of Quincy Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2004-2005 on file in the Department of Planning and Community Development.

QUINCY POLICE DEPARTMENT

Robert F. Crowley, CHIEF

Annual Report 2005

Captain Robert F. Crowley was sworn in as Chief of Police on July 29, 2004. Over the past fiscal year, there were a total of fourteen retirees. Two of whom were captains, five were lieutenants, and seven were officers. During this period, the department hired a total of five officers and promoted five officers to sergeant, two sergeants to lieutenant, and two lieutenants to captain.

Between September 2004 and June 2005, all officers attended In Service Training and instruction in CPR (Cardio Pulmonary Resuscitation), First Responder (First Aid), AED Certification (Automated External Defibrillator), Legal Law Update, Law/Traffic Update, S.L.A.T.T. (State and Local Anti-Terrorism Training), Incident Command System 100, National Incident Command NIMS IS 700, Eyewitness Identification Legal Updates, and Dealing with Disturbed Persons.

During the same time period, Supervisory Personnel attended similar training that consisted of courses modified towards supervisory roles. The supervisors received instruction in Leadership and Management Styles, Critical Incident and Stress Management, Legal Aspects of Supervision, Mandated Reporting Issues, and Decision Making.

In September 2004, six detectives were sent to a Search Warrant class, which focused on preparation of search warrants and affidavits.

In October 2004, all officers received firearms training. This training consisted of a certified MCJTC approved qualification course. To further their firearms training, all officers participated in an Active Shooter Program. This

program took place in June of 2005 and consisted of lectures, video presentation and practical exercises in "active shooter" scenarios with a focus on roles, responsibilities and officer survival tactics. Most importantly, this training allowed officers an opportunity to conduct reality-based training in low stress and high stress scenarios.

During November 2004, one Drug Unit Lieutenant participated in the yearly New England Narcotics Enforcement Officer Conference at Holy Cross University. Additionally, during November 2004, one officer was certified in the use of the Advanced Taser.

In January 2005, seven officers were trained in LIDAR (Light Detection and Ranging) Traffic Training, and one detective was trained in Basic Fire Investigation.

In March 2005, two detectives completed classes in DNA Collection, one officer was trained in Preliminary Breath Testing, and five officers were trained in Infrared Breath Testing.

In April 2005, three officers were trained in LIDAR (Light Detection and Ranging), one officer was trained as a Basic Firearms Instructor and five officers were trained in Preliminary Breath Testing.

During May 2005, seven detectives participated in and successfully completed a Search Warrant and Affidavit Class, five patrol officers were certified in Enhanced 911, six officers were certified in Infrared Breath Testing, one officer completed a Basic Police Mountain Bike Certification Class, one supervisor was trained

in Suicide Prevention, and eight detectives were certified in Homicide Investigations.

In June 2005, two officers attended and were certified in Rifle Instruction. In addition, thirty-seven members of the department completed a Baton Training Class, and one K-9 officer and his dog continued on-going training in courses such a Tracking and Building Searches.

Five new officers were appointed in January 2005 and completed their academy training in in

the spring of that year. They attended a two-week in house training program at the Quincy Police Station and then began a two-month field-training program. During these two months the new officers were assigned a veteran officer who oversaw their induction into the Quincy Police Department. The new officers received training every shift from their FTO's relating to Quincy Police Department policy and procedure. Lessons taught at the police academy were applied to actual situations.

RECORD ROOM

Accidents

Police Response.....	2,077
Fatalities.....	3
Pedestrians.....	63
Hit & Run	319

Citations

Arrests.....	348
Civils.....	2,081
Criminals.....	224
Warnings.....	11,303

Parking Permits	741
Gun Permits.....	446
Hackneys	76

COMMUNITY SERVICE UNIT – JUVENILES & ELDERLY

A&B Police Officer.....	2
A&B Dangerous Weapon.....	12
Assault & Battery	15
Abuse Prevention Orders	556
Affray	1
Assault To Rob.....	1
Assault W/Dangerous Weapon	14
B&E Daytime	5
B&E Nighttime	2
Bomb Threat.....	2
Carjacking	0
Child Abuse (51a)	69
Chins	30
Civil Rights	2

COMMUNITY SERVICE UNIT – JUVENILES & ELDERLY (Continued)

Deface / Destruction of Property.....	25
Disorderly.....	10
Dove (s).....	955
Drug Violation (School Zone).....	3
Distribution Of Drugs.....	8
Possession Of Drugs.....	23
False Name To Police	2
Fire Alarm	1
Firearms Violations	2
Home Invasion	1
Indecent A&B < 14yrs	4
Indecent A&B > 14yrs	3
Juveniles Tracked.....	334
Larceny > \$250.....	13
Larceny Motor Vehicle	4
Liquor Violation(s).....	9
Missing Persons (Runaways)	135
Motor Vehicle Violations.....	18
Non-Criminal Reports	19
Overdose(s)	3
Protective Custody	2
Rape (All Categories).....	13
Resisting Arrest	4
Robbery (armed)	2
School Disturbances.....	6
Shoplifting.....	2
Threat to Commit Crime	9
Trespass.....	6
Warrant Arrest.....	6
Witness Intimidation	2

BUREAU OF CRIMINAL INVESTIGATIONS – ADULTS

Crime Reported

Homicides.....	0
Robbery	113
Assault.....	26
Larceny	742
Auto Theft	241

D.A.R.E. Program

In July of 2004, the Quincy Police D.A.R.E. Program sponsored and directed a 2-week summer camp. The summer camp was held at Pageant field in Quincy and was led by Officer John Grazioso, Officer Don Sautter, and Officer Kevin Mormino. Seven high school students

also helped the D.A.R.E. officers direct the camp and served as peer leaders for the campers. Approximately 50 fifth grade children, who completed the D.A.R.E. Program during the '03-'04 school year, attended the summer camp.

The primary mission of both the elementary and middle school Quincy Police D.A.R.E. programs is to prevent or reduce drug abuse and violence among children. To this end, Officer Grazioso and Officer Sautter taught the D.A.R.E Program to approximately 850 fifth grade students in eleven public elementary schools and four parochial schools. The D.A.R.E. Program was also presented to approximately 750 seventh graders in the five public middle schools in Quincy.

Throughout the school year, after school programs were offered at each public elementary school and parochial school in Quincy. During this program, fifth grade students were educated about the dangers of drug and alcohol abuse by Quincy Police D.A.R.E. Officers and high school students, who were involved with peer leadership programs at area high schools. A total of twenty after school programs were conducted for approximately 450 fifth grade students, and 10-15 high school students helped deliver the program.

Drug education and awareness meetings were also offered to fifth grade students and their parents at each public elementary school and parochial school in Quincy. During the school year, sixteen student/parent meetings were presented to approximately 400 parents or guardians and 400 fifth grade students.

Whenever possible, Officer Grazioso and Officer Sautter spoke to various business and school groups to provide substance abuse education. Requests have come from many organizations, such as: Girl and Boy Scouts, elementary, middle, high schools, and colleges, home school groups, after school programs, summer programs, businesses offering health or drug education seminars, and basketball and baseball camps. Officer Grazioso and Officer Sautter also assisted with security at the North Quincy High School and Quincy High School after prom parties sponsored by both high schools and parents of high school parents.

QUINCY POLICE DEPARTMENT

Incidents by Hour from 07/01/2004 to 06/30/2005

Hour	Incidents	Incidents
	#	%
MID-1AM	2279	3.4%
1AM-2AM	2442	3.6%
2AM-3AM	1609	2.4%
3AM-4AM	1150	1.7%
4AM-5AM	777	1.2%
5AM-6AM	826	1.2%
6AM-7AM	1636	2.4%
7AM-8AM	2348	3.5%
8AM-9AM	2842	4.2%
9AM-10AM	3374	5.0%
10AM-11AM	3656	5.4%
11AM-NOON	3703	5.5%
NOON-1PM	3473	5.2%
1PM-2PM	3587	5.3%
2PM-3PM	3847	5.7%
3PM-4PM	3661	5.5%
4PM-5PM	3668	5.5%
5PM-6PM	3516	5.2%
6PM-7PM	3471	5.2%
7PM-8PM	3501	5.2%

8PM-9PM	3325	4.9%
9PM-10PM	3239	4.8%
10PM-11PM	2935	4.4%
11PM-MID	2308	3.4%
	-----		67173	100.0%

QUINCY POLICE DEPARTMENT

Incidents by Car Sector 07/01/2004 to 06/30/2005

Code	A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	D1	D2	D3	Other	Totals
Arson	00	00	01	00	00	02	00	01	00	00	01	01	00	00	06
Assault	02	00	04	03	01	01	01	00	00	03	05	06	00	00	26
B&E/M/V	22	21	30	19	10	23	05	04	10	01	21	60	26	00	252
B&E/Past	28	24	68	35	17	47	03	06	29	04	37	53	18	02	371
B&E/Prog	03	06	10	02	06	12	00	01	04	01	01	14	02	00	62
Disorder	113	104	275	153	112	175	43	87	78	53	282	287	219	01	1982
Larceny	33	40	96	61	45	59	27	20	21	22	147	83	87	01	742
LARC/FA	00	00	00	00	00	00	00	00	01	00	00	00	00	00	01
LAR/MV	09	16	37	14	17	225	06	02	08	02	37	34	34	00	241
ShopLift	01	17	93	37	65	06	00	00	00	01	71	62	28	00	381
OUI	05	01	05	06	05	04	00	04	00	04	07	04	04	00	49
Arm/Rob	00	04	10	10	07	08	00	02	02	00	10	10	07	00	70
Unam/Rob	00	03	06	04	07	01	00	02	01	01	10	05	03	00	43
Vand/Cty	00	01	02	05	01	01	01	01	03	03	05	03	04	00	30
Vand/Prp	27	75	125	88	55	92	27	33	23	17	83	121	76	00	842
Drugs	06	04	21	07	02	17	00	02	05	42	47	29	15	00	197
Vice	00	00	01	00	00	00	00	00	00	00	00	00	01	00	02
Pos/Weap	01	02	02	00	00	01	01	01	00	01	03	04	00	00	16
Totals	250	318	786	444	350	474	114	166	185	155	767	776	524	04	5313

CRIME PREVENTION UNIT

QPD Tours	15
Crime Watch Programs	25
Personal Safety Programs	15
Child Safety Programs	15
Teen Dating Violence	4
Asian Crime Prevention courses	12
Safety Fairs	6
Drunk Driving Awareness Course	2
Senior Safety	14
Safety Fairs/meetings	10
Senior Citizen Academies (4 week program x 6 programs)	24
Quincy High School Academy (30 weeks)	1
North Quincy High School Academy (13 weeks)	1
GOALS High School Program (5 weeks)	1
Residential Info requests	100
Child Car Seat Installation Program	1
Boys Middle School Earlybird Basketball Program (5 weeks)	1

Girls Middle School Earlybird Basketball Program (5 weeks)	1
Quincy Sun "Hot Spots" and "Job Well Done" Articles	50
RAD Program	1
Quincy College presentations	2

North Quincy High School Student Police Academy and

Quincy High School Student Police Academy: Police Officers go into the high schools and present topics to the students. This program helps students determine if law enforcement is a field that they may be interested in pursuing. Police Officers and students interacting helps break down communication barriers and promote better understanding. There are field trips to prisons, police academies and tours of the police station. Students are required as part of their curriculum to participate in a "Ride Along" on either a Friday or Saturday night to see "the job" in person. Safety is priority for the students. There is also a K-9 Unit demonstration. Some topics covered:-

-Terrorism	Police Stress	Forensics	Hiring Process
-Community Policing	Drugs	Drunk Driving	
-Motor Vehicle Law	Use of Force	Rape Investigation	
-K-9	Search and Seizure	911/Communications	
-Motorcycle Gangs	Car Stops	Domestic Violence	
-DARE	Special Operations	Sexual Offenders	
-Ambulance (EMT)	Detective Division	Teen Dating Violence	
	Hostage Situations	Careers in Law Enforcement	

GOALS PROGRAM:

The GOALS program is an alternative high school education for students who have had difficulty in high school. Police Officers speak at this program with a focus on improving relations and in helping students who may have had a brush with the law.

Many of the above courses are selected.

Department history	Elder Abuse	Scams
-Criminal Investigations	Crime Update	Driving Safety
-Prescription Drug Safety	Fire Safety	Personal Safety

MIDDLE SCHOOL EARLYBIRD

BASKETBALL PROGRAM:

In 2005, the Crime Prevention Unit tried this as a pilot program. The first five weeks were aimed at girls in the 6th, 7th, and 8th grade. The next five weeks were reserved for the boys. Although there were play-offs and champions crowned, the program stressed relationship building between the police and the students, between students of varying grades and getting students involved in healthy activities. Evaluations were held by the school to determine the

SENIOR CITIZEN POLICE ACADEMY:

Since 1995, this academy has presented various courses to residents living in the 11 senior complexes. Each four-week program meets once a week for two hours and the subjects change each year. Ward Councilors are invited during the final week, along with the K-9 Unit. Some of the courses offered:-

success/failure of various programs. The Earlybird program received high grades from the students. It is hoped that this program will expand into two additional middle schools in 2006.

RAD COMMUNITY PROGRAM:

Police Officers, who are trained in RAD, (radically changed defense for women) teach this program to women only. The RAD objective is "to develop and enhance the options of self defense, so they may become viable

considerations to the woman who is attacked.” The course, which meets for four sessions, begins with classroom instruction and expands to hands-on tactics.

“HOT SPOTS” AND “JOB WELL DONE”

QUINCY SUN COLUMNS:

On a weekly basis, the Crime Prevention Unit provides a full page of information about “hot spots” of crime that occurred in the city for the past week. The “Job Well Done” column reviews a recent police incident, describing the

efforts of the officer(s), the citizen’s involvement and safety tips that may pertain to the case. Officers are praised for their good work and citizens, who give permission, are recognized for “getting involved.”

SAFETY FAIRS AND SAFETY DAYS:

The Crime Prevention Unit represents the Police Department at many fairs and safety programs, providing information and handouts on a wide range of issues.

LIQUOR INPECTIONS

Inspection	1887
License Board.....	15
Investigations	25
Verbal Warnings	32
Summons.....	36
Complaints	12
Suspensions	12
Fraudulent I.D. Class.....	4
State Hearings	3

ANIMAL CONTROL

Stray Dogs / Cats reclaimed by owners.....	66
Adopted Dogs.....	31
Cats / Kittens adopted	294
Cats / Kittens euthanized or died.....	17
Dogs euthanized or died.....	1
Citations issued	17
Complaints investigated	2
Hearings before Chief of Police	2
Hearings with Clerk of Courts.....	0
Deceased animals removed from streets	646
Injured wild animals	63
(New England Wildlife Ctr.- Hingham)	
West Nile Virus birds and wild animals for rabies testing	14
(State lab – Jamaica Plain)	
Dog Licenses issued	2,418
(April 2004 thru March 2005)	
Dog licenses issued	2,318
(April 1, 2004 thru June 30, 2004)	

QUINCY EMERGENCY MANAGEMENT AGENCY

Thomas F. Gorman, Jr., DIRECTOR



Annual Report 2005

Quincy Emergency Management Agency continues to work with Federal, State and local Public Safety departments. The State Executive Office of Public Safety has assigned Quincy to the Boston based Urban Area Security Initiative group on Homeland Security. Thomas Gorman has been appointed Chairman of Emergency Management for UASI.

The Local Emergency Planning Committee (LEPC) has enhanced our positive relationship with the private sector within the City. The LEPC consists of representatives from the public sector, state, news media, and both public and private health providers and members of the general public.

We held a very successful course on Preparing for and Responding to a Terrorism/CBRNE Incident. Thirty people attended this 3-day course, under the guidance of the National Emergency Response and Rescue Training Center (NERRTC), Texas Engineering Extension Service and Texas A&M University System. The course covered an overview of Terrorism, Vulnerability Assessment, Preparing for a Weapons of Mass Destruction (WMD), and

Responding and Recovering from a Terrorism Incident.

All First Responders continue to train for the National Incident Management System.

State Street Securities CERT program participants completed a CPR Course and Certification.

Emergency Management continues to work with a local group of Boys Scouts helping them earn merit badges.

Participated in many FEMA and MEMA training sessions, including MEMA's Hurricane Drill. A three-day course on Fundamentals for Radiological Response and Certification was held at MEMA. All of our radiation equipment has been updated and certified.

Disaster Assessment and Resource Management Courses have been completed.

Quincy received Federal money for reimbursement for snowstorms.

Radios have been installed in our Mobile Command Center.

DEPARTMENT OF PUBLIC WORKS

Stephen T. O'Donnell , COMMISSIONER



2005 Annual Report

The primary mission of the City's Public Works Department is to repair, maintain and make improvements to the city's buildings, transportation and public service infrastructure.

To that end, the Phelan administration launched the city's first ever and ambitious program to upgrade our fixed assets with several initiatives, including but not limited to:

- \$2M in capital and operating funds dedicated to the city's firehouses, schools, police station, city hall, and other city owned structures. As detailed within, this program includes long awaited roof repairs and replacements, gymnasium floors and greatly needed upgrades to heating and ventilation systems throughout the city.
- Over \$2M in funds were expended on the city's first ever pavement improvement program. This included streets in the neighborhoods of Wollaston, North Quincy, South Quincy and Squantum. Several major arterial roadways located throughout the city such as Burgin Parkway, Sea Street, Merrymount Parkway and Coddington Street were completed as well. Additional streets are scheduled for this spring. The city also began an aggressive pavement prevention maintenance program on approximately one hundred and fifty streets by crack sealing and repairing deteriorated trenches.
- Completed Phase One of a multi year program to improve the water quality along Wollaston Beach by replacing water and sewer lines along Quincy Shore Drive and its abutting neighborhoods. Phase Two is scheduled to begin construction this summer.

- Worked closely with State and Federal transportation officials to secure one million dollars in Federal Highway funding for the Hancock Street / Merrymount Parkway hazard elimination project. This project was successfully completed.
- Completed several water main improvement projects that will increase pressure to our customers in the Hospital Hill neighborhood and assist the city in offsetting the annual increases in MWRA rates by reducing our water system losses through leaking pipes and water main failures.

Solid Waste Management

This was the second year of a five-year contract with Browning Ferris Industries for weekly trash, recycling, yard waste and appliance collection. BFI provided the City with twenty-four weeks of yard waste collection for the citizens of Quincy. The collection runs from mid April until the beginning of December. The summer collections are bi-weekly. Weekly collections take place in the spring and fall when the yardwaste intake is the heaviest. The yardwaste is deposited at the DPW yard where it is processed into re-usable compost. The city produces approximately 8000 cubic yards of compost a year. This was the second year that citizens had the opportunity to leave their appliances curbside for pickup. The curbside pick-up has been well received by the residents. The re-cycle program is in its fifteenth year. It has become a popular program with approximately 6000 tons of re-cycled material collected. The weekly trash collection program continues to see a rise in tonnage. This year volumes increased by approximately 1200 tons of trash collected over last year.

This was also the second year of a five (5) year contract with Capital Waste Management. They are contracted to pick up the trash for the condominiums in the city. This service is free of charge for the condominiums located in the city. This was the second year the service was offered after the completion of a three-year pilot program. The condos receive free appliance pickup along with a paper and cardboard recycling program.

Two household hazardous waste days were held. One was held in October and one in June. Approximately six hundred (600) cars participated in the 2-day program, which was held on Saturday mornings. This program gives residents the opportunity to dispose of household items that are not picked up with regular trash.

Highway Division

The Highway Division of the DPW is responsible for street and sidewalk repair, yard operations, street sweeping, litter / trash collection, snow and ice operations and routine roadway maintenance.

The department completed a list of over 150 sidewalk repairs, which have been prioritized by levels of pedestrian traffic, proximity to schools and businesses and hazardous conditions. Sidewalk repairs include asphalt and concrete.

The DPW continues to maintain a vigorous surveillance of streetlights, including reporting outages to Massachusetts Electric for repairs and maintenance. We also replace and repair over two hundred (200) streetlights owned by the City of Quincy.

The DPW is responsible for tagging and removing abandoned vehicles throughout the city. Over 97 vehicles have been ticketed and approximately 63 vehicles have been towed and disposed of.

Again this year 1,008 streets were swept and the Central Business District of Quincy was swept six nights per week. Additional streets were swept for upcoming special events, parades, etceteras.

Litter crews were assembled to collect debris at various locations throughout the city. The appearance of the city was enhanced by the removal of weeds cleared along sidewalks and under the tree grates that line the business districts. The sidewalk and tree grate areas were cleared of vegetation and debris, stone was added and the grates replaced. During the summer months students were hired to assist in these areas.

The winter of 2004-2005 was one of the heaviest on record for snow accumulation. The DPW covered two hundred and forty miles (240) miles of streets during this winter, after working around the clock for days on end. During snowstorms, contractors are hired by the department to augment the equipment that the city owns. In addition to the streets, equipment is assigned to many areas to clear sidewalks for pedestrians. The sidewalk operations have increased due to the larger walking routes associated with the school transportation plan.

Sewer/Water/Drain

The Sewer, Water and Drain Division logged a total of 6810 calls between the hours of 7:00 a.m. and 11:00 p.m. from July 1, 2004 through June 30, 2005. Each of these calls is considered emergency response situations. Calls are not necessarily responded to in a chronological order. The following share equal priority: a threat to public safety, loss of drinking water, loss of sanitary sewer and threat of property damage. On occasion more than one priority call will be pending. Priority is then given to the situation with the most potential damage. For example a water main break would be tended to prior to a service leak.

The following chart breaks down the calls by type and total number for the year.

Type of Service Performed	Total Number of Calls
Water Calls	1457
Miscellaneous Calls *	1728
Water Service Leaks	56
Water Main Breaks	37
Lead Water Services Replaced	25
Sanitary Sewer Repairs/Renewals	59
Catch Basins Cleaned	2085
Flood Calls	143
Fire Hydrants Repaired / Replaced	55

- Miscellaneous calls include fallen trees, dead animals, potholes, police requests etc.

The city cross-connection inspectors have had an important role in assuring water quality and safety. They inspected and tested 622 backflow prevention devices. They also conduct routine surveys of facilities looking for unprotected cross-connections. They also have the responsibility of collecting twenty-three (23) weekly water samples that are tested for coliform bacteria. The presence of coliform bacteria is considered to be indirect indicators of possible water contamination.

The meter division responded to 2201 calls. They installed 690 new meters with outside readers, repaired 669 outside readers and tested 473 meters for accuracy.

The average year to date daily flow of water into Quincy in June of 2004 was 9.52 millions gallons per day (MGD). Through June of 2005 the average daily flow was 9.36 MGD.

Public Buildings

The City of Quincy has the responsibility of maintaining forty (40) buildings within its ownership. Twenty-seven of these buildings are directly related to city services i.e. Fire, Police, Administrative and Community Oriented Service. The remaining twenty-three (23) facilities are directly under the supervision of the Quincy Public Schools and its School Committee.

A Mayoral reorganization has added effectiveness to the maintenance of both city and school buildings. The Director of Building Maintenance works directly with both the Commissioner of Public Works and the Superintendent of Schools. This merger features more effective communication and ensures the sharing of valuable resources that benefit both city and school facilities.

<u>SITE</u>	<u>PROJECT</u>	<u>TASK</u>
City Hall	Emergency Management Software Replaced	Installation completed
City Hall Entranceway	Painting	Installation completed
City Hall Stairwells	Painting	Installation completed
City Hall 1 st & 2 nd Floors	Painting	Installation completed
Purchasing Department	Carpet	Installation completed
Office of Rehab	Carpet	Installation completed
Council Chambers	Condenser Motor	Installation completed

Police Station / Records Room	Carpet	Installation completed
Police Station Server Room	AC Condenser Motor	Installation completed
Police Station	Re-Balance AC System	Installation completed
Police Station	HVAC Control Valves	60% have been replaced
Police Station	Pneumatic Compressor	Overhauled
Police Station	Pneumatic Thermostats	75% have been replaced
Point Fire Station	Roof Replacement	Installation completed
Point Fire Station	Kitchen remodeled	Installation completed
NQ Fire Station	Roof Replacement	Installation completed
Wollaston Fire Station	Water Heater	Replaced
Wollaston Fire Station	Expansion Tank	Replaced
Fire Headquarters	Water Heater	Replaced
Fire Training	Water Heater	Replaced
Fire Station (All)	Boiler Overhaul / Cleaning	Overhauls completed
Fire Station (All)	Roof Evaluations	Evaluation completed
55 Sea Street	Roof Replacement	Installation completed
55 Sea Street	Radiation Air Vents	Installation completed
55 Sea Street	HVAC Control Valves	Replaced
55 Sea Street	Air Handler Unit	Overhauled
55 Sea Street	HVA Compressors	Overhauled
55 Sea Street	HVAC Energy Management	Upgrade completed
	Upgraded	
DPW Garage	Overhead Door	Replacement
DPW Garage	Condensate Drains	Replacement
DPW Garage	Water Heater	Replacement
Manet Health Center	Roof Repairs	Repairs completed
Manet Health Center	Ceiling Repairs	Repairs completed
NQ Library	New AC System	Installation completed
Adams Shore Library	Water Make-up System	Overhauled
Main Library	AC Condenser Motors	Replaced / Repaired
Main Library	Energy Management	Installation completed
	Controls Upgraded	
Main Library	Re-insulated Piping Duct Work	Installation completed
Main Library	Direct Digital Control	
	Adjustments to computer Program	Changes completed
Health Services	AC Compressors	Overhauled
Fore River Clubhouse	HVAC Unit Piping	Installation completed
Bayswater	Painting	Installation completed
City School Wide	Elevator & Fire Alarm	Ongoing
	Yearly Testing & Certification	
Central Middle School	Gas to Oil Conversion	Completed
Central Middle School	Gas Burners	Installation completed
Sterling Middle School	Gas to Oil Conversion	Completed
Sterling Middle School	Gas Burners	Installation completed
Sterling Middle School	Gas Fired Boiler	Installation completed
Quincy High School	Interior Painting	Installation completed
NQ High School	Interior Painting	Installation completed

NQ High School	Air Handler Unit Shaft	Replaced
NQ High School	Gym Roof Replacement	Installation completed
Lincoln Hancock School	Roof Top HVAC Unit	Rebuilt
Parker School	Supply Fan Assembly	Rebuilt
Parker School	Pneumatic Control	Upgrade / repaired
	Compressor Station	completed
Squantum School	HC Stair Lift	Installation completed

Engineering Department

The Engineering Department receives numerous requests for technical services from various individuals, agencies, City Boards, and Departments, year round.

The Engineering Department is responsible for dealing with the public on many levels by maintaining a public service counter and handling complaints dealing with public facilities, surveying information and the city's infrastructure while working in conjunction with other city departments compiling data and reports.

Pavement Management

The Phelan Administration has made street and sidewalk rehabilitation a high priority for the DPW through the Engineering and Operations Departments. The long-term Pavement Management System for the city consists of data collection and data analysis of all streets. The Engineering Department has completed the installation of the software, which has been implemented in the 2004 construction season. Now that the 2004 construction season is over, the system will be updated with the new information. This information consists of newly paved roads and twenty-five percent of the city streets revisited to keep the Pavement Management System current.

Construction

The Engineering Department oversees and inspects all sidewalk, roadway, drainage and watermain construction in the City.

The following is a list of Public Works construction projects and their status:

Main Roads Resurfacing

Contractor's Name: D & R Contracting

Contract Amount: \$2,501,558.00

% Complete: 60%

Spring 2004 Resurfacing

Aggregate Industries

Contract Amount: \$1,018,677.07

% Complete: 100%

Pavement Preventative Maintenance

Contractor's Name: Sealcoating Inc.

Contract Amount: \$530,000.00

% Complete: 100%

North Quincy – Lateral Sewer Improvement

Phase 1

Contractor's Name: Gioioso & Sons

Contract Amount: \$1,292,300.50

% Complete: 80%

Quincy Shore Drive Sewer Watermain

Improvement Phase 1

Contractor's Name: P. Gioioso & Sons

Contract Amount: \$3,514,021.25

% Complete: 70%

Hancock Street / Merrymount Park Roadway

Intersection Reconstruction

Contractor's Name: p.a. Landers

Contract Amount: \$960,000.00

% Complete: 60%

Watermain Improvement – Hospital Hill

Contractor's Name: McLaughlin Brothers

Contracting

Contract Amount: \$1,280,771.65

% Complete: 50%

Watermain Improvement – Beale Street /
Robertson Street

Contractor's Name: McLaughlin Brothers
Contracting

Contract Amount: \$587,611.10

% Complete: 0%

John and Division Street Drainage Improvement

Contractor's Name: P. Caliacco Corporation

Contract Amount: \$259,608.00

% Complete: 70%

CDBG – 2005 (Citywide – Six Streets)

Contractor's Name: M. Susi and Sons

Contract Amount: \$508,000.00

% Complete: 100%

Sidewalk Repairs – Spring 2005

Contractors Name: Capone Brothers, Inc.

Contract Amount: \$793,717.50

% Complete: 60%

Main Road Improvements 2005

Contractor's Name: Aggegate Industries

Contract Amount: \$1,019,384.66

% Complete: 70%

Law Department

Investigation and preparation of 30± accident claims and reports.

Inspectional Services

Preparation of 92± building grade reports.

Zoning Board of Appeals

Review and comment of 104± plans submitted for Zoning Board of Applications.

Quincy Police Department

Confirmation of 40± field distance reports for court cases. Provides testimony in court as needed in regards to same.

City Councilors

Responds to request from Councilors regarding roadway, sidewalk and drainage repairs.

Attends community meetings with Councilors.

Assessors Office

Updates relevant plans and records for property transfers and subdivisions, building additions, new construction, demolition, etc.

Design

Prepare contract plans and documents for Squantum Roadway and South Quincy Roadway reconstruction.

Geographical Information System (GIS)

The City now has the City's Water Distribution System, Zoning, Flood Plain, Assessors and Ward/Precinct layers on the GIS in addition to the original base layers. The City's Drainage System has been added as well and is currently under final review by the City's engineering staff. We are also currently under contract for the development of a GIS website. This will allow citywide personnel as well as the general public to access and utilize the various GIS database layers as well as aerial flyover information. The website is expected to be completed sometime in February. The GIS has proved to be a very useful tool in conjunction with the Pavement Management Program as well. We also have future plans to add the Sewer System to the GIS. The City is also due for another aerial flyover (generally done every 5 to 10 years) to update our existing digital photographs (now 7 years old). This, as well as the Sewer System, will be done, as funding becomes available. The GIS program is continuously being updated due to new construction, subdivisions and changes to existing programs.

Permits

Review and process 300± street opening permits applications. Review and process 50± curb cut applications.

Complaint Investigation and Report

Investigate, report and respond to the request/complaint roadway, sidewalk, drainage, and sewer repairs.

Community Rating System (CRS)

Enforce, undertake, and maintain flood plain management activities as required by Federal Emergency Management Agency (FEMA). Those activities qualify Quincy residents for a 15 percent reduction on flood insurance premiums from the National Flood Insurance Program (NFIP).

Traffic Division

During the fiscal year of 2005 (July 1, 2004 - June 30, 2005), the City of Quincy's Traffic of Public Works continued its effort to maintain and improve signage, pavement markings, and traffic signal operation. In addition to these tasks, the Traffic Division enforces traffic ordinances, collects outstanding parking violations and operates 2 parking facilities. Various traffic impact studies were also performed and/or reviewed during this period.

Traffic Signage

During FY 2005 the Traffic Division maintained a proactive sign maintenance program. New manufacturing equipment improved the production process allowing the fabrication of 1,028 signs. The Traffic Division performed 176 new installations, replaced 368 signs, repaired 116 signs and removed 86 signs.

Pavement Markings

This year's effort was hampered by budgetary constraints and may pale in comparison to previous years. However, it is anticipated that efforts will be ramped up in the up-coming year to reflect a re-installation program that compares to recent years past. Thanks to the use of durable pavement markings, the overall visibility has been much better in comparison to the previous non-durable paint application. In total, 14 tons of thermoplastic pavement

marking material was applied covering 37,800 linear feet.

Traffic Signals

During FY 2005, the traffic signal unit responded to emergency and service calls while providing routine maintenance and attention to special projects. Service reports total over 786 for July 2004 -June 2005. Part of the routine service included a major campaign to replace the traffic signal incandescent lamps with new LED type indications. The new LEDs use less electricity, lasts longer and are brighter for improved safety.

Traffic Enforcement

To improve the efficiency of the parking ticketing process, the Parking Operations Manager created Ordinance Reference Books for the 4 coverage areas, and began the process of updating the handheld ticket writers. The reference books contain running information for each ordinance that was passed in the respective coverage area reference book. Parking control Officers also report sign knockdowns to the Parking Operations Manager as part of the proactive traffic sign maintenance effort. Revenue from ticket collection totaled \$415,915 from 24,054 tickets written in FY 2005..

Parking Ticket Collection

Since the Traffic Division took over the parking clerk's responsibilities, the traffic section has had to gradually increase the resources devoted to the collection effort. The system for tracking down outstanding parking ticket has placed significant demands on the Traffic Division. Hearings are still held every Thursday between the hours of 9:00am –11:00am at City Hall however, the need to answer written appeals and respond to phone call inquiries relative to parking ticket notices has risen. Most concerns refer to older parking tickets for which notices were sent by the private tracking firm MVP Enterprises. It required the Traffic Division to respond to roughly 1100 phone calls and send out over 1000 appeal letter responses to individuals who felt they were ticketed unfairly. Reports of payment receipts from the backlog

total in the hundreds of thousands of dollars with several hundred thousand still outstanding.

Parking Facilities

Significant improvements to the Ross Parking Garage were made during fiscal year 2005. The installation of new ticket equipment has significantly improved the revenue collection process. The total revenue generated for the period is \$854,176.65

Traffic Studies

The majority of traffic study requests received in FY2005 are regarding the installation of regulatory signing. Stop, yield, parking, speed and vehicle exclusion to name a few. In order to perform these studies, 25 intersections were

manually counted during peak hours of the day and 11 ATR (automatic traffic recorder) counts, were taken to collect information on volume, speed and classification.

Traffic Impact Review

Hancock Street (Route 3A) at Merrymount Parkway has gone through the Massachusetts Highway Department's 25, 75, and 100% design/review process. Re-construction and traffic signal installation work will begin in the near future. The City's traffic division continued to work with the Flatley Company & The Mass Highway Department to find solutions to mitigate the traffic from the Crown Colony Office Park.



PURCHASING DEPARTMENT

Laurie M. Allen, PURCHASING AGENT



Annual Report 2005

The Purchasing Department is responsible for the procurement for all city departments, including the Quincy Public Schools and Quincy College. The Department manages requisitions, purchase orders, contracts and bidding procedures in order to procure materials and public works and building construction services.

This is done in accordance with applicable state laws and city ordinances designed to safeguard against waste, fraud and abuse. Open, honest and fair competition ensures that the taxpayers get the best possible value for every dollar spent to operate city government.

The Department processed 232 contracts and 81 bid calls during the course of fiscal year 2005.

RECREATION DEPARTMENT

Barry J. Welch, DIRECTOR



Annual Report 2005

As a distinct part of local government, the Quincy Recreation Department continues to provide to its residents a comprehensive program that offers safe and quality recreational opportunities supervised by trained professional leadership. From July 1, 2004 to June 30, 2005 the department offered both seasonal and year round opportunities for individuals and families without regard to age or ability. Programs are free or low cost and recognize the broad range of natural resources and the wealth of human talents within our city.

STAFF

When programs are supervised by leaders with ability, participants can be afforded the opportunities that are constructive and not destructive. Leaders can bring fulfillment and shape attitudes of fair play and true character. The Quincy Recreation Department was fortunate to have a part-time seasonal staff of 224 who organized and supervised the safe conduct of thousands of hours of programs. The ability of this efficiently trained staff is the primary contributor to the success of the department's activities. Whether the activity is sports or arts and crafts the well respected staff enthusiastically provide leadership for Quincy at play. There continues to be two full time positions in the department budget, the Administrative Secretary and Director of Recreation.

BUDGET

The support of our elected and appointed officials is essential for the successful delivery of recreation programs to our residents. The budget of the department was prepared by the Recreation Director and presented to the Park

and Recreation Board. The Park and Recreation Board approved the budget and forwarded it to the mayor for his review. The mayor approved the request and forwarded the budget to the city council. The council unanimously approved the request as presented in the Mayor's annual budget. The total budget for FY 2005 was \$654,635; personnel services \$632,220; expenses \$15,915; and contractual \$6,500 all contributed to make up the total appropriation. The department collected \$49,463 in user fees for a variety of programs. This money was returned to the general fund.

This brought the tax-supported portion of the budget to \$605,172. With a population of 88,125 persons the per capita expense is \$6.87 per resident. The ever growing and extremely popular self-supporting programs were conducted by the department and the \$87,348 that was collected and appropriated back to the department to pay all expenses in these activities.

HIGHLIGHTS

Reaching new heights! Taking full advantage of one of Quincy's oldest and unique natural resources, the Quincy Quarries, the department offered a Rock-Climbing program to boys and girls for the first time. The program was part of the self-supporting summer clinic program and utilized the natural granite face of Bunker Hill Quarry now accessible due to the program that filled-in the long dangerous water. With a new natural base the once off-limit site was open to an enthusiastic group of boys and girls age 10 through 14. The youngsters quickly learned the skills of top rope climbing under the supervision of recreation staff and the South Shore Center

for Outdoor Recreation, who provided certified instructors to the Recreation Department. This program reached out to over 75 participants in its first year. It added a new activity that focused on individual achievement, and is considerably different from the more frequently offered team sports. The beauty of the site, the accessibility of the Quarries to our residents, and new safety in the filled-in Quarries will insure that this will be a popular activity for generations of Quincy residents.

The city and the department joined with its citizens in celebrating the Boston Red Sox's first World Series victory in eighty-six years. Mayor Phelan declared November 10th Derek Lowe Day and held a free public tribute to Lowe at historic Adams Field. Derek Lowe, the star pitcher of the Red Sox, makes his home in Quincy and his children attended the public schools. The "Adopted Son" of Quincy was cheered by thousands of grateful fans. He addressed and thanked his fellow residents for being loyal to him and courteous to his family. The Recreation staff joined with the Park Department in planning and supervising the fun-filled community event. Lowe signed hundreds of autographs to the delight of those who attended the tribute.

SUMMER

Summer vacation recreation programs continue to attract thousands of Quincy's youth to a wide variety of programs conducted on our playgrounds, in school gyms, playing fields, parks, Lincoln Hancock Community School Pool and the waters of Quincy Bay and Black's Creek.

The Supervised Summer Playground Program was conducted at nineteen neighborhood locations. The free program for boys and girls age 6 through 16 years of age is an important feature of the department's commitment to our neighborhoods. The summer of 2004 offered a wide variety of activities. Weekly field trips brought hundreds of youngsters to Starland, the Roger Williams Zoo, George's Island, New England Patriot's

Training Camp, and Canobie Lake Park. With the help of their playground leaders city champions were crowned in the inter-playground sports of 6-on-6 soccer, Knockout, Pepsi Hot Shots, and wiffleball. The annual end-of-season Arts and Crafts display and contest was held at City Hall Plaza. "Fleet Center" by Kincaide was voted the city champion. Squantum's "Monsters Inc., Mike" was second and Beechwood's "Finding Nemo" placed third. Playground youngsters and the public cast over 500 votes in the two days of voting.

The Lincoln Hancock Community School Pool hosted one of the largest **Learn to Swim** programs in New England. As a waterfront community with 27 miles of shoreline the teaching of swimming is not only sound safety practice but the lessons provide the ability for our residents to safely enjoy the aquatic resources near their home. Over 725 youngsters took part in the **Summer Learn to Swim Program**. Safety was of the highest priority as the highly trained staff was certified in accordance with standards of the American National Red Cross. This superb instructional team of leaders was committed to providing Quincy residents a safe, enjoyable environment for both instructional and recreational swimming. The lesson program was conducted from 11:00 to 4:00 p.m. Monday through Friday during July and August. The popularity of the swim program was not just limited to the instructional participants. Family groups, children, and adults all engaged in the opportunity for **Recreational Swimming** which was supervised nights and weekends year round. With an annual attendance of over 21,000 persons, the pool programs delivered a safe and fun-filled location for enjoyment and physical fitness. The safety record of the aquatic staff contributes to the enjoyment of the participants and speaks to the dedication and training of the leaders.

The William F. Ryan Boating and Sailing Program was a popular spot for boys and girls who took advantage of the department's offer to

learn the skills of rowing, sailing, canoeing and kayaking with over 300 participants. The seven day-a-week program, under the leadership of competent and enthusiastic leaders coupled with the ideal setting in Merrymount Park, continued to make this program successful. Fifteen youngsters from the program participated in Quincy Bay Race week. Nautical day, the last day of the summer program, featured family boat races, games, and a cookout for the participants. A new 14 foot Old Town Canoe was donated by Mr. Milton McKee of Farrington Street.

The Quincy Recreation Department held its 27th Annual Local Track Meet in conjunction with the **Hershey National Track and Field Youth Program**. Boys and girls took part in two community meets resulting in 37 youngsters qualifying for the State Championship at Nashoba Valley Regional High School. There were twelve state winners at this event with one individual, Nicole Affannato, qualifying for the all expense paid trip to the National Championship in Hershey, Pennsylvania. Nicole competed in the Girls 13-14 standing long jump in Pennsylvania.

The **Summer Sports Clinics and Instructional Workshop Programs** were once again conducted on a self-supporting basis. Over 900 children enrolled in the programs, which are offered at a low cost and provide quality leadership. Rock climbing for children ages 10-14 was added to this year's offering. Originally only one session was planned but because of such a long waiting list and high demand a second session was added. The other programs offered were: girl's basketball, boy's basketball, wrestling, television production, boy's lacrosse, girl's lacrosse, musical theatre, arts and crafts (2), boy's soccer, girl's soccer, dance, girl's softball, track, field and distance, little league baseball, golf, volleyball, cheerleading, competitive swimming, elementary tennis, middle school tennis (2), and advanced high school tennis.

Arts in the Parks, sponsored by the Park and Recreation Board, visited all six wards for nights of free entertainment in its ninth year. The year's featured performer was the group "Masquerade," one of the top professional troupes of dancers and singers in a cabaret review of musical showstoppers. The shows ran on Monday and Tuesday nights at 6:30 p.m.

The department also provided staff for the Wednesday night concerts of **Summerfest** at the Ruth Gordon Amphitheater. Each of the five concerts began at 7 p.m. and featured performers Dennis O'Gorman, The Continental Swing Band, Java Jive, Tanglewood Marionettes, and Riverside Theatre Works.

FALL AND WINTER

The 34th **Annual City of Quincy Tennis Championship** was held in September and was sponsored by Quincy Municipal Credit Union. The tournament provides eleven divisions of play over a three-week period at the Russell Park Tennis Courts. John Franceschini once again directed the tournament for his 22nd year along with co-tournament director Michelle Hanley. After over twenty years of competing in the tournament, Richard Meade won his first championship in the Men's 50 and Over division and collected "The Richard Meade Bowl," the trophy named in his honor.

The other winners in the 2004 tournament were: Men's Singles- Ronald Abell, Men's 35 and Over Singles- Victor Luzarraga, Men's B Singles- Billy Stephens, Boy's 16 and Under Singles- Stephen Palmatier, Women's Singles- Patrice Sullivan, Woman's 35 and Over Singles- Patrice Sullivan, Men's Doubles- Kevin Murphy, Paul Carty, Women's Doubles- Aileen and Alison Eleey, Mixed Doubles- Peter and Aileen Eleey, City Employee's- Jack Goddard, a fireman of Engine One.

On September 17, 18, and 19th the attention of art lovers from all parts of greater Boston was focused on the 7th **Annual Quincy Artsfest**. The annual event was sponsored by Q.A.T.V. and attracted thousands to the South Shore's

premium display of painting, sculptures, and photographs by local artists. The Quincy Art Association, the Park Department, and the Recreation Department all contributed to this event. Families have come to enjoy this free event for its quality art and entertainment. Best of Show went to Richard Adams for "Antelope Canyon" in photography. In the artworks the Best of Show went to Ernie Ryans for an untitled work in acrylic.

The **Learn to Skate Program** was once again held for two nine-week sessions. A total of 179 participants skated each Wednesday for two hours. This year was Mrs. Anne Eagles, a U.S.F.S.A. teaching professional, 30th year with the program.

One of the important assets to our neighborhood based recreation program is the **After School, Night, and Saturday Morning Supervised Gym Program**. The department opened fourteen gyms in Quincy's neighborhoods for use of boys and girls age 8 through high school. The free program began December 4th and ran through April 2nd offering numerous free gym activities for participants. The following schools were in use: Atherton Hough, Atlantic Middle School, Beechwood Knoll, Charles A. Bernazzani, Lincoln Hancock, Clifford Marshall, Merrymount, Montclair, Parker, Point Webster, Snug Harbor, Squantum, Sterling Middle School, and Wollaston. Participants can attend any of the gyms on the days in which they are open.

The department kept the gyms open over Christmas and February Vacation weeks. In 2004 ten gyms and 130 hours of supervision were provided over the Christmas Vacation period, and ten gyms and 78 hours were provided for the February Vacation week.

The Supervised Gym Program concludes with the **All City Recreation Basketball Championship** for elementary, middle, and high school divisions. Host Atlantic won the Elementary Jamboree beating out Wollaston. Montclair defeated Atherton Hough in the

Middle School division. Beechwood Knoll defeated Montclair for its third straight championship in the George Dunn Tournament for high school participants.

The Recreation Department also hosted the **Elks National Free Throw Contest** in 13 of its supervised gyms. More than 250 youngsters competed in the categories of boys and girls age 8-9, 10-11, and 12-13 in the first round. Six City Champions were crowned and advanced to a regional playoff. The Quincy Lodge of Elks funded this event. From the regional playoff two participants advanced to the State Championship in Maynard, Massachusetts. Colin Evans and Elizabeth Kelly both competed in the 8-9 age group and represented Quincy well in the contest.

The recreation department continues its long association with **Cerebral Palsy of Massachusetts** by co-sponsoring a weekly Wednesday evening recreation program for special needs adults. The participants performed their annual program ending musical review "Let Us Entertain You" to end the thirty-week program. The department also provided two staff and a monthly visit by a professional arts and crafts instructor.

The **First Night Quincy Celebration** drew thousands of families from all over the South Shore to Quincy. The 13th annual event, conducted by the Mayor's Office and under the direction of the Park Department, utilized leaders of the Recreation Department staff. The staff sold First Night Buttons at the Annual Christmas Parade and Santa Drop. The staff was also responsible for ladling 100 gallons of free soup provided by Wolfgang Puck, for operating the First Night Store, and for supervising hundreds of children decorating their own New Year's hats in the First Night Activity tent.

Recreation staff assisted the Park Department for the **Annual President's Day Celebration**. The Recreation Department offered a hat-decorating program at City Hall enjoyed by many youngsters.

The **Learn to Ski Program** continued to be a popular activity offered by the department. The five-week session held at Blue Hills was full to capacity. The program featured a one and a half hour lesson, and supervised bus transportation on Tuesday afternoons. Boys and girls ages 8-14 were eligible to participate and 61 youngsters took part.

Adult programs with an emphasis on fitness were once again conducted. The **Men's Drop-In Basketball Program**, in its 40th year, continued on Monday evenings at Atlantic Middle School. This program was fee supported and was held between October and April.

Women's Fitness and Exercise Programs were offered at the Fore River Clubhouse under the instruction of Mrs. Gaughan and Mrs. Cobban. Classes were offered five days a week for ten months.

The department conducted a **Soccer Skills Program** for Elementary, Middle, and High School aged girls. The free program was held at the Lincoln Hancock Community School on Monday and Thursday nights, and ran for seven weeks.

SPRING

On May 7th, 1500 Quincy residents and business leaders took part in the **Annual Cleaner Greener Quincy Day**. The volunteers cleaned more than twenty sites of open spaces and beaches. The event capped off at Merrymount Park with a barbecue sponsored by Hannaford's Supermarket and prepared by Mayor Phelan and the Recreation Department staff. Aviva was another big sponsor of the event.

The 23rd **Annual Senior Olympics** was conducted May 9th to the 18th. 185 participants took part in events such as: horseshoes; basketball free throw; swimming; golf; one-mile walk; three-mile walk; one-mile run; bowling; bocce; volleyball; billiards; darts and track and field events. The awards were kicked off with a free breakfast and Warren Kirkland, an athlete, lighting the torch. The Games ended with an award ceremony on the 18th. Over 300 medals

were handed out to the participants. The event was sponsored by the Quincy Recreation Department and Beechwood Community Life Center. This program has attracted statewide attention.

Quincy's 54th **Annual Flag Day Parade** sponsored by the City of Quincy, the Quincy Partnership, and the Koch Club was held on Saturday, June 11th, 2005. The Recreation Department staff provided refreshments, first aid, and visual assistance to the 2000 children who marched in the parade. Extra water, fruit juice, and oranges were donated by Squirrel Run. The Quincy Lodge of Elks grand marshalled the parade, which was followed by the flag raising ceremony and the fireworks display.

By ordinance the **Director of Recreation** serves during the year as a member of the Quincy Council of Aging, the Family Commission, and the Community Policing Commission. In FY 2005 he also continued to serve as a member of the State Board of Directors of the Massachusetts Senior Games, and on the Executive Committee of the Massachusetts Recreation and Park Association.

The Director of Recreation continues to serve as the managing trustee of the **Dawes' Memorial Estate**. Through the service of Fleet Bank, the interest on the principle of the Dawes Family trust is utilized to sustain the building in accordance with the bequest of the Dawes' will. The site at 657 Quincy Shore Drive was used extensively by a variety of small groups. The building is ideal for small staff meetings. The Recreation Department continues to utilize the site as well as the Department of Elders Services, Wollaston Mother's Club, Quincy Youth Baseball, the Quincy Bay Power Squadron, the Lipton Cup Regatta, the Circle Yacht Club, Men's and Women's Softball Leagues, the Germantown Yacht Club, Alpha Delta Kappa, Quincy Telecommunications, Quincy Public Schools, and Altrusas International.

QUINCY PARK AND RECREATION BOARD

The Quincy Park and Recreation Board continued in its policy making roll with monthly meetings year round. This all-volunteer board is appointed to provide citizen input and oversight on Recreation and Park Department activities.

The organization of the board for July 1, 2005 through February, 2005 was as follows: Jack

Nigro, Chairman; Connie Driscoll, Vice Chairman; Bryant Carter, Secretary; Betty DeCristofaro, Robert Evans, Ronald Mariano, Anthony Sansevero, Josephine Shea, and Sandy Verhault.

March, 2005: Mr. Bryan Connelly replaced Anthony Sansevero as the Commissioner from Ward Four.

ADMINISTRATION

Barry J. Welch
Director

Mary Elizabeth Dowling
Secretary

Nancy Joyce
Summer Program Director and Supervisor General

RETIREMENT BOARD

Edward J. Masterson, DIRECTOR



Annual Report 2005

The Quincy Retirement Board manages the assets and oversees the administration of the Quincy Retirement System. There were no changes to the makeup of the Retirement Board this year.

The five members of the Board are:

City Auditor (ex-officio) Richard D. Fitzpatrick
Mayoral Appointee Francis X. McCauley
Elected Member George F. McCray
Elected Member Richard P. Crespi
Appointed by other four Roger E. Perfetti

The Retirement Board makes the policies and the office staff carries out those directives in the administration of the System. The Board and its staff ensure that the Retirement System operates within the guidelines of M.G.L. Chapter 32 and the Public Employee Retirement Administration Commission regulations. The Board also has the responsibility of managing the assets of the system in a prudent manner to ensure the long term financial stability of the system.

The funding ratio of the system declined to 53.0% from the previous high of 72%.

The return for the fund was 10.74% for the year ended December 31, 2004. The assets were valued at 276.8 million dollars. The return although not as strong as the previous year, was well above the actuarially assumed rate of return of 8.25%.

The members of the system contributed over \$5.0 million through their weekly withholdings and the City and Housing Authority contributed \$17.0 million to the Retirement System.

The Retirement System paid out over \$29.2 million in pension payments for the year. The breakdown of that total is: (in thousands)

Regular Payments 22,180
Survivors 1,240
Ordinary Disability 146
Accidental Disability 4,249
Accidental Death 1,387

The Retirement Board staff is available to all members of the system for any questions regarding retirement benefits, from eligibility to projections of future benefits.

QUINCY PUBLIC SCHOOLS

Dr. Richard DeCristofaro, SUPERINTENDENT



Annual Report 2004

2004 was a school year where the Quincy Public Schools continued to embrace and implement its mission for students, staff and parents of the city of Quincy. Our mission is to provide a safe and nurturing learning environment for children to achieve their individual maximum potential. Our desire is to develop students who persevere in their studies, take responsibility for their choices and are honest in their character.

We seek to equip the students with the necessary skills to thrive as productive works and committed citizens and to meet the challenge of change in a global community. We strive to help children discover and explore their gifts and talents and to value and respect each other's uniqueness.

In order to accomplish our mission, staff, parents and students must work in a collaboration of effort and trust with open communication. Our success will be measured by our students who exemplify a lifelong love of learning.

Vision Statement

The vision for the Quincy Public Schools is to have a system and learning community that function with cohesive and unified goals that are understood and shared by all stakeholders. All areas of the school system will consistently communicate, collaborate and cooperate in order to provide a culture that creates an effective, safe, and nurturing environment in which children and young people may grow and learn. While we utilize the District Improvement Plan we operate within a team-based organization that serves all areas of the system and allows for shared and contributory decision-making. We have over forty active teams that represent

administrators, teachers and parents. Goals are established and embarked upon during the school year in order to share important information regarding the District Improvement Plan.

New School Committee Member

Mr. David McCarthy was elected to the School Committee. He replaced Ms. Christine Cedrone who was on the Committee for eight years. Ms. Cedrone left to further her education.

Appointments

This year presented the appointment of six new principals--Ms. Diane O'Keeffe, Beechwood Knoll; Ms. Ann Pegg , Merrymount; Ms. Susan Troy, Wollaston; Ms. Colleen Roberts, Broad Meadows; Ms. Jennifer Fay, Central; and Mr. Frank Santoro was appointed principal of Quincy High School.

New Quincy High School

Mayor Phelan urged that the school system explore the possibility of a different design for the new high school that would either be built on the fringe or encroaching on a small amount of wetlands. He recommended another architect to provide preliminary options. A new Designer Selection Team was appointed and Symmes Maini & McKee Associates were selected as the new architect for the project. Tishman Construction Corporation of Massachusetts was selected as the Project Manager. The staff of Quincy High has been very much involved in the planning of the new high school.

Budget

The FY04 appropriation was \$53,577,227 with an increase of 5% or \$3,178,861 for a total appropriation for FY05 at \$66,756,088. The school department expects \$1,950,000 from the Circuit Breaker and \$450,000 from the Quincy College rent. There are projected funding and offsets of \$2,400,000 for a total funding for FY05 of \$69,156,088. This increase in funding allowed the school system to increase teacher salaries, and add literacy specialists, additional math positions and increase academic programs at both high schools. Increases in academic and non academic expense areas, ample funding to Special Education and continuing low class sizes were additional features of the budget increase.

Maintenance

The QPS Maintenance Department was reorganized with the two senior positions reporting to the Mayor, Superintendent, and the Commissioner of Public Works. The priorities are the school buildings, but Maintenance staff will also be more available to work on city buildings. Most of the city building work will be after normal working hours which will allow the Maintenance workers to avail themselves of overtime. The direction of this plan is to keep most of the work in-house. This merger will enhance better communication and allow increased sharing of valuable resources that benefits both school and city facilities.

Within this fiscal year, the Mayor and City Council worked together to make available funds for Capital Improvements for many city buildings. Many school buildings throughout the City, directly benefited. These invaluable funds were used to improve plumbing, heating, cooling, electrical, moisture protection, ADA upgrades, gymnasiums, elevators, fire alarms and many cosmetic but much needed improvements and renovations. Also, it is important to note that the Marshall Elementary School, after five years of building issues, was improved substantially for students and staff. Lastly, the 620 student Central Media/Technology Center was reconstructed following a very damaging fire.

Student and Staff Recognition

The Media Center at the Lincoln Hancock Community School was dedicated in honor of former Superintendent John A. Osterman. Mr. Osterman was a teacher and administrator in the Quincy public Schools for 35 years. In 1984 Mr. Osterman was appointed Superintendent of Schools. He recently passed away.

Community Business Partnerships

Through collaboration with the business community and Quincy Public Schools, the Quincy School Community Partnership proudly introduced many new and exciting initiatives, which included assembling an Executive Board, implementing goals, and implementing five major successful fundraising events – *Trick or Treat Trot Road Race, Family Walk, Beatlemania Live, Evening at the Pops with the Quincy Symphony Orchestra, the Historial Walk for Education and the Annual Golf Tournament*. Due to the success of so many new and exciting initiatives, 75 Quincy Public Schools teachers were awarded mini-grants. Teachers and students were also the direct recipients of new programs, classroom supplies and materials, and technology.

Conclusion

The students within the Quincy Public Schools continue to be supported by a caring and hardworking School Committee, Mayor, teachers, and other professional and paraprofessional staff. The staff and students look forward with anticipation to a new middle school and a new Quincy High School. After many setbacks, the Committee, staff, and students feel that we are on the road to a new Quincy High School. Our increased budget and Capital Plan for Maintenance enhanced many school buildings and services.

**Quincy Public Schools
Annual Report**

2003-2004

Richard DeCristofaro, Ed.D.
Superintendent of Schools

**Quincy School Committee
2003-2004**

The Honorable William J. Phelan, Chairman
Michale McFarland, Vice Chairman
Jo-Ann M. Bragg
Elaine F. Dwyer
Ronald J. Mariano
David McCarthy
Linda K. Stice

Richard DeCristofaro, Superintendent of Schools
and Secretary to the Quincy School Committee

VETERANS' SERVICES DEPARTMENT

Henry P. Bradley, DIRECTOR



Annual Report 2005

"We look forward to a world founded on four essential human freedoms. The first is freedom of speech and expression-everywhere in the world. The second is freedom of every person to worship God in his own way-everywhere in the world. The third is a freedom from want-which means economic understandings which will secure to every nation a healthy peacetime life for its inhabitants-everywhere in the world. The fourth is a freedom from fear, which means a world-wide reduction of armaments to such a point and in such a thorough fashion that no nation will be in a position to commit an act of physical aggression against any neighbor-anywhere in the world."

Franklin D. Roosevelt

Each and every veteran assisted by Quincy Veterans' Services has fought for the rights as outlined by Franklin D. Roosevelt those many years ago. Because these veterans of World War II, Korea, Vietnam and the current conflicts in the Persian Gulf so believed in these rights, we, the staff of Veterans' Services, feel honored to assist these brave men and women with

whatever services they require to lead a dignified lifestyle.

The staff of Quincy Veterans' Services consists of Director Henry P. Bradley; Graves Registration Officer Thomas Stansbury; Administrative Support Staff Marianne McCormack and Patricia Barry, and the Director of the Sheila McIntyre Veterans' House, Fran McMorrow.

The number of cases aided.....	602
Total benefits distributed	\$357,786.96
Reimbursement from DVS at 75%	\$268,340.22
Workers' Compensation and Assigned Cases.....	\$23,670.00
Reimbursement from SSAwards and VA Awards.....	\$10,578.56

The total in person inquiries to this Department by veterans seeking information or assistance on medical care, housing, VA loans, pensions and financial assistance	1868
Nursing home visits	31
Quincy Gold Star Parents, Spouses and 100% Disabled Veterans receiving the annual \$1500.00	
Annuity from the Commonwealth	140
Total amount received from Annuity.....	\$210,000.00
Total number of Quincy Veterans/dependents receiving VA benefits	8,230
Total amount of VA benefits received by Quincy Veterans.....	\$9,850,147.00

The Guest Speaker for Veterans' Day was Col. Mary Quinn, Ret. U.S. Army and on Memorial Day, we were honored to have Dr. Stephan Ross, Holocaust Survivor, who brought the audience to tears.

Between Thanksgiving and Christmas, this office distributed 20 baskets of food to needy veterans and their families. Gift cards for Stop & Shop were given to all current clients. Visits were made to the four Quincy Nursing Homes during the Christmas Season. Gifts of toiletries were dispersed to many grateful veterans. Some were presented with afghans donated to this office.

This year on New Years' Eve, Mr. Bradley delivered Chinese food to the veterans at the Brockton VA Medical Center.

In January, we distributed information packets to all the churches in Quincy for "Four Chaplains' Sunday" which was mandated by Congress to be commemorated on the first Sunday in February.

In the spring and the fall, the Jr ROTCAF cadets from Quincy High School continued to lift the Veterans' Markers at the Veterans' Section of Mt. Wollaston Cemetery-saving substantial amounts of money to the city.

On May 22nd, 2005, a Square on Elm Avenue was dedicated to Charles "Todd" Caldwell, a Quincy resident who was KIA in Iraq on September 1, 2003.

We continue to assist our veterans in filing for VA pensions, disability claims, housing loans, educational and vocational training, medical care, as well as burial and graves information. We appreciate the continued support from Mayor Phelan, the City Council and the citizens of Quincy in aiding our veterans.

May God Bless America!

**2005 ANNUAL REPORT OF GRAVES REGISTRATION OFFICER
VETERANS DECEASED DURING THE YEAR:**

World War I	0
World War I & II	0
World War II	127
World War II & Korea	17
Korea	47
Korean & Vietnam	1
Vietnam	19
Lebanon	0
Granada	0
Panama	0
Persian Gulf	1
Peacetime	4
Burials in Quincy Veterans' Lot	15
Burials in Quincy Cemeteries	62
Burials Outside of Quincy	108
Burials in Bourne National Cemetery	31
Deceased Veterans Cards Filed in Veterans Dept	216
Burial records added to Computer files	2643
Total burial records in Computer files	8491
Flags Placed on all Veterans' Graves	(approx) 7,200
Squares flagged in Quincy	79
Memorials flagged in Quincy	34
Replaced Bronze Square Markers	2
Applications for Government Markers	55
Government Markers installed in Quincy	49
Furnished Flags for Various Flag Poles	31
Bronze Flag Holders Repaired	78
Attended all Cemetery and Veterans' Council Meetings	



Section

III

Financial Statistics

ASSESSORS OFFICE

Marion A. Fantucchio, Chairperson



Annual Report 2005

Fiscal Year 2005 was the year for the city's state mandated triennial certification of all real estate and personal property values. Vision Appraisal Technology completed their review of all real estate, and took digitized pictures of all the buildings and updated all values according to the market. The review of the property sales that took place in calendar 2003 showed that values were still rising though not as much as in the previous year.

All property records had been converted from our in house system to the Vision system. This made records easier to read and understand. Also, upon certification of the values by the Department of Revenue and the issuance of the Fiscal year 2005 actual tax bills, real estate records were put on the City's web site. This allowed taxpayers to view their property records and advise the Board of Assessors of any errors or omissions in the data. If necessary, the taxpayer was advised to file an abatement application. The new system also made it easier for Assessing personnel to prepare abutters list which are often required by the Building Department, Board of Appeals or other in processing permits or appeals where abutters of the property have to be notified of new construction or additions to be built.

For Fiscal Year 2005 there were 287 abatement applications on commercial property, 742 applications on residential property and 44

applications on personal property, for a total of 1,073 applications.

A number of the residential applications were filed due to socio-economic reasons, so the Board did advise the taxpayers about the various exemptions available to them. The Board also explained the process of applying for and receiving a tax deferral of the real estate taxes. The City Council with the recommendation of the Mayor adopted Section 42J of Chapter 40 of the General Laws which allows taxpayers who qualify for a real estate tax deferral to also apply for a deferral of their water/sewer charges.

There were 1,234 applications approved for personal exemptions. These were for elderly persons, surviving spouses, blind persons, disabled veterans, tax deferrals and others.

A total 2,090 permits were reviewed, and properties measured and listed by the Board of Assessors for Fiscal Year 2005. Based on the building permits, 3,941 deeds recorded at the Registry of Deeds, affecting ownership and other documents on subdivisions, mergers, condominiums, (new and conversions) takings, and changes of address, a total of 7531 changes on Assessors records, were processed.

There were 76,662 Motor Vehicle Excise tax bills and 2,685 Boat Excise tax bills issued. There were 2,919 Motor Vehicle excise tax and 270 Boat excise tax abatements processed against these bills.

FISCAL YEAR 2005 TAX RATE SUMMARY

A.	Total amount to be raised	\$227,600,037.09
B.	Total Estimated Receipts	92,733,272.52
C.	Total Tax Levy	\$134,526,764.57

D. Distribution of Tax Rates and Levies

	A Class	B Levy Percentage	C Levy by Class	D Valuation by Class	E Tax Rates
I.	Residential	70.8953%	95,372,794.85	8,798,228,307.	10.84
II.	Open Space				
III.	Commercial	23.7051%	31,889,809.21	1,428,754,893.	22.32
IV.	Industrial	1.7700%	2,381,249.38	106,686,800.	22.32
V.	Personal Property	3.6296%	4,882,911.13	218,768,420.	22.32

Valuation

Real Estate	\$10,333,670,000.00
Tangible Personal Property	218,768,420.00
Total Valuation of the City as Determined for January 1, 2004	\$10,552,438,420.00
Total Valuation of Motor Vehicle as of June 30, 2004	354,437,746.00
Total Valuation of Boats as of June 30, 2004	17,896,400.00
	\$10,924,772,566.00

Tax Rates

Residential	Commercial/Industrial/Personal Property
\$10.84	\$22.32

STATUTORY EXEMPTIONS GRANTED FOR FISCAL YEAR 2005 UNDER THE PROVISIONS OF
THE FOLLOWING CLASSES:

	NUMBER OF EXEMPTIONS	AMOUNT ABATED
SEVENTEEN E SURVIVING SPOUSES AND ELDERLY PERSONS	251	\$51,261.65
EIGHTEEN HARDSHIP	10	14,129.70
TWENTY-TWO VETERANS		
TWENTY-TWO (a-f)	533	133,250.00
TWENTY-TWO A	9	4,250.00
TWENTY-TWO B	1	775.00
TWENTY-TWO C	2	1,900.00
TWENTY-TWO E	68	40,800.00
THIRTY-SEVEN A BLIND	91	45,500.00
FORTY-ONE D ELDERLY PERSONS 70 YEARS OF AGE OR OVER	211	102,830.86
FORTY-ONE A DEFERRED PERSONS 65 YEAR OF AGE OR OVER	54	178,247.03
FORTY-TWO AND FORTY-THREE SURVIVING SPOUSES AND MINOR CHILDREN OF POLICE OFFICERS AND FIRE FIGHTERS KILLED IN THE LINE OF DUTY	3	12,476.84
TOTALS	1,234	\$585,421.08

AUDITING DEPARTMENT

Richard Fitzpatrick, AUDITOR



Annual Report 2005

CITY OF QUINCY, MASSACHUSETTS

STATEMENT OF NET ASSETS

JUNE 30, 2005

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Current:			
Cash and short-term investments	\$ 59,295,302	\$ 15,324,884	\$ 74,620,186
Investments	4,282,987	2,123,931	6,406,918
Receivables, net of allowance for uncollectibles:			
Property taxes	3,213,823	-	3,213,823
Excuses	1,202,050	-	1,202,050
User fees	2,441,918	606,858	3,048,776
Departmental and other	1,013,207	-	1,013,207
Intergovernmental	311,605	-	311,605
Internal balances	1,321,109	(1,321,109)	-
Other assets	842,171	-	842,171
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	2,728,201	-	2,728,201
Other assets	759,251	-	759,251
Loans	12,100,000	-	12,100,000
Capital assets:			
Land and construction in progress	70,689,898	-	70,689,898
Other capital assets, net of accumulated depreciation	85,404,634	355,213	85,759,847
TOTAL ASSETS	245,406,158	17,089,777	262,495,933
LIABILITIES			
Current:			
Accounts payable	932,691	505,124	1,437,815
Accrued liabilities	16,023,081	303,502	16,326,583
Deferred revenues	-	1,160,950	1,160,950
Tax refunds payable	2,231,142	-	2,231,142
Notes payable	12,000,000	-	12,000,000
Other current liabilities	1,110,519	1,832,606	2,943,125
Current portion of long-term liabilities:			
Bonds payable	6,898,696	55,000	6,953,696
Compensated absence	467,419	39,122	506,541
Other liabilities	6,587,898	8,390	6,596,288
Noncurrent:			
Bonds payable, net of current portion	64,269,207	55,000	64,324,207
Compensated absence	7,810,877	156,091	7,966,968
Other liabilities, net of current portion	27,052,334	-	27,052,334
TOTAL LIABILITIES	145,383,864	4,115,785	149,499,649
NET ASSETS			
Invested in capital assets, net of related debt	84,727,181	245,213	84,972,394
Restricted for:			
Grants and other statutory restrictions	9,438,533	-	9,438,533
Permanent funds:			
Expendable	772,744	-	772,744
Nonexpendable	2,427,413	-	2,427,413
Unrestricted	2,658,421	12,728,779	15,385,200
TOTAL NET ASSETS	\$ 100,022,292	\$ 12,973,992	\$ 112,996,284

See notes to financial statements.

CITY OF QUINCY, MASSACHUSETTS
STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2005

	<u>Charges for Services</u>	Program Revenues			<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
		<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Net (Expenses) Revenues and Changes in Net Assets</u>			
Governmental Activities:							
General government	\$ 8,017,371	\$ 1,586,316	\$ 1,034,046	\$ 7,286	\$ (5,397,009)	\$ -	\$ (5,397,009)
Public safety	36,089,166	3,764,424	1,559,144	(30,758,312)			(30,758,312)
Education	98,653,649	3,292,847	40,348,767	1,266,415	(53,745,620)		(53,745,620)
Public works	39,449,016	25,912,858	845,590	2,172,257	(10,518,311)		(10,518,311)
Health and human services	5,615,071	97,163	4,943,261	-	(574,647)		(574,647)
Culture and recreation	6,489,189	240,490	530,951	-	(5,717,748)		(5,717,748)
Employee benefits	45,938,364	-	-	-	(45,938,364)		(45,938,364)
Interest	3,052,889	-	-	-	(3,052,889)		(3,052,889)
Intergovernmental	2,807,830	-	-	-	(2,807,830)		(2,807,830)
	246,112,545	34,894,098	49,261,759	3,445,958	(158,510,730)	-	(158,510,730)
Total Governmental Activities							
Business-Type Activities:							
Quincy College	<u>15,078,671</u>	<u>15,358,121</u>	<u>289,542</u>	<u>-</u>	<u>568,992</u>	<u>568,992</u>	<u>568,992</u>
Total	<u>\$ 261,191,216</u>	<u>\$ 50,252,219</u>	<u>\$ 49,551,301</u>	<u>\$ 3,445,958</u>	<u>(158,510,730)</u>	<u>568,992</u>	<u>(157,941,738)</u>
General Revenues:							
Property taxes				131,367,926			131,367,926
Excise taxes				8,434,112			8,434,112
Penalties, interest and other taxes				2,925,703			2,925,703
Grants and contributions not restricted to specific programs							
Investment income				25,853,456			25,853,456
Miscellaneous				1,272,535			1,272,535
Permanent fund contributions				3,175,276			3,175,276
				26,100			26,100
				173,055,108	292,632	173,347,740	
Change in Net Assets				14,544,378	861,624	15,406,002	
Net Assets:							
Beginning of year, as restated				<u>85,477,914</u>	<u>12,112,368</u>	<u>97,590,282</u>	
End of year				<u>\$ 100,022,292</u>	<u>\$ 12,973,992</u>	<u>\$ 112,996,284</u>	

See notes to financial statements

CITY OF QUINCY, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2005

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash and short-term investments	\$ 27,259,172	\$ 29,744,361	\$ 57,003,533
Investments	1,430,550	2,852,437	4,282,987
Receivables:			
Property taxes	7,749,079	-	7,749,079
Excises	4,073,691	-	4,073,691
User fees	2,883,940	-	2,883,940
Departmental and other	98,426	914,782	1,013,208
Intergovernmental	-	311,605	311,605
Due from other funds	858,969	(93,014)	765,955
Due from others	503,917	71,671	575,588
Loans	<u>12,100,000</u>	<u>-</u>	<u>12,100,000</u>
TOTAL ASSETS	\$ <u>56,957,744</u>	\$ <u>33,801,842</u>	\$ <u>90,759,586</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accrued liabilities	\$ 9,554,034	\$ 570,546	\$ 10,124,580
Deferred revenues	26,554,548	914,782	27,469,330
Tax refunds payable	2,231,142	-	2,231,142
Notes payable	-	12,000,000	12,000,000
Other liabilities	<u>1,110,519</u>	<u>-</u>	<u>1,110,519</u>
TOTAL LIABILITIES	39,450,243	13,485,328	52,935,571
Fund Balances:			
Reserved for:			
Encumbrances and continuing appropriations	4,059,992	-	4,059,992
Perpetual (nonexpendable) permanent funds	-	2,427,413	2,427,413
Debt service	268,538	-	268,538
Unreserved:			
Undesignated, reported in:			
General fund	13,178,971	-	13,178,971
Special revenue funds	-	16,155,429	16,155,429
Capital project funds	-	960,928	960,928
Permanent funds	<u>-</u>	<u>772,744</u>	<u>772,744</u>
TOTAL FUND BALANCES	<u>17,507,501</u>	<u>20,316,514</u>	<u>37,824,015</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>56,957,744</u>	\$ <u>33,801,842</u>	\$ <u>90,759,586</u>

See notes to financial statements.

TREASURER

James L. Chiccino, TREASURER/TAX COLLECTOR



Annual Report 2005

CITY OF QUINCY, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2005

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:			
Property taxes	\$ 131,025,403	\$ -	\$ 131,025,403
Excises	8,465,980	-	8,465,980
Penalties, interest and other taxes	2,925,703	-	2,925,703
Charges for services	29,344,386	3,306,082	32,650,468
Intergovernmental	55,328,745	21,744,611	77,073,356
Licenses and permits	1,886,917	-	1,886,917
Investment income	1,220,580	51,955	1,272,535
Miscellaneous	4,747,159	1,170,819	5,917,978
Total Revenues	<u>234,944,873</u>	<u>26,273,467</u>	<u>261,218,340</u>
Expenditures:			
Current:			
General government	7,074,356	3,854,597	10,928,953
Public safety	35,512,535	1,018,198	36,530,733
Education	81,797,956	16,560,861	98,358,817
Public works	37,425,030	7,243,185	44,668,215
Health and human services	1,529,259	4,440,500	5,969,759
Culture and recreation	4,896,760	3,730,404	8,627,164
Employee benefits	48,671,781	-	48,671,781
Debt service	9,023,585	-	9,023,585
Intergovernmental	2,807,830	-	2,807,830
Total Expenditures	<u>228,739,092</u>	<u>36,847,745</u>	<u>265,586,837</u>
Excess (deficiency) of revenues over expenditures	6,205,781	(10,574,278)	(4,368,497)
Other Financing Sources (Uses):			
Proceeds from bond refunding	6,740,000	-	6,740,000
Payment to fiscal agent	(6,740,000)	-	(6,740,000)
Proceeds of bonds	-	5,000,000	5,000,000
Operating transfers in	1,911,873	3,402,077	5,313,950
Operating transfers out	(3,292,077)	(2,021,873)	(5,313,950)
Total Other Financing Sources (Uses)	<u>(1,380,204)</u>	<u>6,380,204</u>	<u>5,000,000</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	4,825,577	(4,194,074)	631,503
Fund Equity, at Beginning of Year	<u>12,681,924</u>	<u>24,510,588</u>	<u>37,192,512</u>
Fund Equity, at End of Year	<u>\$ 17,507,501</u>	<u>\$ 20,316,514</u>	<u>\$ 37,824,015</u>

See notes to financial statements.

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